

## MEMORANDUM

**TO:** Finance, Expenditure and Legal Subcommittee

**FROM:** Justin Novak, Project Manager

**SUBJECT:** Washington County Rural Water, Vehicle/Equipment  
Repairs/Maintenance (10-01-4052) Account over 110%

**DATE:** January 26, 2022

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The District has 3 different Rural Water systems and each one is responsible for its own revenue/expenditures related to the operations and maintenance of the system. Account (10-01-4052) includes all the fuel, repairs, and routine maintenance on both trucks used for Washington County Rural Water and due to unexpected repairs will exceed 110% of the budgeted amount.

The Rural Water District will still need to perform repairs and maintenance on both trucks through the rest of FY22. There has been a lot of unplanned and necessary repairs to one of the trucks (2LL29)-2013 Dodge Ram and has cost over \$3,800 since the start of the fiscal year, with another \$1,500 in repairs being delayed while we wait for the vehicle to be traded-in soon. Unfortunately, we have spent just as much in repairs in FY22 as we will receive for the trade-in on this vehicle.

**Management recommends that the Subcommittee recommend to the Board that Account 10-01-4052 Washington County Rural Water, Vehicle/Equipment, Repairs/Maintenance be allowed to exceed 110% of the budgeted amount up to a maximum of \$20,000.**

FROM 10-01-4052 TO 10-01-4052  
 TRANSACTIONS FROM 07/01/2021 TO 12/31/2021

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 10 WASHINGTON COUNTY RURAL WATER							
07/01/2021			10-01-4052 VEHICLE/EQUI PT, REPAIRS/MAINTENANCE		BEG. BALANCE		0.00
07/07/2021	AP	INV	PMRNRD	FY 21 FUEL	6,568.67		6,568.67
07/27/2021	AP	INV	O'REILLY AUTOMOTIVE STORES	WF4792	14.97		6,583.64
08/26/2021	AP	INV	COUNTRY TIRE SERVICE CENTER	WF4792	1,308.71		7,892.35
08/26/2021	AP	INV	PMRNRD	WF7752	1,190.72		9,083.07
09/24/2021	AP	INV	COUNTRY TIRE SERVICE CENTER	WF4792	24.23		9,107.30
10/27/2021	AP	INV	COUNTRY TIRE SERVICE CENTER	WF4792	47.34		9,154.64
10/27/2021	AP	INV	COUNTRY TIRE SERVICE CENTER	WF4792	363.21		9,517.85
10/27/2021	AP	INV	WOODHOUSE FORD-CHRYSLER-DODG!	WF4792	554.14		10,071.99
11/30/2021	AP	INV	BOMGAARS	WF1862	37.43		10,109.42
11/30/2021	AP	INV	COUNTRY TIRE SERVICE CENTER	WF1862	1,033.90		11,143.32
11/30/2021	AP	INV	O'REILLY AUTOMOTIVE STORES	WF1862	48.58		11,191.90
12/21/2021	AP	INV	COUNTRY TIRE SERVICE CENTER	1104565	1,465.54		12,657.44
12/31/2021	AP	INV	COUNTRY TIRE SERVICE CENTER	1104768	103.47		12,760.91
12/31/2021			10-01-4052	END BALANCE	12,760.91	0.00	12,760.91
GRAND TOTALS :					12,760.91		12,760.91