

**Programs, Projects, and Operations  
Subcommittee Meeting Minutes  
September 8, 2020**

A meeting of the Papio-Missouri River Natural Resources District’s Programs, Projects, and Operations Subcommittee was held at the Natural Resources Center, 8901 South 154<sup>th</sup> Street, Omaha, NE, on October 6, 2020. The meeting was called to order by Chairperson Conley at 4:12 p.m.

**QUORUM CALL:** Quorum call was taken. The following subcommittee members were in attendance.

<b>Subcommittee Members Present</b>	<b>Subcommittee Members Absent</b>	<b>Other Directors Present</b>	<b>Others Present</b>
Fred Conley, Chairperson		Danny Begley	John Winkler
Tim Fowler, Vice-Chairperson		Larry Bradley	Marlin Petermann
Ted Japp		Tim McCormick	Brent Meyer, Legal Counsel
Kevyn Sopinski		Jim Thompson	Tracy Thompson
Rich Tesar			Jean Tait
			Randy Lee
			Martin Cleveland
			Amanda Grint
			Terry Schumacher
			Zach Nelson
			Bob Drexel, Drexel Mech.
			Craig West, Drexel Mech.
			Jeff Fields, NGPC
			Bob Bergholz, NGPC
			Jason Graf, NGPC
			Jordan Swenson, NGPC
			Sean Bell, HDR, Inc.
			Mike Sotak, FYRA

- \* Absent
- \*\* Alternate Voting Member

**ADOPTION OF AGENDA:**

- **It was moved by Director Sopinski and seconded by Director Tesar that the agenda be adopted.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Fowler, Japp, Sopinski, Tesar, Conley  
 Voting Nay: None  
 Abstaining: None  
 Absent: None

**PROOF OF PUBLICATION:** Public notice of the meeting was posted at all District offices and published in the Omaha World-Herald on October 1, 2020. The proof of publication affidavit is included with the file copy of these minutes.

**1. Review and Recommendation of Bids for the 2021 District Vehicles and Equipment – Jean Tait:**

Administrative Coordinator Jean Tait presented information about the bidding process for each vehicle and equipment item. Jean answered Directors questions.

- **It was moved by Director Sopinski and seconded by Director Fowler that the Subcommittee recommend to the Board of Directors that the following recommendations be approved:**

**Bid Item A – One, 2021, Crossover, AWD, Vehicle:**

The staff recommends that the best bid of \$28,049 from Gene Steffy for one, 2021 Jeep Grand Cherokee be accepted with trade-in of the District's 2011 Chevy Equinox, serial number 2CNFLCEC8B6313647.

**Bid Item B – One, 2021, Full-size, 4WD, 1 ¼ Ton Dually:**

The staff recommends that the lowest and best bid of \$30,130.84 from Woodhouse Ford for one, 2021 Ford F450 be accepted with trade-in of the District's 2002 Ford F-350 Flatbed, serial number 1FDWF37F62EB69722.

**Equipment – One, New, Caterpillar Tire Loader:**

The staff recommends the purchase of one, new, Caterpillar Tire Loader from NMC with a State Contract total price of \$175,090 with trade-in of the District's 2005 Case Tire Loader, serial number JEE0138136. Purchase would be made in five annual payments of \$38,220.60 which includes financing.

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Fowler, Japp, Sopinski, Tesar, Conley  
Voting Nay: None  
Abstaining: None  
Absent: None

**2. Review and Recommendation of Natural Resources Center Air Conditioning Replacement Project – Randy Lee:**

Building Manager Randy Lee presented the bid summary for the proposed NRC Air Conditioning Replacement project and briefed the Directors on the problems with the NRC's current split AC system and the benefits of replacing this with a single unit system. The FY 2021 Budget includes \$300,000 allocated for the replacement of the Air Conditioning System. The estimated cost to replace the system was \$275,000. On September 24, 2020, the District opened bids for the NRC Air Conditioning Replacement Project and received one (1) bid for \$208,200.00 from Drexel Mechanical. District staff recommends that the bid be accepted and work to begin upon approval by the Board. Randy and Bob Drexel, Drexel Mechanical, answered Directors questions.

- **It was moved by Director Sopinski and seconded by Director Tesar that the Subcommittee recommend to the Board of Directors that the General Manager be authorized to execute a contract with Drexel Mechanical in the amount of \$208,200.00 for the NRC Air Conditioning Replacement Project, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Fowler, Japp, Sopinski, Tesar, Conley  
Voting Nay: None  
Abstaining: None  
Absent: None

**3. Review and Recommendation of Memorandum of Understanding with Nebraska Game & Parks for the Summit Lake State Recreation Area Maintenance Shop – Terry Schumacher, Jeff Fields and Bob Bergholz, Nebraska Game & Parks:**

Project Manager Terry Schumacher presented the proposed Memorandum of Understanding with the Nebraska Game and Parks Commission (NGPC) for construction of the Summit Lake State Recreation Area Maintenance Shop. NGPC will be responsible for design services, bid process, construction inspection and all payment processes for the construction contract. The District agrees to contribute up to, but not to exceed \$250,000 toward the completed construction contract of the maintenance shop. The FY 2021 budget includes \$250,000 for this project. Terry, GM John Winkler, Jeff Fields and Bob Bergholz, NGPC, answered Directors questions.

- **It was moved by Director Tesar and seconded by Director Sopinski that the Subcommittee recommend to the Board of Directors that the General Manager be authorized to execute the proposed Memo of Understanding with the Nebraska Game and Parks Commission for construction of the Maintenance Shop at the Summit Lake State Recreation Area, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Fowler, Japp, Sopinski, Tesar, Conley  
Voting Nay: None  
Abstaining: None  
Absent: None

**4. Review and Recommendation of Candlewood Spillway Repair Project Bids – Martin Cleveland and Sean Bell, HDR, Inc.:**

Project Manager Martin Cleveland presented the bid summary for the Candlewood Spillway Repair Project and reviewed the history of past repairs and leaking problems of the dam's principal spillway pipe (48 inch diameter concrete). The Nebraska Department of Natural Resources Dam Safety Section annual inspection (2019) notes that the leaking issue needs to be resolved soon, as it may lead to dam safety concerns. On September 24, 2020, the District opened bids for the Candlewood Spillway Repair Project and received two bids ranging from \$121,804.00 to \$122,524.00. The apparent low bid of \$121,804.00 was submitted by M.E. Collins Contracting Co. Inc., Wahoo, NE. A letter from the District's consultant, HDR Engineering, Inc., recommends that M.E. Collins Contracting Co. Inc. be awarded the contract. The Engineer's project cost estimate is \$124,930.00. Martin and Sean Bell answered Directors questions.

- **It was moved by Director Fowler and seconded by Director Tesar that the Subcommittee recommend to the Board of Directors that the General Manager be authorized to execute a contract with M.E. Collins Contracting Co. Inc. in an amount of \$121,804.00. for the construction of the Candlewood Spillway Repair Project, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Fowler, Japp, Sopinski, Tesar, Conley  
Voting Nay: None  
Abstaining: None  
Absent: None

**5. Review and Recommendation of Amendment 5 to Professional Services Contract with FYRA Engineering for WP6 and WP7 – Amanda Grint and Mike Sotak:**

Project Manager Amanda Grint reviewed the construction progress of West Papillion Regional Basins Number 6 and 7 (WP6 and WP7-Big Elk Lake) and presented the proposed Amendment 5 to Professional Services Contract with FYRA Engineering for WP6 and WP7-Big Elk Lake. Amendment 5 includes additional construction observation services, coordination of principal spillway pipe and crack testing, design of the removal of an NRCS grade stabilization structure, coordination for additional borrow material, and trail and utility coordination. FYRA Engineering would provide the professional services in Amendment 5 of the WP6 and WP7-Big Elk Lake professional services contract on an hourly basis not to exceed the amount of \$170,521. Amanda and Mike Sotak answered Directors questions.

- **It was moved by Director Tesar and seconded by Director Fowler that the Subcommittee recommend to the Board of Directors that the General Manager be authorized to execute the proposed Amendment 5 to the Professional Services Agreement between the District and FYRA Engineering for design and construction administration services for the WP6 and WP7 projects in an amount of \$170,521, bringing the total maximum not to exceed contract amount to \$2,940,784, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Fowler, Japp, Sopinski, Tesar, Conley  
Voting Nay: None  
Abstaining: None  
Absent: None

**6. Review and Recommendation of Renewal of USGS Maintenance Agreement for Papio Floodwarning System Gages – Amanda Grint:**

Project Manager Amanda Grint presented the proposed 2021 Joint Funding Agreement with USGS for the annual renewal of the Papillion Creek Watershed flood warning system maintenance contract. The USGS will cost share \$16,875, through their Cooperative Matching Funds and \$19,670 through the Groundwater and Streamflow Information Program. The District cost share totals \$126,095, for operation and maintenance of the gages. Amanda answered Directors questions.

- **It was moved by Director Tesar and seconded by Director Sopinski that the Subcommittee recommend to the Board of Directors that the General Manager be authorized to execute the proposed Joint Funding Agreement with the USGS in the amount of \$126,095 in District funds for the operation of the District’s floodwarning system for 2021, subject to changes deemed necessary by the General Manager**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Fowler, Japp, Sopinski, Tesar, Conley  
Voting Nay: None  
Abstaining: None  
Absent: None

**7. Review and Recommendation of Groundwater Monitoring Joint Funding Agreement with USGS – Marlin Petermann:**

Assistant General Manager Marlin Petermann presented the proposed Groundwater Monitoring Joint Funding Agreement with USGS for Oct. 1, 2020 to Sept. 30, 2021. He reviewed the purpose and objectives

of the Platte and Elkhorn River Integrated Water Monitoring study which tracks groundwater movement between the Platte and Elkhorn rivers at six sites in the river valley. The total cost for all six sites is \$17,570 with USGS providing cooperative funding of approximately 25% (same as last year). The District share would be \$13,200. Marlin answered Directors questions.

- **It was moved by Director Sopinski and seconded by Director Fowler that the Subcommittee recommend to the Board of Directors that the General Manager be authorized to execute a Joint Funding Agreement with U.S. Geological Survey for a total cost to the District of \$13,200 for the continuation of groundwater monitoring in the Platte and Elkhorn River valley, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 4-yea and 1-nay.

Voting Yea: Fowler, Japp, Sopinski, Conley  
Voting Nay: Tesar  
Abstaining: None  
Absent: None

**8. Review and Recommendation of Second Amendment to Interlocal Agreement with the City of Omaha for the Missouri River R-613/R-616 Levee Project Modifications – Marlin Petermann:**

Assistant General Manager Marlin Petermann presented the proposed Second Amendment to the Interlocal Agreement with the City of Omaha for Modifications to the Missouri River Levee System R-613-616 and Relocation of Utilities Servicing the Papillion Creek Wastewater Treatment Plant. Marlin reviewed the City’s request for additional items in the Amendment. The first item is installation by the District of coated pipe for the new water line at the wastewater treatment plant which increases the amount of reimbursement by the City from \$200,000 to \$235,000 for utility relocation. The second item is completion of erosion repairs along the Big Papio south of Q Street which increases the maximum amount of reimbursement by the City from \$20,000 to \$285,000 for erosion repair. Marlin answered Directors questions.

- **It was moved by Director Tesar and seconded by Director Fowler that the Subcommittee recommend to the Board of Directors that the General Manager be authorized to execute the proposed Second Amendment to the Interlocal Agreement with the City of Omaha for Modifications to the Missouri River Levee System R-613-616 and Relocation of Utilities Servicing the Papillion Creek Wastewater Treatment Plant, subject to changes deemed necessary by the General Manager and approval as to form by District legal counsel.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Fowler, Japp, Sopinski, Tesar, Conley  
Voting Nay: None  
Abstaining: None  
Absent: None

**9. Review and Recommendation of Professional Services Agreement with Olsson, Inc for the Elk Creek – NRCS Emergency Watershed Protection Project Repair – Zach Nelson:**

Project Manager Zach Nelson presented the proposed Professional Services Agreement with Olsson, Inc. for the Elk Creek-NRCS Emergency Watershed Protection (EWP) Project Repair . Zach reviewed the need to repair the Elk Creek levee left bank and reported that District staff has been preparing an application for NRCS EWP Program Funding for up to 75% cost share for the project. The remaining portion would be funded by a 50/50 split between the District and the Improvement Project Area (IPA) which has a special property tax assessment on IPA properties. In order to expedite the design process and meet the EWP

deadline of project design and completion, the District is proposing to enter into an agreement with Olsson, Inc. to begin design work immediately upon approval of project funding. Zach reviewed Olsson's proposed scope of work and fee estimate totaling \$117,900 and answered Directors questions.

- **It was moved by Director Japp and seconded by Director Sopinski that the Subcommittee recommend to the Board of Directors that the District's procurement procedure Policy 15.2 be waived and the General Manager be authorized to execute a professional services contract with Olsson, Inc for the Elk Creek - NRCS Emergency Watershed Protection Plan Project Repair, not to exceed, amount of \$117,900, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Fowler, Japp, Sopinski, Tesar, Conley  
Voting Nay: None  
Abstaining: None  
Absent: None

**ADJOURNMENT:** Being no further business, the meeting adjourned by acclamation at 5:18 p.m.