



**PAPIO-MISSOURI RIVER
NATURAL RESOURCES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
November 12, 2020**

PLEDGE OF ALLEGIANCE

MEETING CALLED TO ORDER: A regular meeting of the Papio-Missouri River Natural Resources District Board of Directors was held at the Natural Resources Center, 8901 S. 154th Street, Omaha, NE on November 12, 2020. The meeting was called to order by Chairperson Jim Thompson at 4:00 p.m.

NOTIFICATION OF OPEN MEETINGS ACT POSTING AND MEETING PROCEDURE

QUORUM CALL: The following Directors were present for the Quorum Call:

Danny Begley	Tim McCormick
Fred Conley	Rich Tesar
Tim Fowler	Jim Thompson
Mark Gruenewald	John Wiese
Ted Japp	

ADOPTION OF AGENDA:

Prior to the approval of the adoption of the agenda Director Gruenewald asked that the Request to Remove Policy 2.7 Directors – Terms of Directors from Board Policy be placed on the Board Agenda. Brent Meyer, District’s Legal Counsel, stated this item was discussed at the PPO Subcommittee meeting and is on the Board agenda as item 11.A.7.

- **MOTION NO. 1:** It was moved by Director Tesar and seconded by Director Fowler that the meeting agenda be adopted.

Roll call vote was held on motion. The motion carried on a vote of 9-yea.

Voting Yea:	Begley, Conley, Fowler, Gruenewald, Japp, McCormick, Tesar, Wiese, Thompson
Voting Nay:	None
Abstaining:	None
Excused Absence:	Bradley, Sopinski
Absent:	Bradley, Sopinski

ADOPTION OF CONSENT AGENDA:

Director Gruenewald made a motion to remove the minutes from the Consent Agenda. There was some discussion. Brent Meyer, District’s Legal Counsel, clarified that the Consent Agenda consisted of two actions and that the Consent Agenda could be amended by a request by any Board member. The approval of excused absences and the approval of the Board minutes from the October 8, 2020 meeting were voted on by the Board in separate actions.

- **MOTION NO. 2:** It was moved by Director Tesar and seconded by Director Conley that the following resolution be adopted:

BE IT RESOLVED that the following resolution on the consent agenda is hereby adopted.

Agenda Item 3.A.:

BE IT RESOLVED that the absences of the following Director(s) from the November 12, 2020, Board of Directors Meeting are excused:

Larry Bradley
Kevyn Sopinski.

Roll call vote was held on motion. The motion carried on a vote of 8-yea and 1-nay.

Voting Yea:	Begley, Conley, Fowler, Gruenewald, Japp, McCormick, Wiese, Thompson
Voting Nay:	Tesar
Abstaining:	None
Excused Absence:	Bradley, Sopinski
Absent:	Bradley, Sopinski

- **MOTION NO.3:** It was moved by Director McCormick and seconded by Director Tesar that the following resolution be adopted:

BE IT RESOLVED that the following resolution on the consent agenda is hereby adopted.

Agenda Item 7. A.:

BE IT RESOLVED that the October 8, 2020, Papio-Missouri River NRD Board Meeting minutes are approved as printed.

Prior to the roll call vote to approve the October 8, 2020 minutes, Director Gruenewald made a motion to include his written statement that he read during the October 8, 2020, meeting be physically inserted into the meeting minutes. His motion failed for lack of a second. All written testimonies/statements are included in the file copy of the monthly meeting information and both the audio and written files are stored indefinitely within the District’s files.

Roll call vote was held on motion. The motion carried on a vote of 8-yea and 1-nay.

Voting Yea: Begley, Conley, Fowler, Japp, McCormick, Tesar, Wiese, Thompson
Voting Nay: Gruenewald
Abstaining: None
Excused Absence: Bradley, Sopinski
Absent: Bradley, Sopinski

PROOFS OF PUBLICATION OF MEETING NOTICE: Notice of the meeting was published in the Omaha World Herald on November 5, 2020. The District's September 11 through October 8, 2020, expenditures were published in the Douglas County Post-Gazette on October 21, 2020. The Chairperson ordered the Proofs of Publication recorded in the minutes of this meeting. (They are contained as part of the file copy of these minutes.)

AGENCY AND ASSOCIATION REPORTS:

A. Natural Resources Conservation Service Report: Andy Bohnenkamp, District Conservationist submitted a written report of NRCS activities for the month of November. His report is posted to the District's website.

B.1. Nebraska Association of Resources Districts: Director Rich Tesar reported he attended the NARD Board Meeting on November 9, 2020, in Norfolk, NE. The foremost topic was the purchase of the NARD new building that was destroyed during the protests that occurred earlier this year.

B.2. Nebraska Association of Resources Districts (NARD) Donation:

- **MOTION NO. 4:** It was moved by Director Tesar and seconded by Director Fowler that the District is authorized to contribute \$8,000 in financial aid to the NARD Foundation, which has demonstrated a long history as a cooperator carrying out projects for the benefit of the District.

Roll call vote was held on motion. The motion carried on a vote of 9-yea.

Voting Yea: Begley, Conley, Fowler, Gruenewald, Japp, McCormick, Tesar, Wiese, Thompson
Voting Nay: None
Abstaining: None
Excused Absence: Bradley, Sopinski
Absent: Bradley, Sopinski

C. Nebraska Natural Resources Commission: General Manager Winkler briefed that the NNRC is anticipating awarding the District with a \$168,000 grant from the Water Sustainability Fund.

D. National Association of Conservation Districts: Director Fowler briefed the 75th NACD Annual Meeting will be held online from February 1-10, 2021, through the NACD's virtual hub.

E. Legislative Report – Catalyst Public Affairs: Jim Grotian provided an update on the results from the November 3rd elections and provided Directors with a tentative 2021 Legislative Session calendar.

PUBLIC HEARING ON LAND ACQUISITION FOR THE WEST PAPILLION REGIONAL BASIN NUMBER 1 PROJECT:

Chairperson Thompson appointed GM Winkler as the Hearing Officer. Hearing Officer Winkler called the hearing to order at 4:28 p.m. and submitted the following exhibits for the record:

- Exhibit 1** Agenda
- Exhibit 2** Proof of Publication of Hearing Notice Affidavit
 - ◆ Omaha World Herald – October 29, 2020
 - ◆ Omaha World Herald – November 5, 2020
- Exhibit 3** Preliminary Site Map of West Papillion Regional Basin Number 1 Project
- Exhibit 4** Map of land acquisition area for West Papillion Regional Basin Number 1
- Exhibit 5** October 26, 2020, Public Hearing Notice sent to Landowners (Certified Mail)
- Exhibit 6** List of Landowners mailed Public Hearing Notice
- Exhibit 7** Certified Mail Return Receipts for Public Hearing Notice mailed to Landowners

Brent Meyer, Husch Blackwell, stated the Public Hearing was being held in accordance with Neb. Rev. Statute § 25-2504. The District explained the nature and necessity of the proposed land acquisition for the West Papillion Regional Basin Number 1 Project and Assistant General Manager Marlin Petermann explained the purpose and location of the project, which is generally located at 180th and Fort Streets in Douglas County, Nebraska. At this hearing the District will hear and consider any objections from any person regarding the project being considered. Each owner of property to be acquired by the District has the right to be represented by an attorney and to negotiate and accept or reject the offer made by the District for the proposed acquisition. Hearing Officer Winkler opened the floor to the public. No one offered testimony. Hearing Officer Winkler closed the Public Hearing at 4:33 p.m. and returned the floor to Chairperson Thompson.

PUBLIC HEARING ON LAND ACQUISITION FOR THE WEST PAPILLION REGIONAL BASIN NUMBER 2 PROJECT:

Chairperson Thompson appointed GM Winkler as the Hearing Officer. Hearing Officer Winkler called the hearing to order at 4:34 p.m. and submitted the following exhibits for the record:

- Exhibit 1** Agenda
- Exhibit 2** Proof of Publication of Hearing Notice Affidavit
 - ◆ Omaha World Herald – October 29, 2020
 - ◆ Omaha World Herald – November 5, 2020
- Exhibit 3** Preliminary Site Map of West Papillion Regional Basin Number 2 Project
- Exhibit 4** Map of land acquisition area for West Papillion Regional Basin Number 2

- Exhibit 5** October 26, 2020, Public Hearing Notice sent to Landowners (Certified Mail)
- Exhibit 6** List of Landowners mailed Public Hearing Notice
- Exhibit 7** Certified Mail Return Receipts for Public Hearing Notice mailed to Landowners

Brent Meyer, Husch Blackwell, stated the Public Hearing was being held in accordance with Neb. Rev. Statute § 25-2504. The District explained the nature and necessity of the proposed land acquisition for the West Papillion Regional Basin Number 2 Project and Assistant General Manager Marlin Petermann explained the purpose and location of the project, which is generally located at 180th and Giles Road in Sarpy County, Nebraska. At this hearing the District will hear and consider any objections from any person regarding the project being considered. Each owner of property to be acquired by the District has the right to be represented by an attorney and to negotiate and accept or reject the offer made by the District for the proposed acquisition. Hearing Officer Winkler opened the floor to the public. The following individual provided testimony:

- Art Armbrust, 9299 S. 240 Street, Gretna, Nebraska

Hearing Officer Winkler closed the Public Hearing at 4:41 p.m. and returned the floor to Chairperson Thompson.

SUBCOMMITTEE REPORTS:

A. Programs, Projects and Operations Subcommittee: Director Conley reported that the PPO Subcommittee met on November 10, 2020 and gave a brief recap of the meeting.

- **MOTION NO. 5:** It was moved by Director Conley that the following recommendation be adopted:

PPO Recommendation #1: Policy 16.7 Dominik Walter’s Foundation Playground: Recommendation that the General Manager be authorized to execute the written agreement with the Walters Family to provide a \$105,000 cost share for the purchase and installation of a new playground facility, resulting in a cost contribution from the District in the amount of \$97,607, that the facility be named Dom’s Park and that the Board of Directors waive the procurement process for acquiring the playground equipment and installation (construction) services under the NRD Director Policy 15.1 and 15.3, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.

Chairperson Thompson expressed his support of this project. Roll call vote was held on motion. The motion carried on a vote of 9-yea.

- Voting Yea: Begley, Conley, Fowler, Gruenewald, Japp, McCormick, Tesar, Wiese, Thompson
- Voting Nay: None
- Abstaining: None
- Excused Absence: Bradley, Sopinski

Absent: Bradley, Sopinski

- **MOTION NO. 6:** It was moved by Director Conley that the following recommendation be adopted:

PPO Recommendation #2: Bids Received for Pigeon/Jones Creek Grade Control Structure PJ-12A: Recommendation that the General Manager be authorized to execute a contract with Detlefsen Construction for the construction of Pigeon/Jones Creek Grade Control Structure PJ-12A in the bid amount of \$1,626,514.23, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.

Roll call was held on the motion. The motion carried on a vote of 8-yea and 1-nay.

Voting Yea	Begley, Conley, Fowler, Japp, McCormick, Tesar, Wiese, Thompson
Voting Nay	Gruenewald
Abstaining	None
Excused Absence	Bradley, Sopinski
Absent	Bradley, Sopinski

- **MOTION NO. 7:** It was moved by Director Conley that the following recommendation be accepted:

PPO Recommendation #3: Papio Watershed PL566 Site S-21 Completion of Federal Interest: Recommendation that the General Manager be authorized to execute the Papillion Creek Watershed Site S-21 Completion of Federal Interest with NRCS, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.

Roll call vote was held on the motion. The motion carried on a vote of 9-yea.

Voting Yea	Begley, Conley, Fowler, Gruenewald, Japp, McCormick, Tesar, Wiese, Thompson
Voting Nay	None
Abstaining	None
Excused Absence	Bradley, Sopinski
Absent	Bradley, Sopinski

- **MOTION NO. 8:** It was moved by Director Conley that the following recommendation be accepted:

PPO Recommendation #4: Lied Pedestrian Bridge Substructure Repair Bids: Recommendation that the General Manager be authorized to execute a contract with JJK Construction in the amount of \$132,074.18 for the Lied Bridge Substructure Repair Project, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.

Roll call vote was held on the motion. The motion carried on a vote of 9-yea.

Voting Yea	Begley, Conley, Fowler, Gruenewald, Japp, McCormick, Tesar, Wiese, Thompson
Voting Nay	None
Abstaining	None
Excused Absence	Bradley, Sopinski
Absent	Bradley, Sopinski

•• **MOTION NO. 9:** It was moved by Director Conley that the following recommendation be accepted:

PPO Recommendation #5: West Douglas County Trail Construction Contract Bid and Resolution: Recommendation that the following resolution be adopted:

WHEREAS, there has been signed by the PAPIO-MISSOURI RIVER NATURAL RESOURCES DISTRICT(Papio NRD) on the 11th day of August, 2011, and the State on the 19th day of August, 2011, an agreement providing for the construction of a Federal Aid Project at the following location: WESTERN DOUGLAS CO TRAIL, and

WHEREAS, in the above agreement, the Papio NRD has pledged sufficient funds to finance its share of the cost of the construction of this project identified as DPU-28(87), and

WHEREAS, the above-mentioned agreement provided that the Papio NRD will pay costs as set forth in the agreement, and

WHEREAS, the State, on behalf of the Papio NRD received bids for the construction of this project based on the final plans and specifications on October 15, 2020, at which time 4 bid(s) were received for the construction of the proposed work, and

WHEREAS, the following Contractor(s) for the items of work listed has/have been selected as the low bidder(s) to whom the contract(s) should be awarded:

GRAHAM CONSTRUCTION, INC., OMAHA, NE 68122-1010
GRADING, CONCRETE PAVEMENT, CULVERTS, SEEDING, BRIDGE AT STATION 16+30.00 , FENCE, ELECTRICAL, SIGNING, GENERAL ITEMS: \$6,076,628.51
NOW THEREFORE, in consideration of the above facts, Papio NRD, by this resolution, takes the following official action:

1. If for any reason the Federal Highway Administration rescinds, limits its obligations, or defers payment of the Federal share of the cost of this project, the Papio NRD hereby agrees to provide the necessary funds to pay for all costs incurred until and in the event such Federal funds are allowed and paid.

2. The Papio NRD hereby concurs in the selection of the above-mentioned Contractor(s) for the items of work listed, to whom the contract(s) should be awarded.

3. The Papio NRD hereby approves of the final plans and specifications that were used in the bidding process for this project.

4. The Papio NRD hereby authorizes the General Manager to sign the contract(s) with the above-mentioned Contractor(s) for the above-mentioned work on behalf of the Papio NRD.

Director Japp asked how the unexpected additional \$700,000 for this project would be paid. Project Manager Eric Williams said it would be paid over the next three fiscal years and the only budget impact would occur in FY 2023. The project is expected to be completed at the end of November in 2021. Director Gruenewald expressed his opinion on this issue.

Roll call vote was held on the motion. The motion carried on a vote of 8-yea and 1-nay.

Voting Yea	Begley, Conley, Fowler, Japp, McCormick, Tesar, Wiese, Thompson
Voting Nay	Gruenewald
Abstaining	None
Excused Absence	Bradley, Sopinski
Absent	Bradley, Sopinski

•• **MOTION NO. 10:** It was moved by Director Conley that the following recommendation be accepted:

PPO Recommendation #6: FY 2021 Long Range Implementation Plan: Recommendation that the proposed Fiscal Year 2021 Long Range Implementation Plan be approved.

Roll call vote was held on the motion. The motion carried on a vote of 8-yea and 1-nay.

Voting Yea:	Begley, Conley, Fowler, Japp, McCormick, Tesar, Wiese, Thompson
Voting Nay:	Gruenewald
Abstaining:	None
Excused Absence:	Bradley, Sopinski
Absent:	Bradley, Sopinski

Director Conley concluded his report by stating no action was taken by the Subcommittee regarding District Policy 2.7.

B. Finance, Expenditure, and Legal Subcommittee: Director Tesar reported that the FEL Subcommittee met on November 10, 2020 and gave a brief recap of the meeting.

•• **MOTION NO. 11:** It was moved by Director Tesar that the following recommendation be accepted:

FEL Recommendation #1: Land Acquisition for Kramper Lake/Hubbard & Fiddler Creek Water Main Extension Project: Recommendation that the General Manager be authorized to execute the proposed purchase agreement with Andersen Farms, Inc. for the purchase of 0.23 acres of land for

the Kramper Lake/Hubbard & Fiddler Creek Water Main Extension Project pump station, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.

Roll call vote was held on the motion. The motion carried on a vote of 8-yea and 1-nay.

Voting Yea: Begley, Conley, Fowler, Japp, McCormick, Tesar, Wiese, Thompson
Voting Nay: Gruenewald
Abstaining: None
Excused Absence: Bradley, Sopinski
Absent: Bradley, Sopinski

•• **MOTION NO. 12:** It was moved by Director Tesar that the following recommendation be accepted:

FEL Recommendation #2: Accounting Software: Recommendation that the General Manager be authorized to execute a contract with BS&A Software, in a not-to-exceed amount of \$69,825, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.

There was Director discussion on the requirement for the new software, questions on integration, and if it would be able to breakout accounting information within each project. Senior Accountant Carey Fry addressed Directors questions.

Roll call vote was held on the motion. The motion carried on a vote of 9-yea.

Voting Yea: Begley, Conley, Fowler, Gruenewald, Japp, McCormick, Tesar, Wiese, Thompson
Voting Nay: None
Abstaining: None
Excused Absence: Bradley, Sopinski
Absent: Bradley, Sopinski

•• **MOTION NO. 13:** It was moved by Director Tesar that the following recommendation be accepted:

FEL Recommendation #3: West Papio Trail Drainage Improvements – Land Rights to the City of Omaha: Recommendation that the General Manager be authorized to execute the proposed Right of Way License Agreement with the City of Omaha for West Papio Drainage Improvements, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.

Roll call vote was held on the motion. The motion carried on a vote of 8-yea and 1-nay.

Voting Yea: Begley, Conley, Fowler, Japp, McCormick, Tesar, Wiese, Thompson

Voting Nay: Gruenewald
Abstaining: None
Excused Absence: Bradley, Sopinski
Absent: Bradley, Sopinski

- **MOTION NO. 14:** It was moved by Director Tesar that the following recommendation be accepted:

FEL Recommendation #4: Granite Falls North Sanitary Sewer and Storm Sewer Easements at Big Elk Lake: Recommendation that the General Manager be authorized to execute the proposed Temporary Construction Easement, Permanent Storm Sewer and Drainage Easement, and Permanent Sanitary Sewer Easement at Big Elk Lake to the Granite Falls North SID No. 312 of Sarpy County, Nebraska, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.

Roll call vote was held on the motion. The motion carried on a vote of 8-yea and 1-nay.

Voting Yea: Begley, Conley, Fowler, Japp, McCormick, Tesar, Wiese, Thompson
Voting Nay: Gruenewald
Abstaining: None
Excused Absence: Bradley, Sopinski
Absent: Bradley, Sopinski

- **MOTION NO. 15:** It was moved by Director Tesar that the following recommendation be accepted:

FEL Recommendation #5: Sale of Prairie Queen Surplus Land: Recommendation that the General Manager be authorized to execute the purchase agreement with InvestCRE, LLC, for the sale of 27.17 acres in the amount of \$2,010,000, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.

Roll call vote was held on the motion. The motion carried on a vote of 8-yea and 1-nay.

Voting Yea: Begley, Conley, Fowler, Japp, McCormick, Tesar, Wiese, Thompson
Voting Nay: Gruenewald
Abstaining: None
Excused Absence: Bradley, Sopinski
Absent: Bradley, Sopinski

- **MOTION NO. 16:** It was moved by Director Tesar that the following recommendation be accepted:

FEL Recommendation #6: WP6 (02-01-556-4400) and WP7 (02-01-557-4400) Professional Services Accounts over 110%: Recommendation that the accounts

for WP6 and WP7 Professional Services (02-01-556-4400 and 02-01-557-4400) each be allowed to exceed the budgeted amount up to \$186,000.

Roll call vote was held on the motion. The motion carried on a vote of 8-yea and 1-nay.

Voting Yea:	Begley, Conley, Fowler, Japp, McCormick, Tesar, Wiese, Thompson
Voting Nay:	Gruenewald
Abstaining:	None
Excused Absence:	Bradley, Sopinski
Absent:	Bradley, Sopinski

TREASURER'S REPORT:

- **MOTION NO. 17:** It was moved by Director Fowler and seconded by Director McCormick that the following resolution be adopted:

BE IT RESOLVED that the Treasurer is authorized to expend general funds to pay: (1) claims listed in the October 2020, financial report; and, (2) any claims made prior to the next Board meeting for (a) earned salaries of District employees, (b) withholding taxes, (c) social security payments, (d) retirement program contributions, (e) utilities, (f) registration fees and expenses for upcoming meetings and conferences, (g) certified completed CAP and Special Project Area applications, (h) invoices which offer a credit or discount for payment made prior to the next Board meeting, (i) postage, and, (j) building and grounds contract expenses.

BE IT FURTHER RESOLVED that the Treasurer is authorized to pay, from the respective operating accounts of the Washington County, Dakota County, and Thurston County Water Supply System, the Elkhorn Breakout Project, the Elkhorn River Stabilization Project, the Elk/Pigeon Creek Drainage Project, the Western Sarpy Drainage Project, the Papillion Creek Watershed Partnership, and the Southern Sarpy Watershed Partnership project bills listed on the October 2020, financial report, and future claims for project utilities.

BE IT FURTHER RESOLVED that the financial reports be affixed to and made a part of the minutes.

Prior to the roll call vote Director Gruenewald asked if his reimbursements had been paid and reflected on the Treasurer's Report. Director Fowler and Chairperson address his questions.

Call the Question: It was moved by Director Tesar and seconded by Director McCormick to call the question and cease discussion.

Roll call vote was held on motion to call the question. The motion carried on a vote of 6-yea and 3-nay.

Voting Yea: Begley, Conley, Fowler, McCormick, Tesar, Thompson
Voting Nay: Gruenewald, Japp, Wiese
Abstaining: None
Excused Absence: Bradley, Sopinski
Absent: Bradley, Sopinski

Roll call was held on the original motion to approve the Treasurer's Report. The motion carried on a vote of 8-yea and 1-nay.

Voting Yea: Begley, Conley, Fowler, Japp, McCormick, Tesar, Wiese
Thompson
Voting Nay: Gruenewald
Abstaining: None
Excused Absence: Bradley, Sopinski
Absent: Bradley, Sopinski

LEGAL UPDATE: Brent Meyer, District Legal Counsel, stated he had nothing to report.

CHAIRPERSON'S REPORT: Chairperson Thompson recognized all Veterans in attendance for their service. He offered his congratulations to Patrick Bonnett and Phil Davidson for winning the election in their respective subdistricts and expressed his thanks to departing Directors Mark Gruenewald and John Wiese for their service to the District.

GENERAL MANAGER'S REPORT: General Manager Winkler reviewed the GM Report with the Board and noted that the report had been posted to the website. He also briefed on his recent STRATCOM tour at Offutt Air Force Base.

INFORMATIONAL ITEMS:

A. **Future Meetings:** The Chairperson reviewed the following upcoming meetings with the Directors:

- November 26-27, 2020 Thanksgiving Holiday – P-MRNRD Offices Closed
- December 8, 2020 P-MRNRD Subcommittee Meetings
- December 10, 2020 P-MRNRD Board of Directors Meeting
- December 25, 2020 Christmas Holiday – P-MRNRD Offices Closed

B. Next Meeting – The next scheduled meeting of the P-MRNRD Board of Directors will be held on December 10, 2020, at the NRC.

ADJOURNMENT: Being no further business, the Chairperson declared that the meeting was adjourned at 5:22 p.m.

NOTE: These minutes reflect the actions and votes taken at the November 12, 2020, Board of Directors Meeting of the Papio-Missouri River Natural Resources District and are not an official transcript of the meeting. The audio cast of this meeting can be found on our website at www.papionrd.org.

I, the undersigned, Secretary of the Papio-Missouri River Natural Resources District, hereby certify that the foregoing are true and correct minutes of a meeting of the Board of Directors of the District held on November 12, 2020, that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the District; that such subjects were contained in said agenda at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; and, that all news media requesting notification of the meeting of said body were provided advance notification of the time and place of said meeting.

Richard Tesar
District Secretary