

**Ad-Hoc Consultant Selection Subcommittee
RFP for Papio NRD Hazard Mitigation Plan Update
Subcommittee Meeting Minutes
August 8, 2023**

A meeting of the Papio-Missouri River Natural Resources District’s Ad-Hoc Consultant Selection Subcommittee RFP for Papio NRD Hazard Mitigation Plan Update was held at the Natural Resources Center, 8901 South 154th Street, Omaha, NE, on August 8, 2023. The meeting was called to order by Chairman Japp at 5:05 p.m.

QUORUM CALL: Quorum call was taken. The following subcommittee members were in attendance.

Subcommittee Members Present	Subcommittee Members Absent	Other Directors Present	Others Present
Ted Japp, Chairman	Larry Bradley*	Phil Davidson	John Winkler
Patrick Bonnett, Vice-Chairman	Tim McCormick*	Josh Henningsen	Amanda Grint
Fred Conley	Jim Thompson*	Kevyn Sopinski	Brent Meyer Legal Counsel
			Lori Laster
			Other Staff Members
			Lalit Jha, JEO

* Absent

** Alternate Voting Member

ADOPTION OF AGENDA:

The Chairman called for approval of the agenda.

- **It was moved by Director Conley and seconded by Director Bonnett that the agenda be adopted.**

Roll call was taken on the motion. The motion carried on a vote of 3-yea.

Voting Yea: Bonnett, Conley, Japp
 Voting Nay: None
 Abstaining: None
 Absent: Bradley, McCormick, Thompson

PROOF OF PUBLICATION: Public notice of the meeting was posted at all District offices and published in the Omaha World-Herald on August 4, 2023. The proof of publication affidavit is included with the file copy of these minutes.

1. Initial Screening of Proposals for Consultant Selection Interviews – Lori Laster:

Project Manager Lori Ann Laster briefed the Subcommittee on the Papio NRD Hazard Mitigation Plan Update. The plan must be updated every 5 years. The next update must be complete and approved by FEMA by June 2026. In order to apply for a planning grant through FEMA, the grant application must be completed this year. The District solicited proposals from qualified firms to prepare the grant application and update the plan. Only one proposal was received from JEO Consulting Group, Inc. The proposal from

JEO was discussed and the Subcommittee recommended staff be authorized to coordinate a professional service contract with JEO and to waive the interview process.

- **It was moved by Director Japp and seconded by Director Bonnett that the Ad-Hoc Subcommittee recommends to the Board of Directors to waive the interview process under Director Policy 15.2 since only one engineering firm submitted a proposal in response to the advertised Request For Proposal and that the General Manager negotiate a contract with JEO Consulting Group, Inc. to provide professional services to update the District's Multi-Hazard Mitigation Plan (HMP).**

Roll call was taken on the motion. The motion carried on a vote of 3-yea.

Voting Yea: Bonnett, Conley, Japp
Voting Nay: None
Abstaining: None
Absent: Bradley, McCormick, Thompson

ADJOURNMENT: Being no further business, the meeting adjourned by acclamation at 5:08 p.m.

Minutes were prepared by Lori Ann Laster.