

**Programs, Projects, and Operations  
Subcommittee Meeting Minutes  
December 11, 2018**

A meeting of the Papio-Missouri River Natural Resources District’s Programs, Projects, and Operations Subcommittee was held at the Natural Resources Center, 8901 South 154<sup>th</sup> Street, Omaha, NE, on December 11, 2018. The meeting was called to order by Chairperson John Conley at 6:47 p.m.

**QUORUM CALL:** Quorum call was taken. The following subcommittee members were in attendance.

Subcommittee Members Present	Subcommittee Members Absent	Other Directors Present	Others Present
John Conley, Chairman	Patrick Leahy *	Larry Bradley	John Winkler
David Klug, Vice Chairman		Mark Gruenewald	Marlin Petermann
Fred Conley		Ted Japp	Brent Meyer, Legal Counsel
Tim Fowler **		Jim Thompson	Tracy Thompson
Rich Tesar		John Wiese	Zach Nelson
			Amanda Grint
			Eric Williams
			Laurie Carrette-Zook, HDR
			Maria Rodriguez, Midwest ROW
			Other Staff Members

\* Absence

\*\* Alternate Voting Member

**ADOPTION OF AGENDA:**

- **It was moved by Director Klug and seconded by Director Tesar that the agenda be adopted.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: F. Conley, Fowler, Klug, Tesar, J. Conley

Voting Nay: None

Abstaining: None

Absent: Leahy

**PROOF OF PUBLICATION:** Public notice of the meeting was posted at all District offices and published in the Omaha World-Herald on December 6, 2018. The proof of publication affidavit is included with the file copy of these minutes.

**1. Review and Recommendation on the Agreement with Mike and Lori Walker for the Washington County Rural Water System – Surfside Club Water Main Extension Project – Zach Nelson:**

Project Manager Zach Nelson presented the proposed Agreement with Mike and Lori Walker, Surfside Club Restaurant and the District for the extension of a Washington County Rural Water System water main to serve their property at 14445 N. River Road Drive, Omaha, which has no clean potable water source onsite. The water main extension project apparent low bid was submitted by Mike and Lori Walker through their company, Surfside Club, Inc. and is based upon the use of subcontractors to perform the work. District

staff has met with the subcontractors to verify that the work can be completed per the District's specifications. Zach answered Directors questions.

- **It was moved by Director Klug and seconded by Director F. Conley that the Subcommittee recommend to the Board that the General Manager be authorized to execute the proposed agreement with Mike and Lori Walker for the Washington County Rural Water System Surfside Water Main Extension Project, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: F. Conley, Fowler, Klug, Tesar, J. Conley  
Voting Nay: None  
Abstaining: None  
Absent: Leahy

**2. Review and Recommendation on Amendment No. 4 to Professional Services Contract with HDR Engineering for Zorinsky Basin 2 – Amanda Grint:**

Project Manager Amanda Grint presented Amendment No. 4 to the Professional Services Contract with HDR Engineering, Inc. for Zorinsky Basin No. 2 for out of scope items which include additional technical support, survey and contract administration, and update of construction documents. HDR would provide these additional out of scope items on an hourly basis not to exceed the amount of \$280,431, for a total contract not to exceed amount of \$1,723,991. Amanda answered Directors questions.

- **It was moved by Director Fowler and seconded by Director Tesar that the Subcommittee recommend to the Board that the General Manager be authorized to execute Amendment No. 4 to the Professional Services Agreement with HDR Engineering, Inc. for the Zorinsky Water Quality Basin Number 2 project in an amount not to exceed \$280,431 bringing the total contract not to exceed amount to \$1,723,991, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: F. Conley, Fowler, Klug, Tesar, J. Conley  
Voting Nay: None  
Abstaining: None  
Absent: Leahy

**3. Review and Recommendation on Thomas Creek Improvements Phase 1 Interlocal Agreement with City of Omaha – Eric Williams:**

Project Manager Eric Williams presented the proposed Interlocal Agreement with the City of Omaha and the District for channel improvements along Thomas Creek, downstream of I-680 and near Ida Street, which includes creek stabilization, protection for existing infrastructure, and water quality improvements. In April 2018, the District approved a cost share application through the Urban Drainageway Program with the City of Omaha and included \$80,000 for the project in the NRD FY 2019 budget. This agreement specifies funding of \$350,000 in FY 2020, and FY 2021, for the total cost share of \$780,000 over the expected three-year project timeline. Eric answered Directors questions.

- **It was moved by Director Klug and seconded by Director F. Conley that the Subcommittee recommend to the Board of Directors that the General Manager be authorized to execute the proposed Interlocal Cooperation Agreement with the City of Omaha for Thomas Creek Improvements Phase 1, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: F. Conley, Fowler, Klug, Tesar, J. Conley  
Voting Nay: None  
Abstaining: None  
Absent: Leahy

**4. Review and Recommendation on Amendments to the District's Policy Manual – Marlin Petermann:**

Assistant General Manager Marlin Petermann reported that a staff review of the Directors Policy Manual demonstrated the need for an update of District Policies and presented the proposed amendments to the District's Policy Manual. The amendments include housekeeping items, such as adding and updating programs and projects to reflect previous action by the Board of Directors. Also included are some recommended changes to District purchasing policies the staff believes are warranted to better serve the public and improve the efficiency of District operations. Approval of amendments to Policies 1.1 through 16.9 must be postponed until the next regularly scheduled Board meeting. Approval of amendments to Policies 17.0 through 22.4 would be incorporated to the District's Policy Manual immediately upon the approval from the Board. Marlin, Zach Nelson and John Winkler answered Directors questions.

- **It was moved by Director Tesar and seconded by Director Fowler that the Subcommittee recommend to the Board that the proposed amendments to District Policies 17.0-17.44 and 18.0-18.50 be and are hereby approved. And furthermore;**
- **that the Subcommittee recommend to the Board that the proposed amendments to District Policies 2.0-2.7 and 15.0-15.9 be tabled for consideration at the next regular meeting of the Board.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: F. Conley, Fowler, Klug, Tesar, J. Conley  
Voting Nay: None  
Abstaining: None  
Absent: Leahy

**ADJOURNMENT:** Being no further business, the meeting adjourned by acclamation at 7:27 p.m.