

# Memorandum

**To:** Multi-Hazard Mitigation Plan Ad-Hoc Consultant Selection Subcommittee

**From:** Lori Ann Laster, Stormwater Management Engineer

**Date:** July 2, 2018

**Re:** Review and Recommendation on Initial Screening of Proposals for Consultant Selection Interviews

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The District maintains a Regional Multi-Hazards Mitigation Plan (HMP) for the entire District. This plan benefits the District and local communities by providing a list of potential hazard mitigation alternatives, and also by increasing the potential of federal mitigation funding assistance for projects such as the District's Floodway Purchase Program. The plan was updated and approved by FEMA in June 2016.

The HMP plan is required by FEMA to be updated every five years. The new update can be done at any time but needs to be completed by June 2021. The District will seek a planning grant through one of the FEMA Hazard Mitigation Assistance programs. The grant application will be submitted by December 2018 and it is anticipated that the grants will be awarded in 2019. The actual plan update will take one year and then FEMA review and approval could take up to six months. A revised plan would not only meet our requirement to update within five years but would also:

- Make the plan compliant with FEMA's new Community Rating System manual. The Community Rating System provides discounts on flood insurance premiums for communities who use higher than FEMA minimum standards for floodplain management.
- Include communities not currently in the District's plan.
- Add information for communities already in the plan where data gaps occurred.

On May 21, 2018 a Request for Proposals for professional services to update the District's Multi-Hazard Mitigation Plan (HMP) was advertised. Proposals were due by June 29, 2018.

The following firms prepared proposals:

- JEO Consulting Group, Inc.

JEO Consulting Group, Inc. completed the last plan update for the District.

**Management recommends that the Subcommittee recommend to the Board of Directors that District Policy 15.2 be waived and that a contract be negotiated with JEO Consulting Group, Inc. to provide professional services to update the District's Hazard Mitigation Plan.**