

**Programs, Projects, and Operations
Subcommittee Meeting Minutes
March 12, 2019**

A meeting of the Papio-Missouri River Natural Resources District’s Programs, Projects, and Operations Subcommittee was held at the Natural Resources Center, 8901 South 154th Street, Omaha, NE, on March 12, 2019. The meeting was called to order by Chairperson Conley at 6:30 p.m.

QUORUM CALL: Quorum call was taken. The following subcommittee members were in attendance.

Subcommittee Members Present	Subcommittee Members Absent	Other Directors Present	Others Present
Fred Conley, Chairperson	Kevyn Sopinski *	Mark Gruenewald	John Winkler
Tim Fowler, Vice-Chairperson	Rich Tesar *	Tim McCormick	Marlin Petermann
Larry Bradley **		Jim Thompson	Brent Meyer, Legal Counsel
Ted Japp		John Wiese	Tracy Thompson
			Amanda Grint
			Eric Williams
			Other Staff Members
			Bart Pugh, Schemmer

* Absent

** Alternate Voting Member

ADOPTION OF AGENDA:

- **It was moved by Director Fowler and seconded by Director Japp that the agenda be adopted.**

Roll call was taken on the motion. The motion carried on a vote of 4-yea.

Voting Yea: Bradley, Fowler, Japp, Conley
 Voting Nay: None
 Abstaining: None
 Absent: Sopinski, Tesar

PROOF OF PUBLICATION: Public notice of the meeting was posted at all District offices and published in the Omaha World-Herald on March 7, 2019. The proof of publication affidavit is included with the file copy of these minutes.

1. Review and Recommendation on Interlocal Agreement with City of Papillion for Water Sustainability Fund Application for West Papillion Levees – Amanda Grint:

Project Manager Amanda Grint presented the proposed Interlocal Agreement with the City of Papillion for Phase 1A of the West Papillion Levee Accreditation Project. It is proposed that the City will contract with FYRA Engineering for preparation and submittal of a Water Sustainability Fund (WSF) grant application. The District will provide technical support and review all FYRA invoices. The City and District will cost share 50/50 for a maximum not to exceed contract amount of \$35,226 with a maximum District share of \$17,613. Additional phases will be necessary if the District and City approve moving forward with final design and levee improvements to accredit the levees as providing 100-year flood protection. Amanda answered Directors’ questions.

- **It was moved by Director Fowler and seconded by Director Bradley that the Subcommittee recommend to the Board that the General Manager be authorized to execute the proposed Interlocal Agreement with the City of Papillion for Phase 1A of the West Papillion Levee Accreditation Project with a maximum not to exceed District contribution of \$17,613, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 4-yea.

Voting Yea: Bradley, Fowler, Japp, Conley
 Voting Nay: None
 Abstaining: None
 Absent: Sopinski, Tesar

2. Review and Recommendation on Platte River Bridge Trail – Eric Williams:

Project Manager Eric Williams provided a project overview for the Platte River Bridge Trail. To begin the design process for the project, a contract for National Environmental Policy Act (NEPA), and another for Professional Engineering (PE) services are needed. Upon review of NDOT On-Call consultant qualifications, it is recommended that HDR Engineering Inc. be retained to provide NEPA services and Schemmer be retained to provide PE Services. Eric answered Directors’ questions.

Item 2a. – Selection of National Environmental Policy Act (NEPA) Services:

- **It was moved by Director Japp and seconded by Director Fowler that the Subcommittee recommend to the Board of Directors that policy 15.2 Purchasing – Professional Services be waived, and that the General Manager be authorized to send notification to NDOT to negotiate with HDR Engineering Inc. for NEPA services related to the Platte River Bridge Trail.**

Roll call was taken on the motion. The motion carried on a vote of 4-yea.

Voting Yea: Bradley, Fowler, Japp, Conley
 Voting Nay: None
 Abstaining: None
 Absent: Sopinski, Tesar

Item 2b. - Selection of Professional Engineering (PE) Services

- **It was moved by Director Fowler and seconded by Director Japp that the Subcommittee recommend to the Board of Directors that policy 15.2 Purchasing – Professional Services be waived, and that the General Manager be authorized to send notification to NDOT to negotiate with Schemmer for Professional Engineering services related to the Platte River Bridge Trail.**

Roll call was taken on the motion. The motion carried on a vote of 4-yea.

Voting Yea: Bradley, Fowler, Japp, Conley
 Voting Nay: None
 Abstaining: None
 Absent: Sopinski, Tesar

3. Review and Recommendation on Elkhorn River Improvement Project Area (IPA) Operation and Maintenance Assessment – Eric Williams:

Project Manager Eric Williams reviewed Board action from February, 2011 to reestablish the Operation and Maintenance Assessment on benefited properties in the Elkhorn River Improvement Project Area. The special assessments are collected by Douglas County and transferred to the District at the rate of \$20,000 per year until the O&M Fund reaches a balance of \$250,000. As of February 28, 2019, the O&M Fund balance was \$216,174.28. A Board resolution to collect these assessments is required each year. Eric answered Directors' questions.

- **It was moved by Director Japp and seconded by Director Bradley that the Subcommittee recommend to the Board that a special assessment for the operation and maintenance of the Elkhorn River Bank Stabilization Improvement Project Area be levied against the benefited parcels in the total amount of \$20,000 for calendar year and that the following Resolution be adopted:**

BE IT RESOLVED by the Board of Directors of the Papio-Missouri River Natural Resources District that each of the lots and parcels of ground in Douglas County, Nebraska, identified in the "2019 Assessment Schedule," attached hereto as Exhibit "A" and incorporated herein by reference, has been specially benefited by the District's program of operation and maintenance upon the construction and capital improvements involved with the District's Elkhorn River Bank Stabilization Improvement Project; that special benefits from such program of operation and maintenance are correctly set out in the respective amounts appearing opposite the designation of said lots and parcels of ground in said schedule; that such respective amounts appearing opposite said lots and parcels of ground in said schedule are hereby levied as special assessments against such lots and parcels of ground; and, that said assessments shall become due fifty (50) days after date, to-wit: shall become due on May 3, 2019, and may be paid within said time without interest, but if not paid by May 3, 2019, each such assessment shall draw interest at the rate of nine per cent (9%) per annum from and after date until delinquent; and, from and after date that each installment become delinquent, shall draw interest at the rate of fourteen per cent (14%) per annum until paid.

BE IF FURTHER RESOLVED that the Secretary of the District shall certify a copy of this levy resolution to the County Clerk and County Treasurer of Douglas County, Nebraska, for spreading the same on the tax records of such County, and such special assessments shall be collected by the County Treasurer as provided by law.

Roll call was taken on the motion. The motion carried on a vote of 4-yea.

Voting Yea: Bradley, Fowler, Japp, Conley
Voting Nay: None
Abstaining: None
Absent: Sopinski, Tesar

4. Review and Recommendation on LPRCA Water Quality Monitoring Network Funding – Eric Williams:

Project Manager Eric Williams reviewed the benefits and costs associated with water quality monitoring gages and data collected through a contract with the USGS as part of the Lower Platte River Corridor Alliance (LPRCA). Proposed three-year funding for the three long-term gage locations, Platte River at Louisville, Salt Creek at Ashland and Elkhorn River at Waterloo, is \$124,915 from the District and LPSNRD; with USGS three-year funding of \$48,377. Proposed three-year funding for the gage location, Platte River at Leshara, is \$19,685 from each agency including the District, LPSNRD, LPNNRD, Lincoln Water Systems, and MUD; with USGS three-year funding of \$15,468. Eric answered Directors' questions.

- **It was moved by Director Bradley and seconded by Director Japp that the Subcommittee recommend to the Board of Directors that the District continue to partner in the LPRCA Water Quality Monitoring Network long-term gauges at Louisville, Ashland, and Waterloo, and partner in the site at Leshara, with a total cost not to exceed \$144,636 to be budgeted according to annual costs in District FY 2020, 2021, and 2022.**

Roll call was taken on the motion. The motion carried on a vote of 4-yea.

Voting Yea: Bradley, Fowler, Japp, Conley

Voting Nay: None

Abstaining: None

Absent: Sopinski, Tesar

ADJOURNMENT: Being no further business, the meeting adjourned by acclamation at 7:01 p.m.