

**Programs, Projects, and Operations  
Subcommittee Meeting Minutes  
May 7, 2019**

A meeting of the Papio-Missouri River Natural Resources District’s Programs, Projects, and Operations Subcommittee was held at the Natural Resources Center, 8901 South 154<sup>th</sup> Street, Omaha, NE, on May 7, 2019. The meeting was called to order by Chairperson Conley at 6:30 p.m.

**QUORUM CALL:** Quorum call was taken. The following subcommittee members were in attendance.

Subcommittee Members Present	Subcommittee Members Absent	Other Directors Present	Others Present
Fred Conley, Chairperson	Tim Fowler*	Mark Gruenewald	John Winkler
Ted Japp	Larry Bradley*	Tim McCormick	Marlin Petermann
Kevyn Sopinski		Jim Thompson	Brent Meyer, Legal Counsel
Rich Tesar		John Wiese	Nicole Gust
			Paul Woodward
			Terry Schumacher
			Lori Laster
			Amanda Grint
			Zach Nelson
			Mike McNaney
			Bill Brush
			Dan Fricke, JEO Consulting Group
			Tony Baumert, Olsson
			Mike Sotak, FYRA
			Shawn Melotz
			Other Staff Members

\* Absent

\*\* Alternate Voting Member

**ADOPTION OF AGENDA:**

- **It was moved by Director Tesar and seconded by Director Sopinski that the agenda be adopted.**

Roll call was taken on the motion. The motion carried on a vote of 4-yea.

Voting Yea: Japp, Sopinski, Tesar, Conley  
 Voting Nay: None  
 Abstaining: None  
 Absent: Bradley, Fowler

**PROOF OF PUBLICATION:** Public notice of the meeting was posted at all District offices and published in the Omaha World-Herald on May 2, 2019. The proof of publication affidavit is included with the file copy of these minutes.

1. **Review and Recommendation of Amendment #2 to JEO Consulting Group Professional Services Agreement for the Independent External Review of Missouri River R-613/R-616 Levee Accreditation – Paul Woodward and Dan Fricke, JEO Consulting Group:**

Project Manager Paul Woodward explained to the Directors that JEO Consulting is under contract with the District to provide professional services for the Independent External Peer Review as required as part of the USACE Section 408 approval process for modifications to the Missouri River R-613/R-616 Levee Accreditation Project. Paul stated that the next phase in this process requires JEO to follow the project through construction and he reviewed JEO's scope of services in Amendment #2 which cover their expected IEPR responsibilities during this time. Paul let the Directors know that the proposed Amendment #2 would use the remaining contract budget and increase the maximum not to exceed value of the contract by \$131,090 from \$277,374 to \$408,464. Paul, Dan Fricke and Marlin Petermann answered Directors questions.

- **It was moved by Director Tesar and seconded by Director Sopinski that the Subcommittee recommend to the Board of Directors that the General Manager be authorized to execute the proposed Amendment #2 to the Professional Services Agreement with JEO Consulting Group, Inc. for the Independent External Peer Review for the Missouri River R-613 and R-616 Federal Levee Accreditation Project in the amount of \$131,090, making the total maximum not to exceed agreement amount \$408,464, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 4-yea.

Voting Yea: Japp, Sopinski, Tesar, Conley  
Voting Nay: None  
Abstaining: None  
Absent: Bradley, Fowler

**2. Review and Recommendation of Phase IX of Engineering Contract with Olsson for Professional Services for Pigeon Jones Site 12A – Terry Schumacher and Tony Baumert, Olsson:**

Project Manager Terry Schumacher reminded the Directors that in September of 2007 the Board approved a contract with Olsson Associates for the Pigeon/Jones Site 15 Final Design in the amount of \$534,573 for Phase I of the project. Terry summarized the phases and amendments involved in this project and let the Directors know that the current phase, Phase IX, would provide for a cultural resources assessment and wetland mitigation design required by the USACE as part of the 404 permitting process. Terry stated that additional professional services with Olsson for the proposed Phase IX would increase the not to exceed value of the contract in the amount of \$64,524, increasing the overall project to a not to exceed amount of \$2,508,499. Terry and Tony answered Directors questions.

- **It was moved by Director Japp and seconded by Director Tesar that the Subcommittee recommend to the Board of Directors that the General Manager be authorized to execute an amendment to increase the maximum, not to exceed amount of the professional services contract with Olsson for the Pigeon Jones Site 15 Project, to \$2,508,499, subject to changes deemed necessary by General Manager and approval as to form by District legal counsel.**

Roll call was taken on the motion. The motion carried on a vote of 4-yea.

Voting Yea: Japp, Sopinski, Tesar, Conley  
Voting Nay: None  
Abstaining: None  
Absent: Bradley, Fowler

**3. Review and Recommendation of Southern Sarpy Watershed Partnership Interlocal Agreement – Lori Laster and Mike Sotak, FYRA Engineering:**

Project Manager Lori Laster briefed the Directors on the history of the Southern Sarpy Watershed Partnership, the communities involved, and the interlocal agreement these communities adopted to create the SSWP. Lori stated that the SSWP has been working with FYRA Engineering to develop a plan to identify issues facing the watershed and to decrease impacts from new development, and that FYRA has completed Phase I of the plan. Lori let the Directors know that the initial SSWP agreement was set to expire on June 30, 2019, and that they were proposing a new five year Interlocal Agreement to continue their work, with the District to act as administering agent. The District's responsibility would be to collect annual contributions from the members to help finance the SSWP. The District's annual contribution is \$60,000 of the total \$200,000 collected. The communities will also collect Watershed Fees from new development in the watershed for SSWP activities. Lori and Mike answered Directors questions.

- **It was moved by Director Tesar and seconded by Director Sopinski that the Subcommittee recommend to the Board of Directors that the General Manager be authorized to execute the proposed five-year Interlocal Agreement for the continuation of the Southern Sarpy Watershed Partnership between the communities of Bellevue, Gretna, Papillion, Springfield, Sarpy County and the Papio-Missouri River Natural Resources District, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 4-yea.

Voting Yea: Japp, Sopinski, Tesar, Conley  
Voting Nay: None  
Abstaining: None  
Absent: Bradley, Fowler

**4. Review and Recommendation of Southern Sarpy Watershed Partnership Professional Services Contract Amendment 2 with FYRA Engineering – Lori Laster and Mike Sotak, FYRA Engineering:**

Project Manager Lori Laster reminded the Directors that in October 2016 the Board approved an Interlocal Agreement for the creation of the SSWP, and that also in 2016 FYRA was selected to begin the development of the watershed management plan. Phase I of the project which was completed in early 2019 was \$400,640. Lori briefed the Directors on the proposed Phase II of the plan. Phase II is expected to be completed in a year and a half with a total not to exceed amount of \$401,108, bringing the total contract to \$801,748. Mike Sotak gave a presentation. Lori and Mike answered Directors questions.

- **It was moved by Director Tesar and seconded by Director Sopinski that the Subcommittee recommend to the Board of Directors that the General Manager be authorized to execute the proposed contract amendment with FYRA Engineering to provide professional services for Phase II of the Southern Sarpy Watershed Management Plan in the amount of \$410,108, making the total maximum not to exceed agreement amount \$801,748, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 4-yea.

Voting Yea: Japp, Sopinski, Tesar, Conley  
Voting Nay: None  
Abstaining: None  
Absent: Bradley, Fowler

**5. Review and Recommendation of Papillion Creek Watershed Partnership Interlocal Agreement – Lori Laster:**

Project Manager Lori Laster briefed the Directors on the history of the Papillion Creek Watershed Partnership, the member communities, and how they review the watershed fee framework and management plan every five years to assure funding for plan implementation and to determine structure projects for the next implementation plan. HDR Engineering was hired to provide this analysis. Lori stated that the recommendations of HDR have been adopted by the PCWP and are included in the interlocal agreement to continue the partnership for another five years. The District's contribution to the Partnership Fees will remain at \$90,000 each year. Each community in the PCWP will need the interlocal agreement approved by the governing body. Project Managers Lori Laster, Amanda Grint and Zach Nelson answered Directors questions.

The following member of the public addressed the subcommittee:

➤ Shawn Melotz, 10404 N. 132<sup>nd</sup> St., Omaha, NE

- **It was moved by Director Tesar and seconded by Director Sopinski that the Subcommittee recommend to the Board of Directors that the General Manager be authorized to execute the proposed Interlocal Agreement for the continuation of the Papillion Creek Watershed Partnership between the communities of Bellevue, Boys Town, Gretna, La Vista, Omaha, Papillion, Ralston, Sarpy County, and Papiio-Missouri River NRD, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 3-yea and 1-nay.

Voting Yea: Sopinski, Tesar, Conley  
Voting Nay: Japp  
Abstaining: None  
Absent: Bradley, Fowler

#### **6. Review and Recommendation of Dakota County Rural Water System Rate Increase – Zach Nelson:**

Project Manager Zach Nelson briefed the Directors on the Dakota County Rural Water System and the current rate schedule which was last set in May of 2012. Zach informed the Directors that there have been upgrades to the system in recent years including the addition of Automatic Meter Read meters as well as numerous valves, hydrants and other pieces of infrastructure. Zach said that the DCRW system purchases water from Dakota City, which increased their water rate from \$1.00/1,000 gals to \$1.30/1,000 gals in July of 2017. These upgrades along with the price of water increase prompted the DCRW System Advisory Board to vote in February of 2019 to recommend to the District's Board of Directors to increase water rates. Zach answered Directors questions.

- **It was moved by Director Japp and seconded by Director Tesar that the Subcommittee recommend to the Board of Directors that the General Manager be authorized to set a new increased rate schedule, effective July 1, 2019 for the Dakota County Rural Water System and that the District's Policy Manual Appendix H – Rural Water Supply Systems be updated to incorporate the new rate schedule.**

Roll call was taken on the motion. The motion carried on a vote of 4-yea.

Voting Yea: Japp, Sopinski, Tesar, Conley  
Voting Nay: None  
Abstaining: None  
Absent: Bradley, Fowler

#### **7. Review and Recommendation of FY 2020 Equipment Requirements – Nicole Gust:**

Purchasing Agent Nicole Gust explained the process used to determine the equipment replacement budget for FY 2020 and described each of the items proposed for purchase. Survey Coordinator Mike McNaney explained to the Directors that if the GPS Survey Unit Replacement itemized on the equipment list was purchased in the current fiscal year rather than FY 2020, the District would be able to trade in the old unit for a savings of \$8,000. Nicole, Mike and IT Manager Bill Brush answered Directors questions.

- **It was moved by Director Tesar and seconded by Director Japp that the Subcommittee recommend to the Board of Directors to approve the FY 2020 Equipment Requirements subject to the FY 2020 Budget as listed in this memo.**

Roll call was taken on the motion. The motion carried on a vote of 4-yea.

Voting Yea: Japp, Sopinski, Tesar, Conley  
Voting Nay: None  
Abstaining: None  
Absent: Bradley, Fowler

**ADJOURNMENT:** Being no further business, the meeting adjourned by acclamation at 7:53 p.m.