

Agenda Item: 12.

MEMORANDUM

TO: Interested Engineering Consultants

FROM: John Winkler, General Manager

SUBJECT: Request for Proposals for Big Papio Levee Culverts Project
Professional Services

DATE: November 10, 2014

Proposals to be Received by December 3, 2014

The Papio-Missouri River Natural Resources District (District) is requesting proposals for professional services necessary to design and construct the project. The Project consists of replacing two culverts with larger culverts and rehabilitating ten culverts with high density polyethylene (HDPE) slip liner pipes, such as Snaptite culvert liner pipe and Contech Inner Flow pipe.

There are preliminary study reports (Fricke Farm Drainage Study and Big Papillion Creek Penetration Repair Alternatives Development) prepared for proposed project and reports are available on DVD's, upon request. Attached are project location maps. The Corps of Engineers (USACE) approval will be required for culvert replacement and rehabilitation.

If interested, the following information should be submitted with your proposal in a form of your choosing:

1. Firm name, address, telephone number and email contact information
2. Year your firm was established and any previous firm names
3. Types of services for which our firm is qualified
4. Names of principals of the firm and states in which they are registered
5. Names of personnel you would expect to utilize, including outside consultants, with experience of each and length of time in the organization
6. Specific project contact person
7. List of similar completed projects
8. General overview of your approach to the project

An Ad Hoc Subcommittee of the District's Board of Directors will be responsible for reviewing and evaluating the responses on the said requested services.

Final selection of the firm to perform such services will be determined by the following timetable:

<u>Date</u>	<u>Description</u>
November 14, 2014	Mail out RFP to engineering consultants
December 3, 2014	Final date for receipt of proposals
December 9, 2014	Ad-Hoc Subcommittee meeting on the initial screening of proposals received. Three (3) firms selected for interview.
December 12, 2014	Send letter to selected firms notifying them of the interview time and date.
January 15, 2015	Ad-Hoc Subcommittee Meeting to interview selected firms. Subcommittee will rank each firm by preference.
February 12, 2015	District Board of Directors adopts Subcommittee recommendation on selected engineering firm.
March 10, 2015	Ad-Hoc Subcommittee Meeting to negotiate contract with first choice firm.
March 12, 2015	District Board of Directors adopts Subcommittee Recommendation on entering into contract with selected engineering firm.

Interested firms should submit nine (9) copies and one electronic copy of their proposal to the District's Omaha Office, located at 8901 S. 154th Street, Omaha, Nebraska 68138, no later than 2:00 PM on December 3, 2014.

Inquiries regarding this matter may be addressed to Martin Cleveland at mcleveland@papionrd.org or (402)315-1707

CC: Big Papio Levee Culverts Project Ad-Hoc Consultant Selection Subcommittee:

Patrick Leahy, Chairperson
Fred Conley, John Conley, Tim Fowler, Ron Woodle and Patrick Bonnett,
Alternate



48th ST.

COPPER CREEK

BIG PAPIO CREEK

FRICKE CREEK

AREA # 2
OUTLET (48" CMP)

AREA #1
OUTLET (84" CMP)

CORNHUSKER RD.

BIG PAPIO LEVEE CULVERT REPLACEMENT
LOCATION MAP



66th ST.

GILES RD.

72nd ST.

"A" EXHIBIT



Big Papillion Creek Penetration Repair Project

