

**Ad-Hoc Consultant Selection Subcommittee  
RFP for Papillion Creek Watershed Partnership  
Management Plan Update  
Subcommittee Meeting Minutes  
May 9, 2023**

A meeting of the Papio-Missouri River Natural Resources District Ad-Hoc Consultant Selection Subcommittee RFP for Papillion Creek Watershed Partnership Management Plan Update was held at the Natural Resources Center, 8901 South 154<sup>th</sup> Street, Omaha, Nebraska on May 9, 2023. The meeting was called to order by Chairperson McCormick at 4:23 p.m.

**QUORUM CALL**

Subcommittee Members Present	Subcommittee Members Absent	Other Directors Present	Others in Attendance
Tim McCormick, Chairperson	Kevyn Sopinski *	Larry Bradley	John Winkler
Patrick Bonnett		Fred Conley	Amanda Grint
Phil Davidson		Ted Japp	Brent Meyer, Legal Counsel
Tim Fowler		Rich Tesar	Jean Tait
Josh Henningsen		Jim Thompson	

- \* Absent
- \*\* Alternate Voting Member

**ADOPTION OF AGENDA**

The Chairperson called for approval of the agenda.

- **It was moved by Director Fowler and seconded by Director Davidson that the agenda be adopted.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Bonnett, Davidson, Fowler, Henningsen, McCormick  
 Voting Nay: None  
 Abstaining: None  
 Absent: None

**PROOF OF PUBLICATION:** Notice of the meeting was posted in all District offices and published in the Omaha World Herald on May 4 2023. The proof of publication affidavit is included with the file copy of these minutes.

**Contract with Houston Engineering for Papillion Creek Watershed Partnership Management Plan Update – Lori Laster:**

Amanda Grint reviewed the scope of work submitted by Houston Engineering, Inc. to update the District’s Papillion Creek Watershed Partnership Management Plan. The scope of work includes

Project Management, Partnership Coordination, Stakeholder Engagement, Financial Forecasting, Plan and Policy updates. Funding for the project will be paid by the Papillion Creek Watershed Partnership Fund.

- **It was moved by Director Davidson and seconded by Director Fowler that the Subcommittee recommend to the Board of Directors that the General Manager be authorized to execute a contract with Houston Engineering, Inc. to provide professional services for the Papillion Creek Watershed Partnership Plan Update for a maximum, not to exceed fee of \$269,958, subject to changes deemed necessary by the General Manager and approval as to form by District legal counsel.**

Roll call was taken on the motion. The motion carried on a vote of 4-yea and 1-abstention.

Voting Yea: Bonnett, Davidson, Fowler, McCormick  
Voting Nay: None  
Abstaining: Henningsen  
Absent: None

### **ADJOURNMENT**

There being no further business, the meeting adjourned by acclamation at 4:31 p.m.

Minutes were prepared by Jean Tait.