

**Programs, Projects, and Operations
Subcommittee Meeting Minutes
May 13, 2020**

A meeting of the Papio-Missouri River Natural Resources District’s Programs, Projects, and Operations Subcommittee was held at the Natural Resources Center, 8901 South 154th Street, Omaha, NE, on May 13, 2020. The meeting was called to order by Chairperson Conley at 4:00 p.m.

QUORUM CALL: Quorum call was taken. The following subcommittee members were in attendance.

Subcommittee Members Present	Subcommittee Members Absent	Other Directors Present	Others Present
Fred Conley, Chairperson	Tim Fowler, Vice-Chairperson*	Danny Begley	John Winkler
Larry Bradley**		Tim McCormick	Marlin Petermann
Ted Japp		Jim Thompson	Brent Meyer, Legal Counsel
Kevyn Sopinski		John Wiese	Nicole Gust
Rich Tesar			Eric Williams
			Amanda Grint
			Deputy Sheriff Chris Ivener
			Lt. Shawn Millikan
			Captain Wayne D. Hudson
			Battalion Chief Steven Swan

* Absent

** Alternate Voting Member

ADOPTION OF AGENDA:

- **It was moved by Director Tesar and seconded by Director Japp that the agenda be adopted.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Bradley, Japp, Sopinski, Tesar, Conley

Voting Nay: None

Abstaining: None

Absent: Fowler

PROOF OF PUBLICATION: Public notice of the meeting was posted at all District offices and published in the Omaha World-Herald on May 7, 2020. The proof of publication affidavit is included with the file copy of these minutes.

1. Review and Recommendation on Interlocal Cost Share Agreement with Douglas County Sheriff’s Office Nautical Services Unit to Purchase Patrol and Rescue Watercraft – John Winkler, Lt. Shawn Millikan, Captain Wayne D. Hudson and Deputy Sheriff Chris Ivener:

General Manager John Winkler, Lt. Shawn Millikan and Captain Wayne D. Hudson, briefed the Subcommittee regarding the need for new Patrol and Rescue Watercraft for the Douglas County Sheriff’s Office Nautical Services Unit. New watercraft would improve the safety of it’s officers and allow increased patrols in current and future NRD lake and recreation areas. In the cost share agreement, the Douglas

County Sheriff's Office agrees to display the NRD logo on the boat. The DC Sheriff's Office is requesting a \$32,479 (50%) District cost share for this purchase. John, Lt. Millikan, Captain Hudson and Deputy Sheriff Chris Ivener answered Directors questions.

- **It was moved by Director Tesar and seconded by Director Sopinski that the Subcommittee recommend to the Board of Directors that the General Manager be authorized to execute an Interlocal Agreement to provide a fifty (50) percent cost share, not to exceed \$32,479, for the purchase of SJX 2170 Boat as to form and with any changes deemed necessary by the General Manager and Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Bradley, Japp, Sopinski, Tesar, Conley
Voting Nay: None
Abstaining: None
Absent: Fowler

2. Review and Recommendation on Interlocal Cost Share Agreement with Omaha Fire Department to Purchase two Inflatable Rescue Watercraft – John Winkler and Battalion Chief Steven Swan:

General Manager John Winkler and Battalion Chief Steven Swan, briefed the subcommittee on the need for water rescue crafts that are able to operate in swift water environments which occur during a flood. The Omaha Fire Department is requesting a \$23,419 (50%) District cost share for the purchase of two Inflatable Rigid Boats and supporting equipment. The Omaha Fire Department agrees to display the NRD logo on the boats. John and Chief Swan answered Directors questions.

- **It was moved by Director Bradley and seconded by Director Sopinski that the Subcommittee recommend to the Board that the General Manager be authorized to execute an Interlocal Agreement to provide a fifty (50) percent cost share, not to exceed \$23,419, for the purchase of two Inflatable Rigid Boats as to form and with any changes deemed necessary by the General Manager and Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Bradley, Japp, Sopinski, Tesar, Conley
Voting Nay: None
Abstaining: None
Absent: Fowler

3. Review and Recommendation of FY2021 Equipment Requirements – Nicole Gust:

Purchasing Agent Nicole Gust explained the process used to determine the equipment replacement budget for FY 2021 and described each of the items proposed for purchase. Nicole, General Manager John Winkler, IT Manager Bill Brush and O&M/Park Superintendent Bill Warren answered Directors questions.

- **It was moved by Director Tesar and seconded by Director Bradley that the Subcommittee recommend to the Board of Directors to approve the FY 2021 Equipment Requirements subject to the FY2021 Budget as listed in this memo.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Bradley, Japp, Sopinski, Tesar, Conley
Voting Nay: None

Abstaining: None
Absent: Fowler

4. Review and Recommendation of FY2021 Urban Cost Share Programs – Eric Williams and Amanda Grint:

a. Recreation Area Development Program

Project Manager Eric Williams reviewed applications for this program:

- Papillion – Trumble Park Playground Surface
- South Sioux City – Soccer Fields Path
- South Sioux City – Splash Pad

The total budget for this program in FY 2020 was \$179,169. The total funding request for FY 2021 is \$124,500. Eric answered Directors questions.

- **It was moved by Director Japp and seconded by Director Bradley that the Subcommittee recommend to the Board of Directors that the applications from Papillion for \$24,500, and South Sioux City for \$50,000 and \$50,000, for a total of \$124,500, be approved, subject to funding in the FY 2021**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Bradley, Japp, Sopinski, Tesar, Conley
Voting Nay: None
Abstaining: None
Absent: Fowler

b. Trails Assistance Program

Project Manager Eric Williams reviewed applications for this program:

- Omaha – Standing Bear Lake Floating Trail
- South Sioux City - Connecting School Trail

The total budget for this program in FY 2020 was \$637,410. The total funding request for FY 2021 is \$228,109. Eric answered Directors questions.

- **It was moved by Director Japp and seconded by Director Bradley that the Subcommittee recommend to the Board of Directors that the applications from Omaha for \$145,502, and South Sioux City for \$82,607, for a total of \$228,109 be approved, subject to funding in the FY 2021 Budget.**

Roll call was taken on the motion. The motion carried on a vote of 3-yea, 2-nay.

Voting Yea: Bradley, Japp, Conley
Voting Nay: Sopinski, Tesar
Abstaining: None
Absent: Fowler

c. Flood Mitigation Assistance Program

Project Manager Amanda Grint reviewed applications for this program:

- South Sioux City – Westside Drainage

The total funding request for FY 2021 is \$499,250. Amanda answered Directors questions.

- **It was moved by Director Sopinski and seconded by Director Bradley that the Subcommittee recommend to the Board of Directors that the application from South Sioux City for \$499,250 be approved, subject to funding in the FY 2021 Budget.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Bradley, Japp, Sopinski, Tesar, Conley
Voting Nay: None
Abstaining: None
Absent: Fowler

5. Review and Recommendation on Trails Assistance Project Turner Boulevard Trail – Eric Williams:

Project Manager Eric Williams briefed the Subcommittee on the Turner Boulevard Trail Project and the funding assistance that was approved by the District. He stated that due to the need to remove and reinstall existing street lighting, and the necessity of tree removal, the total project costs have increased to \$354,540. Omaha is requesting an increase cost share funding to \$177,270 (50%) from the District. Eric answered Directors questions.

- **It was moved by Director Bradley and seconded by Director Sopinski that the Subcommittee recommend to the Board to increase funding for the Turner Boulevard Trail project with the reimbursement amount not to exceed \$177,270.**

Roll call was taken on the motion. The motion carried on a vote of 4-yea, 1-nay.

Voting Yea: Bradley, Sopinski, Tesar, Conley
Voting Nay: Japp
Abstaining: None
Absent: Fowler

6. Review and Recommendation on Western Douglas County Trail – Eric Williams:

a. Amendment to the Professional Services Agreement with EGA

Project Manager Eric Williams discussed the Western Douglas County Trail project with the Subcommittee, and let them know that a small amount of additional work was needed to complete the project. Eric stated that a Supplement to the current Professional Services Agreement with EGA has been provided by NDOT, listing costs not-to-exceed \$2,015.89. Eric answered Directors questions.

- **It was moved by Director Japp and seconded by Director Sopinski that the Subcommittee recommend to the Board that the Board adopt a resolution provided by NDOT authorizing the General Manager to execute a Supplemental Agreement between the District and Ehrhart Griffin & Associates (EGA) for Preliminary Engineering Services for the West Douglas County Trail for a cost not-to-exceed \$2,015.89, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Bradley, Japp, Sopinski, Tesar, Conley
Voting Nay: None
Abstaining: None

Absent: Fowler

b. PS&E Plan Review and Cost Estimate

Project Manager Eric Williams briefed the Subcommittee on the Plans, Specifications, and Estimates (PS&E) plans for the Western Douglas County Trail from the design consultant EGA. Eric stated that NDOT is requesting that the NRD approve both the plan set and the updated cost estimate for the WDCT. Eric answered Directors questions.

- **It was moved by Director Tesar and seconded by Director Bradley that the Subcommittee recommend to the Board that the proposed resolution be adopted authorizing the General Manager to signify the approval of the Plans, Specifications, and Estimates (PS&E) package, including the updated cost estimate, for the Western Douglas County Trail Project.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Bradley, Japp, Sopinski, Tesar, Conley
Voting Nay: None
Abstaining: None
Absent: Fowler

7. Review and Recommendation on Amendment Number 1 to Professional Services Contract with FYRA Engineering for West Papillion Regional Basin Number 2 (WP2) – Amanda Grint:

Project Manager Amanda Grint reviewed the District’s Professional Services Contract with FYRA Engineering for the WP2 Project. Amanda stated that this amendment is intended to include professional services to get through the permitting and final design of WP2, with FYRA providing the professional services contract on an hourly basis not to exceed the amount of \$106,988. Amanda answered Directors questions.

- **It was moved by Director Japp and seconded by Director Sopinski that the Subcommittee recommend to the Board that the General Manager be authorized to execute the proposed Amendment 1 to the Professional Services Agreement between the District and FYRA Engineering for final design and permitting of the WP2 project in an amount of \$106,988, bringing the total maximum not to exceed contract amount to \$700,227, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Bradley, Japp, Sopinski, Tesar, Conley
Voting Nay: None
Abstaining: None
Absent: Fowler

8. Discussion of the Naming of West Papillion Regional Basin Number 7 (WP7) – Director Kevyn Sopinski:

Director Sopinski introduced and discussed the naming recommendation and responded to questions.

- **It was moved by Director Japp and seconded by Director Bradley that the Subcommittee recommend to the Board that the proposed naming of Big Elk Lake for the West Papillion Regional Basin Number 7 be tabled for consideration at the next regular meeting of the Board of Directors.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Bradley, Japp, Sopinski, Tesar, Conley

Voting Nay: None

Abstaining: None

Absent: Fowler

ADJOURNMENT: Being no further business, the meeting adjourned by acclamation at 6:21 p.m.