



February 22, 2023

Urban Cost Share Programs, FY 2024

The Papio NRD has nine (9) cost share programs available to assist government agencies in conservation and protection of natural resources, and to increase recreational opportunities. Below is a brief description of each program. The deadline for applications under all programs will be **March 17, 2023**.

Complete program guidelines and applications can be found at:

www.PapioNRD.org/CostShare

1. **Urban Conservation Assistance Program** – This program is designed to assist sponsors in solving minor erosion, flooding, and stormwater management problems. Enclosed storm sewers are not eligible for assistance. The cost share rate is 60% of the actual construction costs up to a maximum cost share amount of \$30,000.
2. **Stream Crossing Grade Control Program** – This program was approved by the NRD Board of Directors in 2022 and is being offered for the first time for applications into the FY 2024 budget. The purpose of the program is to provide technical and financial assistance for grade control including road and utility crossings. Cost share is 50% of eligible costs up to \$150,000 per project.
3. **Urban Drainageway Program** – The Urban Drainageway Program is designed to assist with restoration, rehabilitation, and/or stabilization of urban drainageways.

Due to cost share funding and timeline of previously approved projects, no new applications for the UPD are being accepted in FY 2024.

4. **Recreation Area Development Program** – This program is designed to assist sponsors with the acquisition of recreational lands, and to develop and improve existing recreation areas. The cost share rate is 50% of eligible project costs up to a maximum cost share of \$50,000.
5. **Flood Mitigation Planning and Mapping Assistance Program** – This program provides technical and financial assistance to governmental entities to help identify flood prone areas and plan projects to reduce flood risk and damage. This program provides 50% cost sharing on all eligible costs of the project to a maximum amount of \$50,000.

6. **Trails Assistance Program** – This program is designed to cost share on trail projects to provide recreation, active transportation, and access to natural resources for public use. The cost share rate is 50% of the local design and construction costs, excluding state or federal funding.
7. **Storm Water Best Management Practices Program** – This program provides technical and financial assistance to local government and nonprofit organizations to install best management practices for control stormwater runoff and improve water quality. Funding up to \$5,000 per project is available.
8. **Lake Dredging Program** – This program is designed to cost share with municipalities to remove sediment from lakes providing public recreation. The cost share rate is 50% of the local share of the costs up to a maximum of \$100,000.
9. **Flood Mitigation Assistance Program** - The Flood Mitigation Assistance Program is an authorized program to provide technical and financial assistance to municipalities and other units of government to mitigate flood losses through structural flood control projects in developed, urban areas. This program provides 50% cost share on eligible costs of the project to a maximum amount of \$500,000.

The Papio NRD is glad to provide financial and technical support in managing natural resources in your community. If you have any questions, feel free to contact me.

Sincerely,



Eric Williams
Natural Resources Planner
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cc: Papio NRD Directors
John Winkler, Amanda Grint, Lori Laster

17.0 URBAN CONSERVATION ASSISTANCE PROGRAM

The Urban Conservation Assistance Program is an authorized program of the District to provide technical and financial assistance to units of government (sponsors) and citizen groups to help prevent or control erosion, flooding, and related resource concerns in urbanized areas.

Criteria For Assistance

1. Potential projects need to be on lands under control of the Sponsor through deed, lease, or easement.
2. Acceptable Practices:
 - a. permanent grade stabilization structures
 - b. channel stabilization measures
 - c. stormwater management facilities
 - d. diversions and terraces
 - e. permanent seeding, sodding, and mulching of critical areas
3. An enclosed storm sewer is not and eligible practice or project.

District Responsibilities

1. Administer the Urban Conservation Assistance Program.
2. Reimburse Sponsors 60% of the actual costs of the project, including engineering, up to a maximum District outlay of \$30,000 per project.
3. All projects shall be approved by Management.
4. Provide technical assistance on all projects.

Sponsor Responsibilities

1. Complete District's UCAP Special Project Request, Form 17.0.B, Manual of Standard Forms (Appendix E)
2. Execute and fulfill the District's Special Project Operation and Maintenance Agreement, Form 17.0.C, Manual of Standard Forms (Appendix E)
3. Provide all necessary land rights.
4. Provide the local matching funds.
5. Contract for the construction of the approved project. Sponsor's personnel and equipment costs are not eligible for reimbursement.
6. Complete the project within one year of approval, unless prior written approval is obtained from the District.

(February 5, 1987; February 9, 1989; April 9, 2009)

17.14 - STREAM CROSSING GRADE CONTROL PROGRAM

The Stream Crossing Grade Control Program is an authorized program of the District to provide technical and financial assistance to local subdivisions of government and local nonprofit organizations who install grade control with other stream crossing projects, such as road crossings and utility crossings.

A. GOAL: To encourage and assist governmental agencies to incorporate grade control features in stream crossing projects for the purpose of reducing stream degradation.

B. OBJECTIVES: To provide technical and financial assistance on eligible grade stabilization projects.

C. Criteria for Assistance: Eligible projects must protect the existing streambed from at least five (5) feet of future degradation. Plans and specifications for the project must be reviewed and accepted by the District prior to construction.

D. District Responsibilities

- (1) Administer the Program.
- (2) Reimburse 50% of all eligible costs of the project up to \$150,000 per project.
- (3) Eligible costs shall include all costs associated with design, construction, and construction observation. The following shall also apply:
 - (a) Sponsor's "in-house" design costs are not eligible for cost-sharing.
 - (b) Construction must be performed by a qualified contractor. Reimbursement for use of Sponsor's labor and equipment are not eligible costs.
- (4) The District must approve plans, specifications, and/or implementation schedules.

E. Sponsor Responsibilities

- (1) The sponsor shall submit an application on forms provided by the District (Stream Crossing Grade Control Program Application, Form 17.14, Manual of Standard Forms, Appendix E).
- (2) The sponsor shall submit preliminary plans with the application. The following items should be included:
 - (a) total estimated cost
 - (b) implementation schedule, including estimated costs for component parts.
 - (c) preliminary design
 - (d) location maps.
- (3) The sponsor shall obtain all land rights for the project at no cost to the District.
- (4) The sponsor shall provide all future operation and maintenance on the project at no cost to the District.
- (5) The sponsor must comply with all local, state, and federal laws.
- (6) The sponsor must obtain all local, state, and federal permits necessary for the project.

- (7) The sponsor shall administer all contracts for design, construction, and construction inspection.
- (8) The sponsor shall hold and save the District free from damages or claims due to the design, construction, or operation and maintenance of the project.
- (9) The sponsor shall execute an agreement with the District which will outline these guidelines.
- (10) The sponsor shall complete the project within one year.

F. Requesting Reimbursement

- (1) Upon completion of construction, reimbursement may be requested by the sponsor by providing the following:
 - (a) Copies of final pay estimates which shows total units, unit costs, and total component costs.
- (2) Progress payments on individual components will not be allowed.

[June 9, 2022]

17.17 URBAN DRAINAGEWAY PROGRAM

The Urban Drainageway Program is an authorized program of the District to provide technical and financial assistance to municipalities to control erosion and/or flooding along major urban drainageways.

A. Criteria for Assistance

1. An eligible project involves improvements made on any major drainageway (open channel) in a developed, urban area where erosion or flooding threatens public or private property.
2. Each project must be sponsored by a municipality or other unit of government (including S&IDs) with authority and capability to carry out the project.
3. An enclosed storm sewer is not an eligible project.
4. Eligible projects shall receive no more than \$1.5 million in District funds.
5. Approved projects may be implemented over a period of consecutive years.
6. All measures must be technically feasible and environmentally acceptable.

B. Project Eligibility

Matching funds will be distributed according to the three Levels of Design, which consist of the following:

1. Level 1 (Restoration) – Restoration of a continuous reach or reaches of the channel through enhancing meanders and stabilizing the bed (possibly elevating incised channels with grade control structures to reconnect to the historical floodplain) and banks, using predominantly bioengineering techniques with some structural techniques if necessary.
2. Level 2 (Rehabilitation) – Rehabilitation of a continuous reach or reaches of the channel bed (possibly including grade control structures) and banks along the existing channel alignment, using a combination of bioengineering and structural techniques.
3. Level 3 (Stabilization) – Stabilization of a limited, critical area of the channel banks and/or bed that does not have a significant impact on the entire reach with grade control structures along existing channel alignment using bioengineering and/or structural techniques.

Levels of Design

	Level 1 <i>Restoration</i>	Level 2 <i>Rehabilitation</i>	Level 3 <i>Stabilization</i>
Reach Length	Continuous or having a significant impact on the reach	Continuous or having a significant impact on the reach	Repairs in a critical area that does not have a significant impact on the reach
Stream Channel Modification	In a predominately unconfined or historical stream channel	Confined in modified channel pattern	Can be in an unconfined or historical stream or modified/confined channel
Stream Improvement Techniques	Majority are bioengineering techniques, habitat enhancement, flow redirection, and (if possible) flow retention	Bioengineering and/or structural techniques, habitat enhancement, flow redirection, and (if possible) flow retention	Bioengineering and/or structural techniques
Hydraulic Impact	Will restore hydraulic connection to floodplain	May restore hydraulic connection to floodplain	Will not affect hydraulic connection to floodplain

- Note: Both Level 1 and Level 2 will accelerate natural stream stabilization processes

C. District Responsibilities

1. All projects will require approval by the Board of Directors
2. Administer the Urban Drainageway Program.
3. Review and prioritize all applications.
4. Provide funding for a portion of the local eligible project costs (i.e. excluding state and federal funds) as follows:
 - a. Provide 75% cost share on all Level 1 projects
 - b. Provide 60% cost share on all Level 2 projects
 - c. Provide 40% cost share on all Level 3 projects
5. Eligible project costs shall include all costs associated with design, construction, and construction observation. The following shall also apply:
 - a. Sponsor's "in-house" design and construction inspection costs are eligible for cost-sharing provided that the work is performed or supervised by a licensed professional engineer.
 - b. Construction must be performed by a qualified contractor. Reimbursement for use of Sponsor's equipment is not an eligible cost.
 - c. Preliminary study costs (if necessary) are eligible for cost-sharing only if the project is constructed.

6. The District may require construction of component parts in consecutive years.
7. The District reserves the right to approve or reject plans, specifications, and/or implementation schedules.
8. The District shall budget funds for the component parts of all approved projects. Previously approved projects have priority for funding.

D. Sponsor Responsibilities

1. The sponsor shall submit an application on forms provided by the District (Urban Drainage Program Application, Form 17.17, Manual of Standard Forms, Appendix E).
2. The sponsor shall submit preliminary plans with the application. The following items should be included:
 3. total estimated cost
 4. implementation schedule, including estimated costs for component parts.
 5. environmental acceptability statement.
 6. preliminary survey and design information.
 7. location maps.
8. The sponsor shall obtain all land rights for the project at no cost to the District.
9. The sponsor shall provide all future operation and maintenance on the project at no cost to the District.
10. The sponsor must comply with all local, state, and federal laws.
11. The sponsor must obtain all local, state, and federal permits necessary for the project.
12. The sponsor shall administer all contracts for design, construction and construction inspection.
13. The sponsor shall hold and save the District free from damages or claims due to the design, construction, or operation and maintenance of the project.
14. The sponsor shall execute an agreement with the District which will outline these guidelines.
15. The sponsor shall apply for EPA 319 and Nebraska Environmental Trust funding in order to be eligible for Level 1 or Level 2 project cost share from the District.

E. Requesting Reimbursement

1. Upon completion of construction of each component, reimbursement may be requested by the sponsor by providing the following:
 2. Certificate of Completion, signed by a licensed, professional engineer.
 3. Copies of final pay estimates which shows total units, unit costs, and total component costs.
 4. Progress payments on individual components will not be allowed.

(September 10, 1987; January 13, 2011)

17.27 RECREATION AREA DEVELOPMENT PROGRAM

The Recreation Area Development Program is an authorized program of the District to provide financial assistance to units of government (cities, counties, villages, or other municipalities) to establish, develop, and improve public recreation areas.

A. Criteria for Assistance

1. Each project must be sponsored by a city, village, county, or other municipality, with the statutory authority and capability to develop and manage public recreation areas.
2. The recreation area, or park, must be part of a comprehensive plan for the municipality.
3. To be eligible, a project must be associated with, or exhibit, some form of natural resources conservation.
4. Eligible project features:
 - a. development of a recreation area plan.
 - b. land acquisition (eligible only if recreation area is developed at the same time).
 - c. grading, seeding, and landscaping.
 - d. buildings and facilities (picnic shelters and restrooms).
5. Projects must conform with all local, state, and federal laws.

B. District Responsibilities

1. Administer the Recreation Area Development Program.
2. Management shall review, prioritize, and approve applications for assistance when the cost share amount is \$20,000 or less. The approval of the Board is required on projects where the cost share is between \$20,001 and \$50,000, or when the amount requested in applications exceeds the amount budgeted for this program.
3. Reimburse Sponsors 50% of the local costs (I.e., excluding state and federal funds) of the project, not to exceed \$50,000 in District funds, as determined in B.2 above, for each public recreation area.

C. Sponsor Responsibilities

1. The Sponsor shall submit an application on forms supplied by the District.
2. The Sponsor shall submit preliminary plans with the application. The following items should be included:
 - a. option/purchase agreement (if applicable)

- b. recreation area development plan (prepared by a consultant)
 - c. estimated total cost
 - d. implementation schedule
 - e. location map
 - f. appropriate section of the comprehensive plan.
3. The Sponsor shall obtain all necessary local, state, and federal permits.
 4. The Sponsor shall manage the recreation area and provide all future operation and maintenance of the area at no cost to the District.
 5. The Sponsor shall agree to manage the area as a public recreation area for a minimum of 50 years.
 6. The Sponsor shall administer all contracts for design, construction, and construction observation for the project.
 7. The Sponsor shall control all erosion on the site during construction and until permanent vegetation is firmly established.
 8. The Sponsor shall hold and save the District free from damages and claims due to the construction, or operation and maintenance of the recreation area.
 9. The Sponsor shall execute an agreement with the District which outlines these guidelines.
 10. The Sponsor is encouraged to utilize recycled or recyclable products whenever practical or feasible.

C. Requesting Reimbursement

1. Upon completion of the project, the Sponsor may request reimbursement from the District by providing the following:
 - a. certificate of completion
 - b. copies of final pay estimates, invoices, or deeds.

(May 10, 1989; November 12, 1991; October 8, 1992)

17.39 Flood Mitigation Planning and Mapping Assistance Program

The Flood Mitigation Planning and Mapping Assistance Program is an authorized program of the District to provide technical and financial assistance to governmental entities located within the District to help identify flood prone areas and plan projects to reduce flood risk and damage.

A) Criteria for Assistance:

- 1) Assistance in flood mitigation planning and mapping requires sponsorship by a city, town, village, county, municipality or other unit of local government with the authority and capability to carry out the Flood Mitigation Plan and/or adopt any new or revised National Flood Insurance Program (NFIP) Flood Hazard Studies and Maps.
- 2) The Sponsor must participate in the NFIP and be in “good-standing” status.
- 3) All Flood mitigation planning and floodplain mapping must conform with all federal, state and local laws, standards or guidelines.

B) Eligible Activities:

- 1) Preparation of a Flood Mitigation Plan.
- 2) Preparation of or revisions to NFIP Flood Hazard Studies and Maps.

C) Funding Assistance:

- 1) The District will reimburse 50% of the local (non-federal or non-state) cost up to a maximum of \$50,000 in District funds for each such eligible activity.

D) District Responsibilities:

- 1) Administer the Flood Mitigation Planning and Mapping Assistance Program.
- 2) Management shall review, prioritize and approve applications for assistance when the cost share amount is \$20,000 or less for each such eligible activity. The approval of the Board is required where the cost share is between \$21,000 and \$50,000 for each such eligible activity, or, when the amount requested in applications exceeds the amount budgeted for this program.
- 3) The NRD reserves the right to review and approve or reject plans, reports, maps, specifications, and or implementation schedules.
- 4) The District will retain the services of contractors necessary for developing flood hazard mapping under the CTP program.

E) Sponsor Responsibilities:

- 1) The sponsor shall submit an application for each such eligible activity on forms provided by the NRD along with a cover letter describing the need for a Flood Mitigation Plan and/or flood plain mapping.
- 2) The sponsor shall execute an agreement with the NRD which outlines proposed activities for each application.
- 3) The sponsor shall retain the services of contractors necessary for eligible activities, other than those supported by the CTP program.
- 4) The sponsor must agree to implement the Flood Mitigation Plan and adopt any new or revised NFIP Flood Hazard Studies and Maps that result from activities funded with NRD assistance.

[June 2003; December 13, 2018]

17.40 TRAILS ASSISTANCE PROGRAM

The Trails Assistance Program is an authorized program of the District to provide financial assistance to units of government (cities, counties, villages, or other government entities) to build recreational trails.

A. Criteria for Assistance

1. Each project must be sponsored by a city, village, county, or other municipality, with the statutory authority and capability to develop and manage public recreation trails.
2. The trail must be part of a comprehensive trails plan for the municipality.
3. Eligible project features include:
 - a. trail construction
 - b. grading, seeding, and landscaping
 - c. bridges and drainage facilities
 - d. signage
4. Projects must conform with all local, state, and federal laws.

B. District Responsibilities

1. Administer the Trails Assistance Program.
2. Management shall review and prioritize applications for assistance. The approval of the Board is required on projects.
3. Reimburse Sponsor 50% of the local costs (i.e., excluding state and federal funds) of the approved project.

C. Sponsor Responsibilities

1. The Sponsor shall submit an application on forms supplied by the District.
2. The Sponsor shall submit the following items with the application:
 - a. estimated total cost,
 - b. implementation schedule,
 - c. location map.
3. The Sponsor shall obtain all necessary local, state, and federal permits.
4. The Sponsor shall manage the trail and provide all future operation and maintenance of the area at no cost to the District.

5. The Sponsor shall agree to operate, maintain, and repair the trail for a minimum of 50 years.
6. The Sponsor shall administer all contracts for design, construction, and construction observation for the project.
7. The Sponsor shall control all erosion on the site during construction and until permanent vegetation is firmly established.
8. The Sponsor shall hold and save the District free from damages and claims due to the construction, or operation and maintenance of the recreation trail.
9. The Sponsor shall execute an agreement with the District which outlines these guidelines.
10. The Sponsor is encouraged to utilize recycled or recyclable products whenever practical or feasible.

D. Requesting Reimbursement

1. Upon completion of the project, the Sponsor may request reimbursement from the District by providing the following:
 - a. certificate of completion
 - b. copies of final pay estimates, invoices, or deeds.

[April 14, 2005; December 10, 2015]

17.41 - STORMWATER BEST MANAGEMENT PRACTICE PROGRAM

The Stormwater Best Management Practice (BMP) Program is an authorized program of the District to provide technical and financial assistance to local subdivisions of government and local nonprofit organizations who install best management practices to control stormwater runoff and improve water quality.

A. Criteria for Assistance

- (1) Eligible measures include but are not limited to:
 - (a) raingardens, green roofs, bioswales, infiltration trenches, rain barrels, bioretention, pervious pavement
- (2) The following are not considered eligible projects
 - (a) piped, underground detention systems
 - (b) projects constructed to comply with current local stormwater regulations

B. District Responsibilities

- (1) Administer the Stormwater BMP Program.
- (2) Management will prioritize and approve eligible applications
- (3) Reimburse 50% of all eligible costs of the project up to \$5,000 per project. Eligible costs shall include all costs associated with construction and construction observation. The following shall also apply:
 - (a) Sponsor's "in-house" design costs are not eligible for cost-sharing.
 - (b) Construction must be performed by a qualified contractor. Reimbursement for use of Sponsor's labor and equipment are not eligible costs.
- (4) The District must approve plans, specifications, and/or implementation schedules.

C. Sponsor Responsibilities

- (1) The sponsor shall submit an application on forms provided by the District (Stormwater Best Management Practice Program Application, Form 17.41, Manual of Standard Forms, Appendix E).
- (2) The sponsor shall submit preliminary plans with the application. The following items should be included:
 - (a) total estimated cost
 - (b) implementation schedule, including estimated costs for component parts.
 - (c) preliminary design including expected stormwater runoff and water quality benefits
 - (d) location maps.
- (3) The sponsor shall obtain all land rights for the project at no cost to the District.
- (4) The sponsor shall provide all future operation and maintenance on the project at no cost to the District.
- (5) The sponsor must comply with all local, state, and federal laws.
- (6) The sponsor must obtain all local, state, and federal permits necessary for the project.
- (7) The sponsor shall administer all contracts for design, construction and construction

inspection.

(8) The sponsor shall hold and save the District free from damages or claims due to the design, construction, or operation and maintenance of the project.

(9) The sponsor shall execute an agreement with the District which will outline these guidelines.

(10) The sponsor shall complete the project within one year.

(11) The sponsor shall install signage to educate the public on the project purpose and to acknowledge the District's contribution.

D. Requesting Reimbursement

(1) Upon completion of construction, reimbursement may be requested by the sponsor by providing the following:

(a) Copies of final pay estimates which shows total units, unit costs, and total component costs.

(2) Progress payments on individual components will not be allowed.

(June 12, 2008; June 11, 2015)

17.42 LAKE DREDGING PROGRAM

The Lake Dredging Program is an authorized program of the District to provide technical and financial assistance to units of government (sponsors) to dredge retained sediments in permanent water quality basins and lakes within the sponsor's boundaries and extraterritorial jurisdiction.

Criteria for Eligible Projects:

1. The Sponsor must be a unit of government (city, county, sanitary & improvement district).
2. Only public access lakes and permanent water quality basins are eligible for assistance.
3. Dredging shall be limited to the capacity of the conservation pool of the water quality basin or lake.
4. An individual lake or basin shall be eligible for assistance if the following specific criteria are met:
 - a. The water body has not been dredged in the immediately preceding ten (10) years.
 - b. Verification that 75% of the original capacity has been lost to sedimentation.
 - c. Verification of impaired water quality that will be improved by dredging project, including calculation of benefits.
5. The Sponsor must have a watershed management plan to control erosion and reduce sedimentation from the drainage area.

District Responsibilities:

1. Provide 50% of the local costs (after applying any state or federal cost share assistance) of the project up to a maximum NRD cost share of \$100,000 per project.

Eligible costs include:

 - a. Actual dredging costs
 - b. Professional engineering services for design, calculation of dredging amount and water quality benefits.

Ineligible costs include:

 - a. Costs associated with land rights acquisition.
 - b. Costs associated with the acquisition of necessary permits for the project.
 - c. Costs associated with relocation of utilities.
 - d. Sponsor's "in-house" labor and equipment costs.
2. All projects will require the approval of the Board of Directors.
3. Review and approve all dredging plans prior to Sponsors' bidding of the project.

Sponsor Responsibilities:

1. Complete District's LDP Application Form, Form 17.42A, Manual of Standard Forms (Appendix E). The following items should accompany the application:
 - a. Copy of the original construction plans for the lake or water quality basin. If original plans are not available, an engineering study will be necessary to calculate the original capacity.
 - b. Location map of the project.
 - c. Location map of the proposed disposal site(s) and site restoration plan.
 - d. Detailed project cost estimate.
2. Execute and fulfill an agreement outlining these guidelines (Form 17.42B. Manual of Standard Forms, Appendix E)

3. Provide all matching funds.
4. Provide all permits required for the project at no cost to the District.
5. Provide all necessary land rights at no cost to the District.
6. Contract for the dredging of the lake or water quality basin of the approved project.
7. Complete dredging operation within one year of approval.

(May 14, 2009)

17.44 FLOOD MITIGATION ASSISTANCE PROGRAM

The Flood Mitigation Assistance Program is an authorized program of the District to provide technical and financial assistance to municipalities and other units of government to mitigate flood losses through structural flood control projects in developed, urban areas.

A. Criteria for Assistance

1. An eligible project involves improvements made to protect critical infrastructure from flooding.
2. Each project must be sponsored by a municipality, or other unit of government (including SIDs) with authority and capability to carry out the project
3. Eligible measures include:
 - a. Flood reduction levee systems to protect water dependent, critical infrastructure
 - b. Flood reduction detention structures
 - c. Flood reduction channel improvements
4. This program will not pay to assist with levee accreditation for the Federal Emergency Management Agency (FEMA).
5. This program will not include levees that are federal levees or that are currently in the USACE PL-8499 program.
6. This program will not assist with levees that are intended to be shown as providing flood protection on the FEMA flood maps.
7. This program will not assist with a change of map process on the FEMA flood maps.
8. This program will not help to fund any projects that are necessary to meet federal, state or local ordinances.
9. Approved projects may be implemented over a period of consecutive years.
10. All measures must be technically feasible and environmentally acceptable.

B. District Responsibilities

1. Administer the Flood Mitigation Assistance Program.
2. Review and prioritize all applications.
3. Provide 50% cost sharing on all eligible costs of the project to a maximum amount of \$500,000 for District's share. Eligible costs shall include all costs associated with design, construction, and construction inspection. Land rights are not an eligible cost. The following shall also apply:
 - a. Sponsor's in house design and construction inspection costs are eligible for cost-sharing provided that the work is performed or supervised by a licensed profession engineer and all hours can be documented.
 - b. Construction must be performed by a qualified contractor. Reimbursement for use of Sponsor's labor and/or equipment is not an eligible cost.
 - c. Preliminary study costs (if necessary) are eligible for cost-sharing only if the project is installed.
4. The District may require construction of component parts in consecutive years.

5. The District reserves the right to approve or reject plans, specifications, and/or implementation schedules.
6. The District shall budget funds for the component parts of all approved projects. Previously approved projects have priority funding.

C. Sponsor Responsibilities

1. Sponsor shall submit an application on forms provided by the District (Flood Mitigation Assistance Program Application, Form 17.44, Manual of Standard Forms, Appendix E).
2. The sponsor shall submit preliminary plans with the application. The following items should be included:
 - a. Total estimated cost
 - b. Implementation schedule, including estimated costs for component parts
 - c. Environmental acceptability statement
 - d. Preliminary survey and design information
 - e. Location maps
3. The sponsor shall obtain all land rights for the project at no cost to the District.
4. The sponsor shall provide all future operation and maintenance on the project at no cost to the District.
5. The sponsor must comply with all local, state and federal laws.
6. The sponsor must obtain all local, state, and federal permits necessary for the project.
7. The sponsor shall administer all contracts for design, construction and construction inspection.
8. The sponsor must have applied for Hazard Mitigation Grant Program funds through the Nebraska Emergency Management Agency. A copy of the application should be submitted with the application.
9. The sponsor shall hold and save the District free from damages or claims due to the design, construction, or operation and maintenance of the project.
10. The sponsor shall execute an agreement with the District which will outline these guidelines.

D. Requesting Reimbursement

1. Upon completion of construction of each component, reimbursement may be requested by the sponsor by providing the following information:
 - a. Certificate of Completion, signed by a licensed, professional engineer.
 - b. Copies of final pay estimates which shows total units, unit costs, and total component costs.
2. Progress payments on individual components will not be allowed.
3. Any state, federal or other grant funds received for the project will equally reduce the District and the sponsor's share of the project.

[December 11, 2014]

Urban Conservation Assistance Program – Application Form



Project name _____

Project location (attach location map) _____

Sponsor organization _____

Sponsor address _____

City _____ State _____ ZIP _____

Contact person _____

Title _____

Email address _____ Daytime phone _____

Description of problem (attach additional sheets as needed)

Proposed solution (attach additional sheets as needed)

Total estimated cost \$ _____ Cost share request \$ _____

Signature

Date

Title

Stream Crossing Grade Control Program – Application Form



Project name _____

Project location (attach location map) _____

Sponsor organization _____

Sponsor address _____

City _____ State _____ ZIP _____

Contact person _____

Title _____

Email address _____ Daytime phone _____

Description of problem (attach additional sheets as needed)

Proposed solution (attach additional sheets as needed)

Total estimated cost \$ _____ Cost share request \$ _____

Signature

Date

Title

Recreation Area Development Program – Application Form



Project name _____

Project location (attach location map) _____

Sponsor organization _____

Sponsor address _____

City _____ State _____ ZIP _____

Contact person _____

Title _____

Email address _____ Daytime phone _____

Description of project (attach additional sheets as needed)

Total estimated cost \$ _____

Cost share request \$ _____

Signature

Date

Title

**Flood Mitigation Planning and Mapping Assistance Program –
Application Form**



Project name _____

Project location (attach location map) _____

Sponsor organization _____

Sponsor address _____

City _____ State _____ ZIP _____

Contact person _____

Title _____

Email address _____ Daytime phone _____

Description of the proposed project

Total estimated cost \$ _____

Cost share request \$ _____

Signature

Date

Title

Trails Assistance Program – Application Form



Project name _____

Project location (attach location map) _____

Sponsor organization _____

Sponsor address _____

City _____ State _____ ZIP _____

Contact person _____

Title _____

Email address _____ Daytime phone _____

Description of project (attach additional sheets as needed)

Total estimated cost \$ _____

Cost share request \$ _____

Signature

Date

Title

Stormwater BMP Program – Application Form



Project name _____

Project location (attach location map) _____

Sponsor organization _____

Sponsor address _____

City _____ State _____ ZIP _____

Contact person _____

Title _____

Email address _____ Daytime phone _____

Description of stormwater best management practice and how it will be incorporated in this project

Total estimated cost \$ _____

Cost share request \$ _____

Signature

Date

Title

Lake Dredging Program – Application Form



Project name _____

Project location (attach location map) _____

Sponsor organization _____

Sponsor address _____

City _____ State _____ ZIP _____

Contact person _____

Title _____

Email address _____ Daytime phone _____

Description of project (attach additional sheets as needed)

Original capacity of lake/basin _____

Ac-ft

Proposed excavation amount _____

Ac-ft

Total estimated cost \$ _____

Cost share request \$ _____

Signature

Date

Title

Flood Mitigation Assistance Program – Application Form



Project name _____

Project location (attach location map) _____

Sponsor organization _____

Sponsor address _____

City _____ State _____ ZIP _____

Contact person _____

Title _____

Email address _____ Daytime phone _____

Description of problem (attach additional sheets as needed)

Proposed solution (attach additional sheets as needed)

Total estimated cost \$ _____ Cost share request \$ _____

Signature

Date

Title