

**Programs, Projects, and Operations
Subcommittee Meeting Minutes
March 10, 2020**

A meeting of the Papio-Missouri River Natural Resources District’s Programs, Projects, and Operations Subcommittee was held at the Natural Resources Center, 8901 South 154th Street, Omaha, NE, on March 10, 2020. The meeting was called to order by Chairperson Conley at 4:00 p.m.

QUORUM CALL: Quorum call was taken. The following subcommittee members were in attendance.

Subcommittee Members Present	Subcommittee Members Absent	Other Directors Present	Others Present
Fred Conley, Chairperson	Tim Fowler, Vice-Chairperson*	Danny Begley	John Winkler
Ted Japp		Tim McCormick	Marlin Petermann
Kevyn Sopinski		John Wiese	Brent Meyer, Legal Counsel
Rich Tesar			Nicole Gust
Larry Bradley – Alternate**			Eric Williams
			Amanda Grint
			Laurie Carette Zook
			Other Staff Members

* Absent

** Alternate Voting Member

ADOPTION OF AGENDA:

- **It was moved by Director Bradley and seconded by Director Japp that the agenda be adopted.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Bradley, Japp, Sopinski, Tesar, Conley
 Voting Nay: None
 Abstaining: None
 Absent: Fowler

PROOF OF PUBLICATION: Public notice of the meeting was posted at all District offices and published in the Omaha World-Herald on March 5, 2020. The proof of publication affidavit is included with the file copy of these minutes.

1. Review and Recommendation of Elkhorn River Improvement Project Area (IPA) Operation and Maintenance Assessment – Eric Williams:

Project Manager Eric Williams reminded the Directors that in February 2011, the Board voted to reestablish the O&M Assessment on benefited properties in the Elkhorn River IPA in order to collect the special assessments of \$20,000 per year until a balance of \$250,000 was reached. Eric stated that in order for Douglas County to collect these assessments, a Board resolution is required each year. Eric answered Directors questions.

- **It was moved by Director Tesar and seconded by Director Sopinski that the Subcommittee recommend to the Board of Directors that a special assessment for the operation and maintenance of the Elkhorn River Bank Stabilization Improvement Project Area be levied against the benefited parcels in the amount of \$20,000 for calendar year 2020 and that the attached Resolution be adopted.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Bradley, Japp, Sopinski, Tesar, Conley
 Voting Nay: None
 Abstaining: None
 Absent: Fowler

2. Review and Recommendation of Easement Agreements for Access Drive at Prairie Queen with Ryan Companies – Amanda Grint:

Project Manager Amanda Grint presented Easement Agreements for an access drive at Prairie Queen with Ryan Companies on a portion of District surplus WP-5 property that was not transferred to the City of Papillion. Amanda explained that the access drive plan must be approved by the District prior to construction, and any disturbed property in the temporary construction easement will be restored to original condition. Amanda answered Directors questions.

- **It was moved by Director Bradley and seconded by Director Japp that the Subcommittee recommend to the Board that the General Manager be authorized to execute the Permanent Access Easement and Temporary Construction Easement Agreement with Ryan Companies for the WP-5 project property, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Bradley, Japp, Sopinski, Tesar, Conley
 Voting Nay: None
 Abstaining: None
 Absent: Fowler

3. Review and Recommendation of Amendment No. 5 to Professional Services Contract with HDR Engineering for Zorinsky Basin 2 – Amanda Grint:

Project Manager Amanda Grint reviewed the first four Amendments to the Professional Services Contract with HDR Engineering, Inc. for ZB2, and stated that Amendment 5 would address extending the Project Management and SWPPP inspections as well as additional construction contract administration for seven months. HDR would provide these additional out of scope items on an hourly basis not to exceed the amount of \$205,900, for a total contract not to exceed amount of \$1,929,891. Amanda answered Directors questions.

- **It was moved by Director Bradley and seconded by Director Sopinski that the Subcommittee recommend to the Board that the General Manager be authorized to execute Amendment No. 5 to the Professional Services Agreement with HDR Engineering, Inc. for the Zorinsky Water Quality Basin Number 2 project in an amount not to exceed \$205,900 bringing the total contract not to exceed amount to \$1,929,891, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Bradley, Japp, Sopinski, Tesar, Conley
Voting Nay: None
Abstaining: None
Absent: Fowler

4. Review and Recommendation of Amendment Co. 4 to Professional Services Contract with FYRA Engineering for WP-6 and WP-7 – Amanda Grint:

Project Manager Amanda Grint reviewed the first three Amendments to the Professional Services Contract with FYRA Engineering for WP6 and WP7 and stated that Amendment 4 would include the additional design and construction observation for services identified in the interlocal agreement amendment approved in February, 2020 between the District, Sarpy County and the City of Papillion. FYRA would provide the professional services through a subcontractor, E&A Engineering, on an hourly basis not to exceed the amount of \$92,904. This cost is entirely reimbursable from Sarpy County within 60 days of substantial completion.

- **It was moved by Director Bradley and seconded by Director Japp that the Subcommittee recommend to the Board that the General Manager be authorized to execute the proposed Amendment 4 to the Professional Services Agreement between the District and FYRA Engineering for design and construction administration services for the WP6 and WP7 projects in an amount of \$92,904, bringing the total maximum not to exceed contract amount to \$2,770,263, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Bradley, Japp, Sopinski, Tesar, Conley
Voting Nay: None
Abstaining: None
Absent: Fowler

ADJOURNMENT: Being no further business, the meeting adjourned by acclamation at 4:16 p.m.