



**PAPIO-MISSOURI RIVER  
NATURAL RESOURCES DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
October 14, 2021**

**PLEDGE OF ALLEGIANCE**

**MEETING CALLED TO ORDER:** A regular meeting of the Papio-Missouri River Natural Resources District Board of Directors was held at the Natural Resources Center, 8901 S. 154<sup>th</sup> Street, Omaha, NE on October 14, 2021. The meeting was called to order by Chairperson Jim Thompson at 4:00 p.m.

**NOTIFICATION OF OPEN MEETINGS ACT POSTING AND MEETING PROCEDURE**

**QUORUM CALL:** The following Directors were present for the Quorum Call:

|                 |               |
|-----------------|---------------|
| Danny Begley    | Tim Fowler    |
| Patrick Bonnett | Ted Japp      |
| Larry Bradley   | Tim McCormick |
| Fred Conley     | Rich Tesar    |
| Phil Davidson   | Jim Thompson  |

**ADOPTION OF AGENDA:**

- **MOTION NO. 1:** It was moved by Director Tesar and seconded by Director Bradley that the meeting agenda be adopted.

Roll call vote was held on motion. The motion carried on a vote of 10-yea.

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|------------------|--|
| Voting Yea:      | Begley, Bonnett, Bradley, Conley, Davidson, Fowler, Japp, McCormick, Tesar, Thompson |
| Voting Nay:      | None   |
| Abstaining:      | None   |
| Excused Absence: | Sopinski   |
| Absent:          | Sopinski   |

**ADOPTION OF CONSENT AGENDA:**

- **MOTION NO. 2:** It was moved by Director Conley and seconded by Director Fowler that the following resolution be adopted:

BE IT RESOLVED that the following resolutions on the consent agenda are hereby adopted.

Agenda Item 3.A.:

BE IT RESOLVED that the absences of the following Director(s) from the October 14, 2021 Board of Directors Meeting are excused:

Kevyn Sopinski.

Agenda Item 7. A. and Agenda Item 7.B.:

BE IT RESOLVED that the September 9, 2021 Papio-Missouri River NRD Board Meeting Minutes and the September 8, 2021 Dakota County Rural Water Advisory Board Meeting Minutes are approved as printed.

Roll call vote was held on motion. The motion carried on a vote of 10-yea.

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| Voting Yea:      | Begley, Bonnett, Bradley, Conley, Davidson, Fowler, Japp, McCormick, Tesar, Thompson |
| Voting Nay:      | None   |
| Abstaining:      | None   |
| Excused Absence: | Sopinski   |
| Absent:          | Sopinski   |

**PROOFS OF PUBLICATION OF MEETING NOTICE:** Notice of the meeting was published in the Omaha World Herald on October 7, 2021. The District's August 13-September 9, 2021 expenditures were published in the Dakota County Star on September 23, 2021. The Chairperson ordered the Proofs of Publication recorded in the minutes of this meeting. (They are contained as part of the file copy of these minutes.)

**AGENCY AND ASSOCIATION REPORTS:**

- A. Natural Resources Conservation Service Report: Andy Bohnenkamp, District Conservationist gave his report on NRCS activities for the month of October. He stated that all USDA employees are expected to return to their offices by March 14, 2022.
- B. Presentation Birth Outcomes and Water Study: Dr. Jesse Bell, University of Nebraska Medical Center, gave the presentation. He explained the impact water quality has on birth outcomes, pediatric cancers, and other public health issues.
- C. Nebraska Association of Resources Districts: Director Rich Tesar gave the report on the 2021 NARD Annual Meeting that was held on September 27-28, 2021, in Kearney, NE. The stated the NARD Board voted to reject President Biden's *30 X 30 Plan*.

D. Legislative Report: Tim Gay, Catalyst Public Affairs provided an update on the status of on-going legislative activities.

Reports can be heard on the District's podcast at [www.papionrd.org/meeting-podcasts/](http://www.papionrd.org/meeting-podcasts/)

**PUBLIC HEARING – Land Acquisition for the West Papillion Regional Basin Number 4 Project:**

Chairperson Thompson appointed GM Winkler as the Hearing Officer. Hearing Officer Winkler called the hearing to order at 4:48 p.m. and submitted the following exhibits for the record:

- Exhibit 1**      Agenda
- Exhibit 2**      Proof of Publication of Hearing Notice Affidavit  
                    ◆ Omaha World Herald – October 4 & 7, 2021
- Exhibit 3**      Preliminary Site Map of WP - 4 Project
- Exhibit 4**      Map of land acquisition area for WP - 4

Brent Meyer, Husch Blackwell, stated the Public Hearing was being held in accordance with Neb. Rev. Statute § 25-2504. The District explained the nature and necessity of the proposed land acquisition for the West Papillion Regional Basin Number 4 Project and Project Manager Lori Laster explained the purpose and location of the project. Each owner of property to be acquired by the District has the right to be represented by an attorney and to negotiate and accept or reject the offer made by the District for the proposed acquisition. The proposed land acquisition is from a willing seller; however, the seller has the right to require that such damages be determined pursuant to the procedures for acquisition by eminent domain. At this hearing, the District will hear and consider any objections from any person. Hearing Officer Winkler opened the floor to the public. No one offered testimony. Hearing Officer Winkler closed the Public Hearing at 4:51 p.m. and returned the floor to Chairperson Thompson.

**PUBLIC HEARING – Land Acquisition for the Papio Dam Site 12 Project:**

Chairperson Thompson appointed GM Winkler as the Hearing Officer. Hearing Officer Winkler called the hearing to order at 4:52 p.m. and submitted the following exhibits for the record:

- Exhibit 1**      Agenda
- Exhibit 2**      Proof of Publication of Hearing Notice Affidavit  
                    ◆ Omaha World Herald – October 4 & 7, 2021
- Exhibit 3**      Preliminary Site Map of the Papio Dam Site 12 Project
- Exhibit 4**      Map of land acquisition area for Papio Dam Site 12 Project

Brent Meyer, Husch Blackwell, stated the Public Hearing was being held in accordance with Neb. Rev. Statute § 25-2504. The District explained the nature and necessity of the proposed land acquisition for the Papio Dam Site 12 Project Manager Lori Laster explained the purpose and location of the project. Each owner of property to be acquired by the District has the right to be represented by an attorney and to negotiate and accept or reject the offer made by the District for the proposed acquisition. The proposed land acquisition is from a willing seller; however, the seller has the right to require that such damages be determined pursuant to the procedures for acquisition by eminent domain. At this hearing, the District will hear and consider any objections from any person. Hearing Officer Winkler opened the floor to the public. No one offered testimony.

Hearing Officer Winkler closed the Public Hearing at 4:55 p.m. and returned the floor to Chairperson Thompson.

**PUBLIC HEARING – Land Acquisition for the Papio Dam Site 7 Project:**

Chairperson Thompson appointed GM Winkler as the Hearing Officer. Hearing Officer Winkler called the hearing to order at 4:56 p.m. and submitted the following exhibits for the record:

- Exhibit 1**      Agenda
- Exhibit 2**      Proof of Publication of Hearing Notice Affidavit  
                    ◆ Omaha World Herald – October 4 & 7, 2021
- Exhibit 3**      Preliminary Site Map of Papio Dam Site 7 Project
- Exhibit 4**      Map of land acquisition area for Papio Dam Site 7

Brent Meyer, Husch Blackwell, stated the Public Hearing was being held in accordance with Neb. Rev. Statute § 25-2504. The District explained the nature and necessity of the proposed land acquisition for the Papio Dam Site 7 Project and Project Manager Amanda Grint explained the purpose and location of the project. Each owner of property to be acquired by the District has the right to be represented by an attorney and to negotiate and accept or reject the offer made by the District for the proposed acquisition. The proposed land acquisition is from a willing seller; however, the seller has the right to require that such damages be determined pursuant to the procedures for acquisition by eminent domain. At this hearing, the District will hear and consider any objections from any person. Hearing Officer Winkler opened the floor to the public. No one offered testimony. Hearing Officer Winkler closed the Public Hearing at 5:00 p.m. and returned the floor to Chairperson Thompson.

**PUBLIC HEARING – Land Donation at King Lake:**

Chairperson Thompson appointed GM Winkler as the Hearing Officer. Hearing Officer Winkler called the hearing to order at 5:00 p.m. and submitted the following exhibits for the record:

- Exhibit 1**      Agenda
- Exhibit 2**      Proof of Publication of Hearing Notice Affidavit  
                    ◆ Omaha World Herald – October 4 & 7, 2021
- Exhibit 3**      Map of Project

Brent Meyer, Husch Blackwell, stated the Public Hearing was being held in accordance with Neb. Rev. Statute § 25-2504. Project Manager Lori Laster explained the purpose of the land donation for King Lake. The proposed land acquisition is a donation from a willing seller, and therefore, there is no eminent domain potential. At this hearing, the District will hear and consider any objections from any person. Hearing Officer Winkler opened the floor to the public. The following individual offered testimony:

- Harley Mulford, 7303 Decatur Street, Apartment 5A, Omaha, NE

Being no other public testimony, Hearing Officer Winkler closed the Public Hearing at 5:05 p.m. and returned the floor to Chairperson Thompson.

**SUBCOMMITTEE REPORTS:**

A. Programs, Projects and Operations Subcommittee: Director Conley reported that the PPO Subcommittee met on October 12, 2021 and gave a brief recap of the meeting.

•• **MOTION NO. 3:** It was moved by Director Conley that the following recommendation be adopted:

*PPO Recommendation #1:* Bids for 2022 District Vehicles and Equipment: Recommendation that the following bids be accepted:

Two, 2022, Full-size, 4WD 1 ¼ Ton Dually Trucks: Recommendation that the bid of \$60,012 from Gene Steffy for two, 2022 Ram 4500 trucks be accepted with trade-in of the District's 2012 Ford F350, serial number 1FT7X3BTSCEB17972 and the District's 2010 Ford F350, serial number 1FDWX3HRXAE95757. The remaining \$29,988 budgeted will be used for the purchase of two service bodies.

Two, 2022, Half Ton Crew Cab Trucks: Recommendation that the bid of \$72,050 from Gene Steffy for two, 2022 Ram 1500 Trucks be accepted with trade-in of the District's 2013 Ram 1500 4x4 Pickup Truck, serial number 1C6RR7FP1DS567040.

One, 2022, Jeep Grand Cherokee: Recommendation that the bid of \$27,601 from Gene Steffy for one, 2022 Jeep Grand Cherokee be accepted with trade-in of the District's 2008 Ford Ranger, serial number 1FTZR45E78PA55928.

Equipment – Two, New, John Deere Diesel Mowers: Recommendation that the purchase of two, new JD Diesel Mowers from Akrs Equipment with a State Contract total price of \$32,272.02 with trade-in of the District's two, 2010, Hustler Mowers, Serial numbers 09111399 and 10010292.

Roll call vote was held on motion. The motion carried on a vote of 10-yea.

Voting Yea: Begley, Bonnett, Bradley, Conley, Davidson, Fowler, Japp, McCormick, Tesar, Thompson

Voting Nay: None

Abstaining: None

Excused Absence: Sopinski

Absent: Sopinski

•• **MOTION NO. 4:** It was moved by Director Conley that the following recommendation be adopted:

*PPO Recommendation #2:* Amendment 2 to Professional Services Contract with FYRA Engineering for WP2: Recommendation that the General Manager be authorized to execute the proposed Amendment No. 2 to the Professional Services Agreement between the District and FYRA

Engineering for the Regional Detention Site WP2 Project for the maximum amount of \$967,940, bringing the total maximum not-to-exceed contract amount to \$1,668,167, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.

Roll call was held on the motion. The motion carried on a vote of 10-yea.

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| Voting Yea      | Begley, Bonnett, Bradley, Conley, Davidson, Fowler, Japp, McCormick, Tesar, Thompson |
| Voting Nay      | None   |
| Abstaining      | None   |
| Excused Absence | Sopinski   |
| Absent          | Sopinski   |

•• **MOTION NO. 5:** It was moved by Director Conley that the following recommendation be accepted:

*PPO Recommendation #3:* Interlocal Agreement with SID 347 for Sewer Connection Project at WP2: Recommendation that the General Manager be authorized to execute an interlocal agreement with SID 347 of Sarpy County, Nebraska, for the Sewer Connection Project at the District's WP2 project site, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.

Roll call vote was held on the motion. The motion carried on a vote of 10-yea.

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|-----------------|--|
| Voting Yea      | Begley, Bonnett, Bradley, Conley, Davidson, Fowler, Japp, McCormick, Tesar, Thompson |
| Voting Nay      | None   |
| Abstaining      | None   |
| Excused Absence | Sopinski   |
| Absent          | Sopinski   |

•• **MOTION NO. 6:** It was moved by Director Conley that the following recommendation be accepted:

*PPO Recommendation #4:* Renewal of USGS Maintenance Agreement for Papio Floodwarning System Gages: Recommendation that the General Manager be authorized to execute the proposed Joint Funding Agreement with the USGS in the amount of \$127,595 in District funds for the operation of the District's floodwarning system for 2022, subject to changes deemed necessary by the General Manager.

Roll call vote was held on the motion. The motion carried on a vote of 10-yea.

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| Voting Yea | Begley, Bonnett, Bradley, Conley, Davidson, Fowler, Japp, McCormick, Tesar, Thompson |
| Voting Nay | None   |



Recommendation that proposed Fiscal Year 2022 Long Range implementation Plan be approved.

Roll call vote was held on the motion. The motion carried on a vote of 10-yea.

Voting Yea: Begley, Bonnett, Bradley, Conley, Davidson, Fowler, Japp, McCormick, Tesar, Thompson  
Voting Nay: None  
Abstaining: None  
Excused Absence: Sopinski  
Absent: Sopinski

B. Finance, Expenditure, and Legal Subcommittee: Director Tesar reported that the FEL Subcommittee met on October 12, 2021 and gave a brief recap of the meeting.

•• **MOTION NO. 10:** It was moved by Director Tesar that the following recommendation be accepted:

*FEL Recommendation #1:* Storm Sewer Easements to North Shore 2 at Portal Recreation Area: Recommendation that the General Manager be authorized to execute the proposed Permanent Storm Sewer and Drainage Easements at Portal Recreation Area to the North Shore 2 SID 341, Sarpy County, Nebraska, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.

Roll call vote was held on the motion. The motion carried on a vote of 10-yea.

Voting Yea: Begley, Bonnett, Bradley, Conley, Davidson, Fowler, Japp, McCormick, Tesar, Thompson  
Voting Nay: None  
Abstaining: None  
Excused Absence: Sopinski  
Absent: Sopinski

•• **MOTION NO. 11:** It was moved by Director Tesar that the following recommendation be accepted:

*FEL Recommendation #2:* Elk/Pigeon Creek Drainage Project – Land Rights (01-04-4430-360) Account over 110%: Recommendation that Elk/Pigeon Creek Drainage Project – Land Rights account 01-04-4430-360 be allowed to exceed 110% of the budgeted amount, up to a maximum of \$151,938.21.

Roll call vote was held on the motion. The motion carried on a vote of 10-yea.

Voting Yea: Begley, Bonnett, Bradley, Conley, Davidson, Fowler, Japp, McCormick, Tesar, Thompson  
Voting Nay: None  
Abstaining: None



Excused Absence: Sopinski  
Absent: Sopinski

- **MOTION NO. 12:** It was moved by Director Tesar that the following recommendation be accepted:

*FEL Recommendation #3:* Village of Arlington Buyout Reimbursement Request: Recommendation that the General Manager be authorized to submit payment of \$151,707.59 to the Nebraska Department of Natural Resources to reimburse FEMA for alleged ineligible costs and to receive \$75,000 from the Nebraska Department of Natural Resources to share the cost of FEMA's determination; and furthermore, to request reimbursement of the duplication of benefits paid to the homeowner of 435 Norths 1<sup>st</sup> Street, Arlington, Nebraska.

There was discussion by Directors regarding the two properties from the Village of Arlington buyout program which FEMA classified as ineligible. Lori Laster and Brent Meyer provided clarification and addressed all questions.

*Amended Motion* It was moved by Director McCormick and seconded by Director Conley to amend the original motion to pursue reimbursement from the homeowner of 460 N. 2<sup>nd</sup> Street, Arlington, Nebraska, whose application was also deemed ineligible by FEMA.

Roll call vote was held on the amended motion. The amended motion carried on a vote of 10-yea.

Voting Yea: Begley, Bonnett, Bradley, Conley, Davidson, Fowler, Japp, McCormick, Tesar, Thompson  
Voting Nay: None  
Abstaining: None  
Excused Absence: Sopinski  
Absent: Sopinski

Roll call vote was held on the original motion as amended. The original motion as amended carried on a vote of 10-yea.

Voting Yea: Begley, Bonnett, Bradley, Conley, Davidson, Fowler, Japp, McCormick, Tesar, Thompson  
Voting Nay: None  
Abstaining: None  
Excused Absence: Sopinski  
Absent: Sopinski

C. Ad Hoc Consultant Selection Subcommittee RFP for Professional Services for the Davis Creek WFPO Project: Director Japp reported that the Ad Hoc Consultant Selection Subcommittee RFP for Professional Services for the Davis Creek WFPO Project met on October 12, 2021 and gave a brief recap of the meeting.

- **MOTION NO. 13:** It was moved by Director Japp that the following recommendation be accepted:

*Ad Hoc Davis Creek  
Recommendation #1:*

Professional Services Agreement with JEO Consulting Group for the Davis Creek WFPO Project: Recommendation that the General Manager be authorized to execute a professional services agreement with JEO Consulting Group for the Davis Creek Watershed WFPO Project, for a maximum fee of \$28,530 (Phase 1), subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.

Roll call vote was held on the motion. The motion carried on a vote of 10-yea.

Voting Yea: Begley, Bonnett, Bradley, Conley, Davidson, Fowler, Japp, McCormick, Tesar, Thompson  
Voting Nay: None  
Abstaining: None  
Excused Absence: Sopinski  
Absent: Sopinski

D. Ad Hoc Consultant Selection Subcommittee RFP for the Papillion Creek 319 Watershed Small Flood Control and Water Quality Structure Project Professional Services: Director Bradley reported that the Ad Hoc Consultant Selection Subcommittee RFP for the Papillion Creek 319 Watershed Small Flood Control and Water Quality Structure Project Professional Services met on October 12, 2021 and gave a brief recap of the meeting.

- **MOTION NO. 14:** It was moved by Director Bradley that the following recommendation be accepted:

*Ad Hoc 319 Project  
Recommendation #1:*

Initial Screening of Proposals for Consultant Selection Interviews: Recommendation that the Subcommittee request interviews with FYRA, HDR, and JEO Consulting Group in the order presented on November 4, 2021 at 4:00 p.m.

Roll call vote was held on the motion. The motion carried on a vote of 10-yea.

Voting Yea: Begley, Bonnett, Bradley, Conley, Davidson, Fowler, Japp, McCormick, Tesar, Thompson  
Voting Nay: None  
Abstaining: None  
Excused Absence: Sopinski  
Absent: Sopinski

**TREASURER'S REPORT:**

- **MOTION NO. 15:** It was moved by Director Fowler and seconded by Director Tesar

that the following resolution be adopted:

BE IT RESOLVED that the Treasurer is authorized to expend general funds to pay: (1) claims listed in the August 13 through September 9, 2021 financial report; and, (2) any claims made prior to the next Board meeting for (a) earned salaries of District employees, (b) withholding taxes, (c) social security payments, (d) retirement program contributions, (e) utilities, (f) registration fees and expenses for upcoming meetings and conferences, (g) certified completed CAP and Special Project Area applications, (h) invoices which offer a credit or discount for payment made prior to the next Board meeting, (i) postage, and, (j) building and grounds contract expenses.

BE IT FURTHER RESOLVED that the Treasurer is authorized to pay, from the respective operating accounts of the Washington County, Dakota County, and Thurston County Water Supply System, the Elkhorn Breakout Project, the Elkhorn River Stabilization Project, the Elk/Pigeon Creek Drainage Project, the Western Sarpy Drainage Project, the Papillion Creek Watershed Partnership, and the Southern Sarpy Watershed Partnership project bills listed on the August 13 through September 9, 2021 financial report, and future claims for project utilities.

BE IT FURTHER RESOLVED that the financial reports be affixed to and made a part of the minutes.

Roll call vote was held on motion. The motion carried on a vote of 10-yea.

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| Voting Yea:      | Begley, Bonnett, Bradley, Conley, Davidson, Fowler, Japp, McCormick, Tesar, Thompson |
| Voting Nay:      | None   |
| Abstaining:      | None   |
| Excused Absence: | Sopinski   |
| Absent:          | Sopinski   |

**LEGAL UPDATE:** Brent Meyer, District Legal Counsel, stated he had nothing to report.

**CHAIRPERSON’S REPORT – P-MRNRD BOARD OF DIRECTORS MEETING SCHEDULE FOR 2022:**

- **MOTION NO. 16:** It was moved by Director Davidson and seconded by Director Bradley that the following resolution be adopted:

BE IT RESOLVED that the following be adopted as the schedule for Papiio-Missouri River NRD Board of Directors meetings for calendar year 2022:

|                   |                 |
|-------------------|-----------------|
| January 13, 2022  | July 14, 2022   |
| February 10, 2022 | August 11, 2022 |

March 10, 2022  
April 14, 2022  
May 12, 2022  
June 9, 2022

September 8, 2022  
October 13, 2022  
November 10, 2022  
December 8, 2022

Roll call vote was held on the motion. The motion carried on a vote of 10-yea.

Voting Yea: Begley, Bonnett, Bradley, Conley, Davidson, Fowler, Japp,  
McCormick, Tesar, Thompson  
Voting Nay: None  
Abstaining: None  
Excused Absence: Sopinski  
Absent: Sopinski

**PRESENTATION OF THE NARD 25 YEARS OF SERVICE AWARD TO DIRECTOR FRED CONLEY:** Chairperson Thompson presented Director Fred Conley with the Nebraska Association of Resources District's 25 Years of Service Award.

**76<sup>TH</sup> NATIONAL ASSOCIATION of CONSERVATION DISTRICTS 2022 ANNUAL MEETING:** Chairperson Thompson informed the Board that Directors Fowler and Sopinski would be representing the District at the NACD Annual Meeting. He asked other Directors interested in attending to contact him.

**TRAIL CONNECTIVITY PLAN:** Chairperson Thompson and Project Manager Eric Williams provided an update to the Omaha area Trails Plan. Eric's written summary of the Trail Connectivity Plan is attached to the file copy of the meeting minutes.

**GENERAL MANAGER'S REPORT:** General Manager Winkler reviewed the GM Report with the Board and noted that the report had been posted to the website.

**INFORMATIONAL ITEMS:**

A. **Future Meetings:** The Chairperson reviewed the following upcoming meetings with the Directors:

|                      |   |
|----------------------|---|
| November 4, 2021     | P-MRNRD Ad Hoc Consultant Selection Subcommittee Meeting for the Papillion Creek 319 Watershed Small Flood Control and Water Quality Structure Project Professional Services, 4:00 p.m., at NRC |
| November 9, 2021     | P-MRNRD Subcommittee Meetings   |
| November 10, 2021    | P-MRNRD Board of Directors Meeting  |
| November 11, 2021    | Veteran's Day – P-MRNRD Offices Closed  |
| November 25-26, 2021 | Thanksgiving Holiday – P-MRNRD Offices Closed   |

B. Next Meeting – The next scheduled meeting of the P-MRNRD Board of Directors will be held on Wednesday, November 10, 2021 at the NRC.

**ADJOURNMENT:** Being no further business, the Chairperson declared that the meeting was adjourned at 5:42 p.m.

**NOTE:** These minutes reflect the actions and votes taken at the October 14, 2021 Board of Directors Meeting of the Papio-Missouri River Natural Resources District and are not an official transcript of the meeting. The audio cast of this meeting can be found on our website at [www.papionrd.org](http://www.papionrd.org).

I, the undersigned, Secretary of the Papio-Missouri River Natural Resources District, hereby certify that the foregoing are true and correct minutes of a meeting of the Board of Directors of the District held on October 14, 2021 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the District; that such subjects were contained in said agenda at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; and, that all news media requesting notification of the meeting of said body were provided advance notification of the time and place of said meeting.

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Richard Tesar  
District Secretary