

**Ad-Hoc Consultant Selection Subcommittee  
RFP for Big Papio and Tributaries Culverts Rehabilitation Project  
Subcommittee Meeting Minutes  
April 9, 2024**

A meeting of the Papio-Missouri River Natural Resources District’s Ad-Hoc Consultant Selection Subcommittee RFP for the Big Papio and Tributaries Culverts Rehabilitation Project was held at the Natural Resources Center, 8901 South 154<sup>th</sup> Street, Omaha, NE, on April 9, 2024. The meeting was called to order by Chairman Thompson at 4:00 p.m.

**QUORUM CALL:** Quorum call was taken. The following subcommittee members were in attendance.

Subcommittee Members Present	Subcommittee Members Absent	Other Directors Present	Others Present
Jim Thompson, Chairman	Patrick Bonnett*	Larry Bradley	John Winkler
Fred Conley, Vice-Chairman	Phil Davidson*	Ted Japp	Amanda Grint
Tim McCormick	Josh Henningsen*	Rich Tesar	Adam Charlsen, Legal Counsel
			Martin Cleveland
			Jean Tait
			Other Staff Members
			Lindy Rogers, Houston Eng.
			Jacob Garder, Houston Eng.
			Matt McConville, HDR Eng.

\* Absent

\*\* Alternate Voting Member

**ADOPTION OF AGENDA:**

The Chairman called for approval of the agenda.

- **It was moved by Director Conley and seconded by Director McCormick that the agenda be adopted.**

Roll call was taken on the motion. The motion carried on a vote of 3-yea.

Voting Yea: Conley, McCormick, Thompson

Voting Nay: None

Abstaining: None

Absent: Bonnett, Davidson, Henningsen

**PROOF OF PUBLICATION:** Public notice of the meeting was posted at all District offices and published in the Omaha World-Herald on April 4, 2024. The proof of publication affidavit is included with the file copy of these minutes.

1. **Contract with Houston Engineering for Big Papio and Tributaries Culverts Rehabilitation Project – Martin Cleveland:**

Martin Cleveland reviewed the scope of work submitted by Houston to provide services necessary to design, permit, acquire temporary right-of-way to replace/rehabilitate twenty-four Little Papio Channel Culverts to meet U.S. Army Corps of Engineers requirements. The Chair inquired to the cities' share of the Professional Services Agreement and there was further discussion on the known costs for the project. Martin and Lindy Rogers, Houston Engineering addressed all questions.

- **It was moved by Director McCormick and seconded by Director Conley that the Subcommittee recommend to the Board that the General Manager be authorized to execute a professional services agreement for design, permitting, right-of-way, and construction services between the Papio NRD and Houston Engineering, Inc. for the Big Papio and Tributaries Culverts Rehabilitation Project, for a not to exceed fee of \$880,769, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 3-yea.

Voting Yea: Conley, McCormick, Thompson  
Voting Nay: None  
Abstaining: None  
Absent: Bonnett, Davidson, Henningsen

**ADJOURNMENT:** Being no further business, the meeting adjourned by acclamation at 4:14 p.m.