

**Ad-Hoc Consultant Selection Subcommittee
RFP for Papillion Creek Watershed Partnership
Management Plan Update
Subcommittee Meeting Minutes
March 7, 2023**

A meeting of the Pappio-Missouri River Natural Resources District’s Ad-Hoc Consultant Selection Subcommittee RFP for Papillion Creek Watershed Partnership Management Plan Update was held at the Natural Resources Center, 8901 South 154th Street, Omaha, NE, on March 7, 2023. The meeting was called to order by Chairman McCormick at 4:09 p.m.

QUORUM CALL: Quorum call was taken. The following subcommittee members were in attendance.

Subcommittee Members Present	Subcommittee Members Absent	Other Directors Present	Others Present
Tim McCormick, Chairman	Tim Fowler, Vice-Chairman *	Larry Bradley	John Winkler
Patrick Bonnett		Fred Conley	Amanda Grint
Phil Davidson		Ted Japp	Brent Meyer Legal Counsel
Josh Henningsen		Rich Tesar	Lori Laster
Kevyn Sopinski **		Jim Thompson	Other Staff Members

* Absent

** Alternate Voting Member

ADOPTION OF AGENDA:

The Chairman called for approval of the agenda.

- **It was moved by Director Bonnett and seconded by Director Sopinski that the agenda be adopted.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Bonnett, Davidson, Henningsen, Sopinski, McCormick

Voting Nay: None

Abstaining: None

Absent: Fowler

PROOF OF PUBLICATION: Public notice of the meeting was posted at all District offices and published in the Omaha World-Herald on March 2, 2023. The proof of publication affidavit is included with the file copy of these minutes.

- 1. Review and Recommendation on Initial Screening of Proposals for Consultant Selection Interviews – Lori Laster:**

Project Manager Lori Ann Laster briefed the Subcommittee on the Papillion Creek Watershed Partnership Management Plan Update Project. Two (2) proposals for professional services were received from consultants. The firms submitting proposals were HDR Engineering, Inc. with Embris Group and Houston Engineering, Inc. with RDG Planning and Design. The proposals were discussed, and both firms were selected to be interviewed by the Subcommittee, on April 6, 2023, at 4:00 pm.

- **It was moved by Director Sopinski and seconded by Director Davidson that the Subcommittee request interviews with HDR Engineering Inc. with Embris Group and Houston Engineering, Inc. with RDG Planning and Design; in the order presented, on April 6, 2023 at 4:00 pm.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Bonnett, Davidson, Henningsen, Sopinski, McCormick
Voting Nay: None
Abstaining: None
Absent: Fowler

ADJOURNMENT: Being no further business, the meeting adjourned by acclamation at 4:13 pm.

Minutes were prepared by Lori Ann Laster.