

**Programs, Projects, and Operations  
Subcommittee Meeting Minutes  
July 10, 2018**

A meeting of the Papio-Missouri River Natural Resources District’s Programs, Projects, and Operations Subcommittee was held at the Natural Resources Center, 8901 South 154<sup>th</sup> Street, Omaha, NE, on July 10, 2018. The meeting was called to order by Chairperson John Conley at 6:37 p.m.

**QUORUM CALL:** Quorum call was taken. The following subcommittee members were in attendance.

<b>Subcommittee Members Present</b>	<b>Subcommittee Members Absent</b>	<b>Other Directors Present</b>	<b>Others in Attendance</b>
John Conley, Chairperson	Patrick Leahy*	Larry Bradley	John Winkler
Jim Thompson, Vice-Chairperson		Ted Japp	Marlin Petermann
Fred Conley		David Klug	Brent Meyer, Legal Counsel
Rich Tesar			Nicole Gust
Tim Fowler **			Martin Cleveland
			Amanda Grint
			Paul Woodward
			Zach Nelson
			Pat Engelbert, HDR Engineering
			Other Staff Members

- \* Absence
- \*\* Alternate Voting Member

**ADOPTION OF AGENDA:**

- **It was moved by Director F. Conley and seconded by Director Thompson that the agenda be adopted.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: F. Conley, Fowler, Tesar, Thompson, J. Conley  
 Voting Nay: None  
 Abstaining: None  
 Absent: Leahy

**PROOF OF PUBLICATION:** Notice of the meeting was posted at all District offices and published in the Omaha World-Herald on July 5, 2018. The proof of publication affidavit is included with the file copy of these minutes.

**1. Review and Recommendation on West Branch Channel Stabilization Project Bids – Martin Cleveland:**

Project Manager Martin Cleveland presented the bid summary for the West Branch Channel Bank Stabilization Project. Six bids were received ranging from \$563,805.00 to \$366,894.00. The apparent low bid of \$366,894.00 was submitted by High Plains Enterprises, Inc. from Martell NE. The Engineer’s cost estimate for the project was \$387,045.00. References were checked, and High Plains Enterprises, Inc. was said to be satisfactory.

- **It was moved by Director F. Conley and seconded by Director Tesar that the Subcommittee recommend to the Board of Directors that the General Manager be authorized to execute a contract with High Plains Enterprises, Inc. in an amount of \$366,894.00 for the construction of the West Branch Channel Stabilization Project, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote 5-yea.

Voting Yea: F. Conley, Fowler, Tesar, Thompson, J. Conley  
 Voting Nay: None  
 Abstaining: None  
 Absent: Leahy

**2. Review and Recommendation on Little Papillion Creek Stabilization Mercy 10R Project Bids – Martin Cleveland and Pat Engelbert, HDR Engineering:**

Project Manager Martin Cleveland presented the bid summary for the Little Papillion Creek Channel Stabilization Mercy 10R Project. One bid was received in the amount of \$912,971.40 from GeoStabilization International, LLC. The engineers estimate ranged between \$250,000-\$300,000. Pat Engelbert, HDR Engineering, has made a recommendation to reject the received bid and rebid the project after modifying the bid submission schedule and increasing the allowable construction window.

- **It was moved by Director F. Conley and seconded by Director Fowler that the Subcommittee recommend to the Board of Directors that the General Manager be authorized to reject the bid received for the construction of the Little Papillion Creek Channel Stabilization Mercy 10R Project.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: F. Conley, Fowler, Tesar, Thompson, J. Conley  
 Voting Nay: None  
 Abstaining: None  
 Absent: Leahy

**3. Review and Recommendation on Water Sustainability Fund Grant Application for West Papillion Regional Basin 1 (WP1) – Amanda Grint:**

Project Manager Amanda Grint reminded the Subcommittee of the Board’s May 2018 approval of Olsson Associates for professional services for final design and permitting of WP1, as well as management’s approval of a contract with FYRA Engineering to develop a WSF application pending Board approval of the application. Amanda stated that the WP1 project was the recipient of the Regional Conservation Partnership Program grant through the NRCS with a maximum award of \$4.4 million for planning and construction. The District is responsible for the local share of the WP1 project and intends to apply for the WSF in order to provide up to 60% of the local share. Deadline for submittal is July 31, 2018.

- **It was moved by Director Tesar and seconded by Director Fowler that the Subcommittee recommend to the Board of Directors that the General Manager be authorized to execute and submit a Water Sustainability Fund application for 60% of the eligible project costs for the WP1 project, subject to changes deemed necessary by the General Manager.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: F. Conley, Fowler, Tesar, Thompson, J. Conley  
Voting Nay: None  
Abstaining: None  
Absent: Leahy

**4. Review and Recommendation on City of Tekamah Wellhead Protection Area Plan Cost Share Agreement – Paul Woodward:**

Project Manager Paul Woodward presented the proposed Interlocal Agreement between the District and the City of Tekamah to pursue a Wellhead Protection Area (WHPA) plan for their community’s municipal water supply. Tekamah is eligible for 50% cost-share assistance from the NRD under District Policy 17.21 as their WHPA is in a Phase II Ground Water Management Area. Paul informed the Subcommittee that Tekamah has recently received a Source Water Protection Grant from NDEQ to cover \$41,000 of the anticipated \$56,000 for an enhanced Wellhead Protection Plan. This means that the NRD and Tekamah would only be responsible for splitting the remaining \$15,000. The District would agree to reimburse the City for 50% of their actual expenses up to \$7,500.

- **It was moved by Director Thompson and seconded by Director Tesar that the Subcommittee recommend to the Board of Directors that the General Manager be authorized to execute the proposed Interlocal Agreement with the City of Tekamah for Wellhead Protection Area Plan cost share, not to exceed \$7,500 in District funds, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: F. Conley, Fowler, Tesar, Thompson, J. Conley  
Voting Nay: None  
Abstaining: None  
Absent: Leahy

**5. Review and Recommendation on Bids Received for the Washington County Rural Water System – Pump Station Upgrade Project Construction Contract – Zach Nelson**

Project Manager Zach Nelson reviewed the workings of the Washington County Rural Water System (WCRW) and the Pump Station that is located at 11660 N 60<sup>th</sup> Street which was built in 1980. He stated that the system has experienced growth and has faced outages in water service due to the original backup generator not properly functioning during power outages. Zach indicated that maintenance being performed by Blair in the Fall of 2018 would disrupt service to WCRW #2 unless upgrades to the Pump Station were completed before this maintenance occurred. One bid was received for this upgrade project in the amount of \$274,100 from Eriksen Construction. HDR made a recommendation to accept the received bid. The engineer’s estimate for this project is \$173,100.

- **It was moved by Director Thompson and seconded by Director Fowler that the Subcommittee recommend to the Board of Directors that the General Manager be authorized to execute a contract with Eriksen Construction for the construction of the Washington County Rural Water System Pump Station Upgrade Project in the bid amount of \$274,100, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel and subject to project financing approval at the District’s July Board Meeting.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: F. Conley, Fowler, Tesar, Thompson, J. Conley  
Voting Nay: None  
Abstaining: None  
Absent: Leahy

**ADJOURNMENT:** Being no further business, the meeting adjourned by acclamation at 7:15 p.m.