

Agenda Item: 6.B.

## Memorandum

To: Finance, Expenditure and Legal Subcommittee

Re: Legislative Representative Contract Renewal

Date: April 28, 2017

From: John Winkler, General Manager

The current two year contract between the Papio Missouri River NRD and Husch Blackwell expires on June 30, 2017. Husch Blackwell proposes to enter into a new contract with the District beginning July 1, 2017 thru June 30, 2018 for a fixed monthly payment of \$7,500.00.

Per the attached Terms of Engagement-Renewal letter Husch Blackwell will continue furnishing intergovernmental representation and professional lobbying services to the District with respect to legislative matters of interest before the Nebraska Unicameral and the Executive Branch for a one year period, from July 1, 2017 through June 30, 2018. In addition, Husch Blackwell will engage various state and federal agencies/departments, local units of government and congressional representatives specifically to secure additional funding for District projects and programs.

Per the Client Scope and Representation of the proposed engagement proposal the District, as always, will be faced with a myriad of legislative challenges for the next legislative session. In addition the District will be challenged to educate a high number of new senators, new committee chairman and executive department heads. The District will once again be challenged on the issues of eminent domain, bonding authority, construction and financing of recreational projects and the very existence of the Papio NRD in its current form. Therefore, it is imperative that the District retain a professional presence not only in Lincoln but throughout the District to interface with the legislature, local elected and appointed officials and the executive branch on a consistent and professional basis.

**Management recommends that the subcommittee recommend to the Board of Directors that the General Manager be authorized to execute the proposed contract, for a one year period, from July 1, 2017 through June 30, 2018, with Husch Blackwell, LLP, for the provision of intergovernmental and professional lobbying services per the terms and conditions outlined in the attached agreement as to form and with any changes deemed necessary by the General Manager.**

Harold "Hal" Daub  
Partner

13330 California Street, Suite 200  
Omaha, NE 68154  
Direct: 402.964.5019  
Fax: 402.964.5050  
hal.daub@huschblackwell.com

December 28, 2016

Mr. John Winkler  
General Manager  
Papio-Missouri River Natural Resources District  
8901 South 154th Street  
Omaha, NE 68138-3621

Re: Agreement For Services

Dear John:

This letter will serve as an extension of our Engagement For Services dated May 29, 2015 that was extended by the Board to June 30, 2017, was dated October 20, 2015 and is attached to and incorporated in this Letter of Extension by this reference.

The legal legislative consultation and representation scope of work remains generally the same and can be modified, expanded or added to by and between the parties from time to time. This particular Engagement Extension is covered by a \$7,500 fixed, flat-fee monthly retainer and is to continue for twenty-four (24) consecutive months beginning July 1, 2017 and concluding on June 30, 2019, unless canceled by written notice at least thirty (30) days prior to desired termination of services date indicated in such written notice. In addition, in no event may this agreement, if terminated by notice, be terminated during any period of time in which the Nebraska Legislature is in session.

Thank you again for selecting us for this engagement. We look forward to continuing our work for the district and its directors.

With highest personal regards,

HUSCH BLACKWELL



By: \_\_\_\_\_  
Harold "Hal" Daub

HJD:kgm

AGREED:

Papio-Missouri River Natural Resources District

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_

Harold "Hal" Daub  
Partner

13330 California Street, Suite 200  
Omaha, NE 68154  
Direct: 402.964.5019  
Fax: 402.964.5050  
hal.daub@huschblackwell.com

May 29, 2015

Mr. John Winkler  
General Manager  
Papio-Missouri River Natural Resources District  
8901 So. 154th St.  
Omaha, NE 68138-3621

Re: Agreement For Services

Dear John:

Thank you for selecting Husch Blackwell LLP to continue to provide legal and governmental relations consulting services. This letter is to confirm our discussion about the engagement and to set forth the terms under which we will provide the requested services.

**Client and Scope of Representation.** Our client for this engagement will be Papio-Missouri River Natural Resources District. It is understood that, in the absence of written agreement to the contrary, our work in connection with this engagement shall not be considered to create an attorney-client relationship between us and any other persons or entities related to Papio-Missouri River Natural Resources District, including parents, subsidiaries, shareholders, partners, members, or other affiliates, and thus our sole client for this engagement shall be Papio-Missouri River Natural Resources District. We will not consider entities affiliated with Papio-Missouri River Natural Resources District as our clients for the purpose of checking future conflicts of interest.

We are being retained to provide legal and legislative consultation and representation regarding:

1. Potential introduction of legislation regarding NRD bonding authority, restrictions on the uses of bonding levy authority, board organization and operations. We will monitor, report, field questions of, and provide information and education to, senators and their staff regarding legislation being considered, drafted or proposed;
2. Serve as a resource and provide legal and legislative consultation regarding issues involving compliance, political subdivision authority and funding sources regarding the federal Clean Water Act and storm water run-off;

# HUSCH BLACKWELL

3. Communication with local political subdivisions as directed, and other key individuals and organizations that impact on NRD issues;
4. Monitor progress of, report activities associated with and provide appropriate information regarding legislative interim studies.
5. Perform organizational and advisory work on strategies aimed at the funding requirements for levy improvements on and affecting Offutt Air Force Base.

In the event that we are asked to provide additional services, we will confirm such engagement in writing. Absent specific modification, any additional services will be governed by the terms and conditions of this agreement.

**Conflicts.** As we have discussed, Husch Blackwell LLP has offices in a number of cities, and we represent many clients on a regional or national basis. It is possible that some of our present or future clients will have disputes with Papio-Missouri River Natural Resources District during the time we are providing legal services. Therefore, as a condition to our undertaking this engagement, you have agreed that our firm may continue to represent or undertake in the future to represent existing or new clients whose interests are adverse to yours in matters, including litigation matters, that are not substantially related to the matters as to which we are representing you. You have agreed that the validity and enforceability of this unrelated matter conflict waiver is an essential condition to the firm's willingness to accept this engagement, and the firm would not have accepted the engagement but for this waiver. Accordingly, you agree that, if the validity or enforceability of this waiver is ever challenged or revoked, we may withdraw from representing you and continue to represent our other clients even in matters directly adverse to Papio-Missouri River Natural Resources District. We agree, however, that your prospective consent to conflicting representation shall not apply in any matter substantially related to a matter in which we have provided legal services to Papio-Missouri River Natural Resources District.

**Fees and Expenses.** Our fees are based on the amount of time we devote to a project for work not covered by this monthly retainer agreement. Any estimates of fees that we may give from time to time are based on judgment of the circumstances at a given time, and actual fees may be more or less than the estimated amount. Any estimate of fees or costs we provide thus may not be considered as a minimum, maximum, or fixed fee quotation.

I will be the responsible attorney for this engagement but other attorneys and legal assistants may assist with the engagement. We ask that you agree that we may use such personnel as is appropriate in our professional judgment. Our hourly rates for attorneys range from \$240 to \$675 for partners of the firm and \$200 to \$390 for associates. The Firm also employs legal assistants and their rates range from \$90 to \$265. Other professionals employed in certain specialty areas have rates that range from \$205 to \$655. Our hourly rates are reviewed and adjusted periodically. Adjusted rates will be applicable to any work done after the effective date of the adjustment.

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In litigation and other matters involving computerized documents or voluminous evidentiary material, the firm may also use the services of its Practice Support Group to meet the demands of electronic discovery and document management using the latest technological tools. The services provided by the firm's Practice Support Group require significant expertise. Services may include coordination and consultation of discovery materials, development and hosting of document review databases, and the preparation and presentation of electronic evidentiary materials at trial. The hourly rates for these individuals range from \$130-\$270. Additionally, it is the firm's policy to bill for providing responses to audit letter requests. Should this type of work materialize, we charge a flat rate of \$250 - \$2,000 based on the complexity of the request and the resources required to respond to the request.

We will bill on a monthly basis for our professional fees and for reimbursement of expenses incurred in connection with this engagement. A schedule of our charges for various services and incidental items is attached. We will generally not pay the fees and expenses of other service providers, such as consultants, local counsel, deposition reporters, experts, and the like, but will forward those bills directly to you for payment.

Payment shall be due upon receipt of our statement. If we do not receive comment about the statement within thirty days of the date it is mailed, we will assume you have reviewed the statement and find it acceptable. Statements not paid within sixty days of mailing will be subject to a late charge of 1% per month on the unpaid balance, commencing from the date of the statement and continuing until paid. If a statement remains unpaid for more than ninety days, we may, consistent with our ethical obligations and judicial requirements, cease performing services for you until arrangements satisfactory to us have been made for payment of arrearages and future fees. You agree that, in such an event, we have the right to withdraw as your attorneys from any matter or proceeding in which we may be engaged.

**Retainer.** It is our standard practice to require an advance deposit from a new client and for each new significant matter. In connection with this engagement, however, this retainer will be waived. You have agreed to pay our monthly invoices on a current basis. Specific work or projects not covered by this scope of services shall be billed separately, as agreed by and between the parties.

All consulting and advocacy work as detailed in the Scope of Work will be included in the \$6,500.00 fixed flat fee monthly retainer and is to continue for twelve (12) consecutive months beginning July 1, 2015 and concluding on June 30, 2016, unless canceled by written notice at least 30 days prior to the desired termination of services date indicated in such written notice. In no event may this agreement, if terminated by notice, be terminated during any period of time in which the Nebraska Legislature is in session. This agreement may be extended on terms and conditions mutually agreed upon, in writing, by and between the parties. All additional work shall, not covered by the agreement, be negotiated at hourly rates or by additional retainer fees.

**Communications.** We understand that we are to report to and take direction from John Winkler, General Manager, for this engagement. If you should prefer that we report to some

# HUSCH BLACKWELL

other person, please let us know. We understand that you have approved the use of internet e-mail for communications concerning this matter. Our state ethics rules suggest that we remind you that the internet does not provide a totally secure method of communication, and e-mail may be copied and held by any computer through which it passes. Persons not participating in the communication may intercept e-mails, and e-mails stored on computers may be accessed by unauthorized parties. If you would prefer that we not communicate with you via e-mail, please advise me immediately.

**Marketing Materials.** Periodically, our firm prepares marketing materials in which we include the names and corporate logos of selected clients and sometimes a brief description of a significant project on which we worked. You agree that we may do so with regard to you and any matters we handle for you at this time or in the future. If we include our representation of you in these materials, we will not include information about any specific transaction that is not otherwise publicly available without your prior approval.

**Document Retention.** Some materials related to our representation of you (e.g. administrative records, time and expense reports, personnel materials, and credit and accounting records) belong to us and will be handled in accordance with our document retention policy. Other materials (i.e. documents provided to us by you and the final version of documents that you retain us to create) are considered client files and belong to you. We will retain your client file for ten years or such longer period as required by statute or our firm's document retention policy. At your request, we will return your file to you or any other person designated by you. If, at your request, we retain your client files beyond their normal period of retention, such long-term storage will be at your cost. If you have not requested that we return your file or made arrangements for long-term storage, we may destroy or otherwise dispose of your client files after the retention period.

**Conclusion of Representation.** Our relationship with you will be concluded when we have completed our agreed-upon services. In addition, and without limiting the preceding sentence, in the event we have performed no work for you on your behalf for six consecutive months, you agree that our attorney-client relationship with you will be terminated.

It is understood that the terms of this letter and its enclosures constitute the terms under which we will undertake this representation. If you find the proposed engagement terms acceptable, please execute and return a copy of this letter for our file. If you do not agree to any of the terms of this letter and its enclosures, please call me as soon as possible within the next ten days to discuss. If I do not hear from you, it is understood that these are the terms of our representation.

Thank you again for selecting us for this engagement. We look forward to working with you.

# HUSCH BLACKWELL

Best regards,

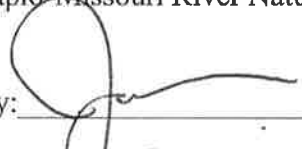
HUSCH BLACKWELL

By:   
Harold "Hal" Daub

HJD:rmw

AGREED:

Papio Missouri River Natural Resources District

By: 

Name: John Winkler

Title: General manager

Dated: 6-12-15



# HUSCH BLACKWELL

## SCHEDULE OF CHARGES FOR INCIDENTAL SERVICES

Effective 12/1/2013

This schedule identifies charges that will be added to our invoices for incidental services we provide and costs we incur in connection with our legal services. If we have reached a separate written agreement with you concerning any of these charges, the terms of that separate agreement will prevail over any conflicting provisions of this schedule.

### **Document Processing Services**

Paper (Black and White)

\$0.15 per page

Paper (Color)

\$0.25 per page

No charges for paper documents under 20 pages

### **Computer Legal Research Costs**

Online research may be charged at up to 95% of the vendor's transactional/retail rates, when applicable

### **Postage, Couriers and Delivery Services**

Large mailings, certified or express delivery services are billed to client at actual costs

### **Internal Messengers Services**

In-House Messengers charges are billed at \$60 per hour, in 6 minute increments

### **Video Conferencing**

Husch Blackwell initiated; 2 locations

\$100 per hour/per location: prorated based on actual minutes used

Husch Blackwell initiated; each additional location

\$100 per hour/per location: prorated based on actual minutes used

Non Husch Blackwell initiated; each additional location

No Charge

# HUSCH BLACKWELL

## SCHEDULE OF CHARGES FOR PRACTICE SUPPORT SERVICES

Effective 1/1/2014

This schedule identifies charges that will be added to our invoices for services we provide for practice support and costs we incur in connection with those services. If we have reached a separate written agreement with you concerning any of these charges, the terms of that separate agreement will prevail over any conflicting provisions of this schedule. Occasionally we may outsource these services based on time deadlines and resources available. The actual vendor cost for outsourced services will be passed directly to you with no cost increase or markup.

### **Scanning**

Black & White, Letter & Legal Paper	
Light Handling	\$0.06 per page
Medium Handling	\$0.09 per page
Extensive Handling	\$0.13 per page
Color	\$0.20 per page

### **Objective Coding**

\$0.05 per field

### **Printing from Summation, Concordance or Relativity**

Black and White, Letter & Legal Paper	\$0.06 per page
Color	\$0.25 per page

### **OCR Processing**

\$0.02 per page

### **Electronic Bates Numbering**

\$0.02 per page

### **Format Conversion (Example: TIFF to PDF)**

\$0.02 per page

### **Electronic Discovery Data – NUIX Early Case Assessment**

\$55.00 per compressed gigabyte -  
minimum fee \$200.00 (prorated)

### **Electronic Discovery Data Processing**

\$175.00 per hour (prorated)

### **Electronic Document Production**

\$0.05 per page

### **Loading and update to Summation or Concordance**

\$85.00 per data load

### **Loading and update to Relativity**

\$175.00 per data load

### **Media Services**

CDDVD Creation/Duplication	\$10.00\CD \$20.00\DVD
Flash Drive 4 Gigabyte	\$10.00 per Drive
Flash Drive 16 Gigabyte	\$20.00 per Drive
Flash Drive 32 Gigabyte	\$35.00 per Drive
Synchronizing of Text to Video	\$25.00 per Video Hour (prorated)

### **Offsite presentation and hardware equipment rental**

Please see cost detail for complete list

### **Hosting of internal databases**

No Charge

### **Relativity outside user access**

\$75.00 Per User Per Month

### **Paper and electronic file storage during engagement**

No Charge

### **Paper file storage following conclusion of engagement**

\$0.17 per bankers box per month

### **Electronic file storage following conclusion of engagement**

\$50.00 per gigabyte per year (prorated)

### **Audit Letters**

\$250.00 - \$2,000.00

# HUSCH BLACKWELL

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2 yrs  
3  
uncw

Harold "Hal" Daub  
Partner

13330 California Street, Suite 200  
Omaha, NE 68154  
Direct: 402.964.5019  
Fax: 402.964.5050  
hal.daub@huschblackwell.com

October 20, 2015

Mr. John Winkler  
General Manager  
Papio-Missouri River Natural Resources District  
8901 So. 154th St.  
Omaha, NE 68138-3621

Re: Agreement For Services

Dear John:

This letter will serve as an addendum to the Engagement dated May 29, 2015 to extend this engagement to June 30, 2017 as per the Board's vote.

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## HUSCH BLACKWELL

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# HUSCHBLACKWELL

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**Communications.** We understand that we are to report to and take direction from John Winkler, General Manager, for this engagement. If you should prefer that we report to some

# HUSCH BLACKWELL

other person, please let us know. We understand that you have approved the use of internet e-mail for communications concerning this matter. Our state ethics rules suggest that we remind you that the internet does not provide a totally secure method of communication, and e-mail may be copied and held by any computer through which it passes. Persons not participating in the communication may intercept e-mails, and e-mails stored on computers may be accessed by unauthorized parties. If you would prefer that we not communicate with you via e-mail, please advise me immediately.

**Marketing Materials.** Periodically, our firm prepares marketing materials in which we include the names and corporate logos of selected clients and sometimes a brief description of a significant project on which we worked. You agree that we may do so with regard to you and any matters we handle for you at this time or in the future. If we include our representation of you in these materials, we will not include information about any specific transaction that is not otherwise publicly available without your prior approval.

**Document Retention.** Some materials related to our representation of you (e.g. administrative records, time and expense reports, personnel materials, and credit and accounting records) belong to us and will be handled in accordance with our document retention policy. Other materials (i.e. documents provided to us by you and the final version of documents that you retain us to create) are considered client files and belong to you. We will retain your client file for ten years or such longer period as required by statute or our firm's document retention policy. At your request, we will return your file to you or any other person designated by you. If, at your request, we retain your client files beyond their normal period of retention, such long-term storage will be at your cost. If you have not requested that we return your file or made arrangements for long-term storage, we may destroy or otherwise dispose of your client files after the retention period.

**Conclusion of Representation.** Our relationship with you will be concluded when we have completed our agreed-upon services. In addition, and without limiting the preceding sentence, in the event we have performed no work for you on your behalf for six consecutive months, you agree that our attorney-client relationship with you will be terminated.

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Thank you again for selecting us for this engagement. We look forward to working with you.

# HUSCHBLACKWELL

Best regards,

HUSCH BLACKWELL

By:   
Harold "Hal" Daub

HJD:rmw

AGREED:

Papio-Missouri River Natural Resources District

By: 

Name: John Winkler

Title: General Manager

Dated: 10-23-15

# HUSCH BLACKWELL

## SCHEDULE OF CHARGES FOR INCIDENTAL SERVICES

Effective 12/1/2013

This schedule identifies charges that will be added to our invoices for incidental services we provide and costs we incur in connection with our legal services. If we have reached a separate written agreement with you concerning any of these charges, the terms of that separate agreement will prevail over any conflicting provisions of this schedule.

### **Document Processing Services**

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No charges for paper documents  
under 20 pages

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up to 95% of the vendor's  
transactional/retail rates, when  
applicable

### **Postage, Couriers and Delivery Services**

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delivery services are billed to client  
at actual costs

### **Internal Messengers Services**

In-House Messengers charges are  
billed at \$60 per hour, in 6 minute  
increments

### **Video Conferencing**

Husch Blackwell initiated; 2 locations

\$100 per hour/per location: prorated  
based on actual minutes used

Husch Blackwell initiated; each additional location

\$100 per hour/per location: prorated  
based on actual minutes used

Non Husch Blackwell initiated; each additional location

No Charge



# HUSCHBLACKWELL

## SCHEDULE OF CHARGES FOR PRACTICE SUPPORT SERVICES

Effective 1/1/2014

This schedule identifies charges that will be added to our invoices for services we provide for practice support and costs we incur in connection with those services. If we have reached a separate written agreement with you concerning any of these charges, the terms of that separate agreement will prevail over any conflicting provisions of this schedule. Occasionally we may outsource these services based on time deadlines and resources available. The actual vendor cost for outsourced services will be passed directly to you with no cost increase or markup.

### **Scanning**

Black & White, Letter & Legal Paper	
Light Handling	\$0.06 per page
Medium Handling	\$0.09 per page
Extensive Handling	\$0.13 per page
Color	\$0.20 per page

### **Objective Coding**

\$0.05 per field

### **Printing from Summation, Concordance or Relativity**

Black and White, Letter & Legal Paper	\$0.06 per page
Color	\$0.25 per page

### **OCR Processing**

\$0.02 per page

### **Electronic Bates Numbering**

\$0.02 per page

### **Format Conversion (Example: TIFF to PDF)**

\$0.02 per page

### **Electronic Discovery Data – NUIX Early Case Assessment**

\$55.00 per compressed gigabyte -  
minimum fee \$200.00 (prorated)

### **Electronic Discovery Data Processing**

\$175.00 per hour (prorated)

### **Electronic Document Production**

\$0.05 per page

### **Loading and update to Summation or Concordance**

\$85.00 per data load

### **Loading and update to Relativity**

\$175.00 per data load

### **Media Services**

CD\DVD Creation/Duplication	\$10.00\CD \$20.00\DVD
Flash Drive 4 Gigabyte	\$10.00 per Drive
Flash Drive 16 Gigabyte	\$20.00 per Drive
Flash Drive 32 Gigabyte	\$35.00 per Drive
Synchronizing of Text to Video	\$25.00 per Video Hour (prorated)

### **Offsite presentation and hardware equipment rental**

Please see cost detail for complete list

### **Hosting of internal databases**

No Charge

### **Relativity outside user access**

\$75.00 Per User Per Month

### **Paper and electronic file storage during engagement**

No Charge

### **Paper file storage following conclusion of engagement**

\$0.17 per bankers box per month

### **Electronic file storage following conclusion of engagement**

\$50.00 per gigabyte per year (prorated)

### **Audit Letters**

\$250.00 - \$2,000.00