

**Ad-Hoc Consultant Selection Subcommittee
RFP for the Oakleaf Grade Stabilization Project
Subcommittee Meeting Minutes
April 8, 2025**

A meeting of the Papio-Missouri River Natural Resources District’s Ad-Hoc Consultant Selection Subcommittee RFP for the Oakleaf Grade Stabilization Project was held at the Natural Resources Center, 8901 South 154th Street, Omaha, NE, on April 8, 2025. The meeting was called to order by Chairman Phil Davidson at 4:58 p.m.

QUORUM CALL: Quorum call was taken. The following subcommittee members were in attendance.

Subcommittee Members Present	Subcommittee Members Absent	Other Directors Present	Others Present
Tim Fowler, Vice-Chairman		Brian Adams	John Winkler
Anne Hubbard		Larry Bradley	Brent Meyer
Zach Irvine		Fred Conley	Amanda Grint
Jim Thompson		Tim McCormick	Nicole Gust
Phil Davidson, Chairman		Rod Storm	Ian Ghanavati
		Rich Tesar	Nick Sutko, Embris
			Matt McConville, HDR

- * Absent
- ** Alternate Voting Member

ADOPTION OF AGENDA:

The Chairman called for approval of the agenda.

- **It was moved by Director Thompson and seconded by Director Fowler that the agenda be adopted.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea.

Voting Yea: Fowler, Hubbard, Irvine, Thompson, Davidson
 Voting Nay: None
 Abstaining: None
 Absent: None

PROOF OF PUBLICATION: Public notice of the meeting was posted at all District offices and published in the Omaha World-Herald on April 3, 2025. The proof of publication affidavit is included with the file copy of these minutes.

1. Oakleaf Grade Stabilization Project Interviews – Ian Ghanavati:

Project Manager Ian Ghanavati briefed the Subcommittee on the Oakleaf Grade Stabilization Project. The Board solicited proposals from qualified firms to provide professional engineering services necessary to design and permit a series of grade control structures within the Oakleaf Subdivision, located southeast of South 72nd Street and Capehart Road. This project was identified in the Southern Sarpy Watersheds

Partnership in their 2024 Watershed Management Plan. Eight (8) proposals for professional services were received from consultants. The firms submitting proposals were Benesch, E&A Consulting Group, Embris Group, HDR, Houston Engineering, JEO Consulting Group, Snyder & Associates, and The Flatwater Group.

There was director discussion on their thoughts of the firms qualifications. Project Manager Ian Ghanavati stated that all firms that submitted RFPs were qualified to do the work required. Director Irvine asked when the 404 permitting occurs. Ian stated that the permitting happens after the engineering firm has been selected.

- **It was moved by Director Thompson that the Subcommittee request interviews with Benesch, E&A Consulting Group, and Embris Group in the order present, on May 1, 2025, at 4:00 p.m.**

Motion failed for a lack of a second.

Subcommittee Chairman Davidson asked each of the committee members to submit their top three firms (in no ranking order) to determine which firms would be selected to move on to the discussion of interview selection. Benesch, Embris Group, HDR, and JEO Consulting Group were the firms named to move forward for interview selection.

- **It was moved by Director Fowler and seconded by Director Irvine that the Subcommittee request interviews with Benesch, Embris Group, HDR and JEO Consulting Group, in the order present, on May 1, 2025, at 4:00 p.m.**

There was additional discussion on the number of firms the Subcommittee should interview. Director Thompson stated that in the past, the Ad-Hoc Subcommittees would interview three firms. Director Fowler stated that the District does not normally receive eight proposals, and that it was in the best interest of the District to interview the four firms named during the Chairman's request of the top firm selection process. There was additional discussion.

- **It was moved by Director Fowler to "call the question."**

Roll call was taken to call the question. The motion to call the question carried on a vote of 5-yea.

Voting Yea: Fowler, Hubbard, Irvine, Thompson, Davidson
Voting Nay: None
Abstaining: None
Absent: None

Roll call was taken on the original motion. The motion carried on a vote of 5-yea.

Voting Yea: Fowler, Hubbard, Irvine, Thompson, Davidson
Voting Nay: None
Abstaining: None
Absent: None

ADJOURNMENT: Being no further business, the meeting adjourned by acclamation at 5:23 p.m.