

**Personnel, Legislative and Public Affairs
Subcommittee Meeting Minutes
December 11, 2018**

A meeting of the Papio-Missouri River Natural Resources District’s Personnel, Legislative and Public Affairs Subcommittee was held at the Natural Resources Center, 8901 South 154th Street, Omaha, NE, on December 11, 2018. The meeting was called to order by Chairperson Fred Conley at 6:30 p.m.

QUORUM CALL: Quorum call was taken. The following subcommittee members were in attendance.

| Subcommittee Members Present | Subcommittee Members Absent | Other Directors Present | Others in Attendance |
|-------------------------------------|------------------------------------|--------------------------------|-----------------------------|
| Fred Conley, Chairperson | Patrick Leahy * | Larry Bradley | John Winkler |
| John Conley ** | | David Klug | Marlin Petermann |
| Tim Fowler, Vice Chairperson | | Rich Tesar | Brent Meyer |
| Mark Gruenewald | | Jim Thompson | Jean Tait |
| Ted Japp | | John Wiese | Other Staff Members |
| | | | |
| | | | |

* Absent

** Alternate Voting Member

ADOPTION OF AGENDA:

- **It was moved by Director Fowler and seconded by Director Japp that the agenda be adopted.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: J. Conley, Fowler, Gruenewald, Japp, F. Conley

Voting Nay: None

Abstaining: None

Absent: Leahy

PROOF OF PUBLICATION: Public notice of the meeting was posted at all District offices and published in the Omaha World-Herald on December 6, 2018. The proof of publication affidavit is included with the file copy of these minutes.

1. Review and Recommendation on the 2019 Pay Program Administration Manual – Jean Tait and John Winkler:

Jean Tait briefed the subcommittee on recommendations to the Papio-Missouri River NRD Pay Program Administration Manual for calendar year 2019, as recommended by Silverstone Group. All questions and concerns were addressed by staff.

- **It was moved by Director J. Conley and seconded by Director Fowler that the Subcommittee recommends to the Board of Directors that the amendments to the Papio-Missouri River NRD Pay Program Administration Manual for calendar year 2019 be adopted and incorporated in the District Policy Manual.**

Roll call was taken on the motion. The motion carried on a vote of 4-yea and 1-nay.

Voting Yea: J. Conley, Fowler, Japp, F. Conley
Voting Nay: Gruenewald
Abstaining: None
Absent: Leahy

2. Review and Recommendation on the Update to the Employee Handbook – Jean Tait:

Jean Tait briefed the subcommittee on the recommended amendments to the Papio-Missouri River NRD Employee Handbook. The amendments were housekeeping in nature and all questions/concerns were addressed by staff.

- **It was moved by Director J. Conley and seconded by Director Fowler that the Subcommittee recommends to the Board of Directors that the amendments to the Papio-Missouri River NRD Employee Handbook be adopted and incorporated in the District’s Policy Manual.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: J. Conley, Fowler, Gruenewald, Japp, F. Conley
Voting Nay: None
Abstaining: None
Absent: Leahy

ADJOURNMENT: Being no further business, the meeting adjourned by acclamation 6:38 p.m.