

**Programs, Projects, and Operations
Subcommittee Meeting Minutes
April 10, 2018**

A meeting of the Papio-Missouri River Natural Resources District’s Programs, Projects, and Operations Subcommittee was held at the Natural Resources Center, 8901 South 154th Street, Omaha, NE, on April 10, 2018. The meeting was called to order by Chairperson John Conley at 6:30 p.m.

QUORUM CALL: Quorum call was taken. The following subcommittee members were in attendance.

Subcommittee Members Present	Subcommittee Members Absent	Other Directors Present	Others Present
John Conley, Chairman		Larry Bradley	John Winkler
Fred Conley		Tim Fowler	Marlin Petermann
Patrick Leahy – arrived 6:35pm		Ted Japp	Brent Meyer, Legal Counsel
Rich Tesar		David Klug	Tracy Thompson
Jim Thompson		John Wiese	Amanda Grint
			Lori Laster
			John Engel, HDR, Inc.
			Mike Placke, Olsson Associates
			Mike Sotak, FYRA Engineering
			John Peterson, JEO Consulting
			Steve Perry, Olmsted & Perry
			Jim Swenson, Nebr. Game & Parks
			Jim Becic
			Terry Schumacher
			Martin Cleveland
			Eric Williams
			Other Staff Members

- * Absence
- ** Alternate Voting Member

ADOPTION OF AGENDA:

- **It was moved by Director Tesar and seconded by Director Thompson that the agenda be adopted.**

Roll call was taken on the motion. The motion carried on a vote of 4-yea.

Voting Yea: F. Conley, Tesar, Thompson, J. Conley
 Voting Nay: None
 Abstaining: None
 Absent: Leahy

PROOF OF PUBLICATION: Public notice of the meeting was posted at all District offices and published in the Omaha World-Herald on April 5, 2018. The proof of publication affidavit is included with the file copy of these minutes.

1. Presentations on Papillion Creek Watershed Reservoirs

A. DS-12, DS-19, and WP-4: John Engel, HDR, Inc., John Peterson, JEO Consulting Group

B. DS-7 and WP-1: Mike Placke, Olsson Associates

C. WP-2: Mike Sotak, FYRA Engineering

John Engel, HDR, Inc., John Peterson, JEO Consulting Group, Mike Placke, Olsson Associates and Mike Sotak, FYRA Engineering gave presentations on the planned Papillion Creek Watershed Reservoirs. The engineering firm's representatives and Project Managers Amanda Grint and Lori Laster addressed questions and concerns.

The following individuals addressed the Subcommittee:

- Martin Pelster, 2120 S. 72nd St., #1200, Omaha, NE 68118
- Sylvia Davis, 20228 Vanlea Dr., Gretna, NE 68028
- Jon Gross, 20324 Vanlea Dr., Gretna, NE 68028
- Mark Nelson, 20008 Rondo Dr., Gretna, NE 68028
- Al Marion, 20112 Vanlea Dr., Gretna, NE 68028

2. Review and Recommendation on Nebraska Game and Parks Commission Operations Agreements:

A. Summit Lake State Recreation Area - Jim Becic and Jim Swenson, Nebraska Game and Parks Commission:

Project Manager Jim Becic and Jim Swenson, NG&P, presented information on the lease agreement between the District and Nebraska Game and Parks for the Operation and Maintenance of Summit Lake State Recreation Area in Burt County, Nebraska. The District contribution of \$40,000/year for routine operation and maintenance at the site is reviewed every four years. In addition, District staff is recommending the conversion of 13 existing primitive camping pads to electrical hookup sites in FY 2019. The estimated cost is \$108,500 with a District cost share of \$50,000. Summit Lake has seen a steady increase in visitation and revenues that help moderate these overall cost concerns.

- **It was moved by Director Tesar and seconded by Director F. Conley that the Programs, Projects and Operations Subcommittee recommend to the Board that the General Manager be authorized to pay an annual \$40,000.00 District contribution to the Nebraska Game and Parks Commission for the next four fiscal years (2019-2022) to assist in the operation and management of Summit Lake State Recreation Area, beginning on or about July 1, 2018 and that the Programs, Projects and Operations Subcommittee recommend to the Board that the District cost share 50/50 with the Nebraska Game and Parks Commission in FY-2019 for electrical campground expansion at 13 camping pad sites at Summit Lake Recreation Area, for a not-to-exceed District cost share amount of \$50,000.00.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: F. Conley, Leahy, Tesar, Thompson, J. Conley

Voting Nay: None

Abstaining: None

Absent: None

B. Danish Alps State Recreation Area - Terry Schumacher and Jim Swenson, Nebraska Game and Parks Commission:

Project Manager Terry Schumacher and Jim Swenson, NG&P presented the First Addendum to the Interlocal Agreement between the District and Nebraska Game & Parks for the Operation and Maintenance of Danish Alps State Recreation Area. The Interlocal Agreement outlines a Cost Share Arrangement for the

Commission to manage the Property. The proposed Addendum allows for the District to request permission to apply all or a portion of the annual cash subsidy payment towards specified infrastructure development to complete construction as identified in the original design master plan. The Addendum also allows for revenues that exceed expenses for a single operating season, be transferred to the District for future needs and improvements within the park. The District's reimbursement to the NG&P for calendar year 2017 was \$30,437.73. Terry and Jim addressed questions and concerns.

- **It was moved by Director F. Conley and seconded by Director Leahy that the Subcommittee recommend to the Board that the General Manager be authorized to execute the proposed First Addendum to the Interlocal Agreement with the Nebraska Game and Parks Commission for the management, operation and maintenance of the Danish Alps State Recreation Area Project subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: F. Conley, Leahy, Tesar, Thompson, J. Conley
Voting Nay: None
Abstaining: None
Absent: None

3. Review and Recommendation Engineering for WP6 and WP7 on Amendment 3 to Professional Services Contract with FYRA - Amanda Grint and Mike Sotak, FYRA Engineering:

Project Manager Amanda Grint and Mike Sotak, FYRA Engineering presented Amendment 3 to the Professional Services Agreement for construction and administration services for the West Papillion Regional Basins Number 6 and 7 (WP6 and WP7). FYRA would provide the professional services for Amendment 3 on an hourly rate in a not to exceed amount of \$1,155,504.00. Amanda and Mike addressed Directors questions.

- **It was moved by Director F. Conley and seconded by Director Leahy that the Subcommittee recommend to the Board that the General Manager be authorized to execute the proposed Amendment 3 to the Professional Services Agreement between the District and FYRA Engineering for construction administration services for the WP6 and WP7 projects in an amount of \$1,155,504, bringing the total maximum not-to-exceed contract amount to \$2,677,359, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: F. Conley, Leahy, Tesar, Thompson, J. Conley
Voting Nay: None
Abstaining: None
Absent: None

4. Review and Recommendation on Agreement with USDA Natural Resources Conservation Service (NRCS) for the Regional Conservation Partnership Program for Papillion Creek Site WP-1 Dam - Amanda Grint:

Project Manager Amanda Grint presented the proposed Statement of Work between the USDA Natural Resources Conservation Service (NRCS) and the District which outlines the responsibilities of the two entities for the West Papillion Regional Basins Number 1 (WP1) Project. The District submitted a full proposal request of \$6.375 million dollars to the NRCS for funding of the WP1 Project through the Regional Conservation Partnership Program (RCPP). The District's award was \$4.419 million. The funds have been reallocated by task to match the award amount. Amanda addressed Directors questions.

- **It was moved by Director Leahy and seconded by Director F. Conley that the Subcommittee recommend to the Board of Directors that the General Manager be authorized to execute the proposed Statement of Work with the USDA Natural Resources Conservation Service for the Papillion Creek Site WP-1 Dam subject to changes deemed necessary by the General Manager and District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: F. Conley, Leahy, Tesar, Thompson, J. Conley
 Voting Nay: None
 Abstaining: None
 Absent: None

5. Review and Recommendation on Pigeon/Jones Site 15 Outlet Repair Project — Martin Cleveland and Mike Placke, Olsson Associates:

Project Manager Martin Cleveland presented the bid summary for the Pigeon/Jones Site 15 Outlet Repair Project located near Hubbard, Nebraska. The project consists of repairing two rock weirs in the principal spillway outlet channel of the Pigeon/Jones Site 15 Dam Site. Two bids were received and ranged from \$37,391 to 30,436.80. The apparent low bid of \$30,436.80 was submitted by Detlefsen Construction LLC. The Engineer's estimate of the cost of the Project is \$26,925.00. A letter from the District's consultant, Olsson Associates, recommends that Detlefsen Construction LLC be awarded the contract. Martin and Mike Placke answered Directors questions.

- **It was moved by Director F. Conley and seconded by Director Leahy that the Programs, Projects and Operations Subcommittee recommend to the Board of Directors that the General Manager be authorized to execute a contract with Detlefsen Construction LLC in the amount of \$30,436.80 for the construction of the Pigeon/Jones Site 15 Outlet Repair Project, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: F. Conley, Leahy, Tesar, Thompson, J. Conley
 Voting Nay: None
 Abstaining: None
 Absent: None

6. Review and Recommendation on Elkhorn River Improvement Project Area Operation and Maintenance Assessment - Eric Williams:

Project Manager Eric Williams presented information about the Operation and Maintenance Assessment on benefited properties in the Elkhorn River Improvement Project Area. The action is to collect the special assessments at the rate of \$20,000 per year until the O&M Fund reached a balance of \$250,000. As of March 31, 2018, the balance in the O&M Fund was \$195,652.21. For Douglas County to collect these assessments, a Board resolution is required each year.

- **It was moved by Director Tesar and seconded by Director Leahy that the Subcommittee recommend to the Board that a special assessment for the operation and maintenance of the Elkhorn River Bank Stabilization Improvement Project Area be levied against the benefited parcels in the total amount of \$20,000 for calendar year 2018 and that the Elkhorn River Bank Stabilization Improvement Project Annual Operation and Maintenance Assessment Resolution be adopted.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: F. Conley, Leahy, Tesar, Thompson, J. Conley
Voting Nay: None
Abstaining: None
Absent: None

7. Review and Recommendation on FY 2019 Urban Cost Share Programs — Eric Williams:

a. Urban Conservation Assistance Program

Project Manager Eric Williams reviewed the applications received for this program:

- SID 276 Portal Ridge - Channel Improvements - Request for \$30,000
- SID 518 Elkhorn View Estates - Channel Improvements - Request for \$30,000

The total budget for this program in FY 2018 budget was \$180,000. The total funding request for FY 2019 is \$60,000. Eric answered Directors questions.

- **It was moved by Director Leahy and seconded by Director F. Conley that the Subcommittee recommend to the Board of Directors that the applications from SID 276 Portal Ridge for \$30,000, SID 518 Elkhorn View Estates for \$30,000, for a total of \$60,000 be approved, subject to funding in the FY 2019 Budget.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: F. Conley, Leahy, Tesar, Thompson, J. Conley
Voting Nay: None
Abstaining: None
Absent: None

b. Urban Drainageway Program

Project Manager Eric Williams reviewed the applications received for this program:

- Omaha - Thomas Creek Improvements Phase 1 - Request for \$80,000 - Year 1 of 3 (\$350,000 in FY 2020, FY 2021)
- Papillion - Tara Hills Drainageway Stabilization – Request for \$120,400

The total budget for this program in FY 2018 budget was \$567,480. The total funding request for FY 2019 is \$200,400. Eric answered Directors questions.

- **It was moved by Director F. Conley and seconded by Director Leahy that the Subcommittee recommend to the Board of Directors that the applications from Omaha for \$80,000, and from Papillion for \$120,400, for a total of \$200,400 be approved, subject to funding in the FY 2019 Budget.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: F. Conley, Leahy, Tesar, Thompson, J. Conley
Voting Nay: None
Abstaining: None
Absent: None

c. Recreation Area Development Program

Project Manager Eric Williams reviewed the applications received for this program:

- Blair - California Walking Trail Phase 2 – Request for \$13,000
- Decatur - Beck Park RV Pad Electrical Upgrade – Request for \$20,000
- Herman - Playground Equipment – Request for \$5,000
- Homer - Baseball Field Upgrades – Request for \$22,681
- Papillion - Tara Hills Park Shelter and Playground Renovation – Request for \$50,000
- South Sioux City - Old Tree Farm Park – Request for \$50,000

The total budget for this program in FY 2018 budget was \$306,364. The total funding request for FY 2019 is \$160,681. Eric answered Directors questions.

- **It was moved by Director Leahy and seconded by Director Conley that the Subcommittee recommend to the Board of Directors that the applications from Blair for \$13,000, Decatur for \$20,000, Herman for \$5,000, Homer for \$22,681, Papillion for \$50,000, and South Sioux City for \$50,000, for a total of \$160,681 be approved, subject to funding in the FY 2019 Budget.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: F. Conley, Leahy, Tesar, Thompson, J. Conley
 Voting Nay: None
 Abstaining: None
 Absent: None

d. Trails Assistance Program

Project Manager Eric Williams reviewed the applications received for this program:

- SID 441 Waterford - Trail Improvements – Request for \$75,000
- Walthill - Walking Trail Phase 3 – Request for \$53,450

The total budget for this program in FY 2018 budget was \$723,360. The total funding request for FY 2019 is \$128,450. Eric answered Directors questions.

- **It was moved by Director Leahy and seconded by Director Conley that the Subcommittee recommend to the Board of Directors that the applications from SID 441 for \$75,000, and from Walthill for \$53,450 for a total of \$128,450 be approved, subject to funding in the FY 2019 Budget.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: F. Conley, Leahy, Tesar, Thompson, J. Conley
 Voting Nay: None
 Abstaining: None
 Absent: None

e. Lake Dredging Program

Project Manager Eric Williams reviewed the applications received for this program:

- SID 441 Waterford - Lake Dredging – Request for \$100,000.

The total budget for this program in FY 2018 budget was \$149,387. The total funding request for FY 2019 is \$100,000. Eric answered Directors questions.

- **It was moved by Director F. Conley and seconded by Director Leahy that the Subcommittee recommend to the Board of Directors that the applications from SID 441 for \$100,000 be approved, subject to funding in the FY 2019 Budget.**

Roll call was taken on the motion. The motion carried on a vote of 4-yea and 1-nay.

Voting Yea: F. Conley, Leahy, Tesar, Thompson

Voting Nay: J. Conley

Abstaining: None

Absent: None

ADJOURNMENT: Being no further business, the meeting adjourned by acclamation at 8:49 p.m.