

Memorandum

To: Finance, Expenditure & Legal Subcommittee
From: Lori Ann Laster, Stormwater Management Engineer
Date: April 2, 2020
Re: Papillion Creek Watershed Partnership Miscellaneous Expenses Account (25-01-000-4330) over 110%

The Papillion Creek Watershed Partnership Fund is used to collect dues from Partnership members and to pay for Partnership expenses. During Fiscal Year 2020, the Partnership has approved unanticipated expenditures that were not specifically included in the budget.

First, the Partnership agreed to provide \$2,000 towards the expense of the Building for the Future Sediment and Erosion Control Seminar. This seminar is organized each year in order to offer education to designers and contractors on current sediment and erosion control issues. This seminar is used to satisfy the requirements of the stormwater permit held by the Partnership member communities.

Additionally, the Partnership has been discussing stream degradation issues within the watershed. There have been several instances where the current stream setback regulations have not been sufficient to protect infrastructure and property from stream bank erosion. In order to update the policy, the Partnership decided to analyze streams in the current condition and what they could look like in a degraded state. This study is intended to determine where the current stream setback policy is not adequate and what changes need to be made. The NRD, as the administering agent of the Partnership, worked with Felsburg, Holt, & Ullevig (FHU) to develop a scope of work to perform the required analysis. The Partnership voted to approve the scope and fee of \$49,945 on March 26, 2020. Work is anticipated to begin in early April and continue through November 2020.

The Partnership fund will cover all these expenses with existing cash operating reserves budgeted at \$125,306. The Miscellaneous Expenses account (25-01-000-4330) was budgeted at \$200.

Management recommends that the Subcommittee recommend to the Board of Directors that Account # 25-01-000-4330 (Papillion Creek Watershed Partnership – Miscellaneous Expenses) be allowed to exceed 110% of the budgeted amount.