

Agenda Item: 11

MEMORANDUM

TO: Programs, Projects and Operations Subcommittee

FROM: Nicole Gust, Purchasing Agent

DATE: November 6, 2015

RE: Bids for 2016 District Vehicles

In conjunction of the approval of the FY 2016 budget, request for bids for the purchase of District vehicles were received and opened on October 29, 2015 at 2:00 p.m. in the District's Office. The District received only one bid for the 2016 Full Size Chassis Cab 1+ Ton Truck, which did not meet specifications. Staff requested informal bids on this item from four local dealerships and on November 6, received two. The bid summary sheets are attached for your review.

The 2016 vehicles budgeted amount is \$77,000.

Staff recommendation is as follows:

Bid Item A – One, 2016, Full-Size, Chassis Cab, 4-Wheel Drive, 1 + Ton, Truck: The staff recommends that the lowest and best bid of \$31,822 from Woodhouse Ford for one, 2016 Ford F450 be accepted with trade-in of the District's 2004 Ford F350, serial number 1FDWF37P04EB45590.

Bid Item B – One, 2016, Crossover, AWD, Vehicle: The staff recommends that the lowest and best bid of \$19,780 from Gregg Young Chevrolet for one, 2016 Chevrolet Equinox be accepted with trade-in of the District's 2004 Chevy Blazer LS, serial number 1GNDDT13X24KA38289.

Bid Summary Form

REQUEST FOR BIDS ON

One – New - 2016, Full-Size, Chassis Cab, 4-Wheel Drive, 1 + Ton, Pickup Truck
(BID ITEM A)

Opening: November 6, 2015 @ 3:05 p.m.

Dealer/Make	Woodhouse	Gene Steffey	
A. Total Price	\$35,572	\$35,651	
B. Total Price with trade-in	\$31,822	\$33,651	
C. Trade-in allowance	\$3,750	\$2,000	
D. Delivery Date	90-120 days	90-150 days	
E. Warranty	3yr/36,000 miles 5yr/100,000 miles	3yr/36,000 miles 5yr/100,000 miles	
F. Vehicle Type	Ford F450	Ram 4500	
G. Engine Size	6.8	6.4	

The staff recommends that the lowest and best bid of \$31,822 from Woodhouse Ford for one, 2016 Ford F450 be accepted with trade-in of the District's 2004 Ford F350, serial number 1FDW37P04EB45590.

Bid Summary Form

REQUEST FOR BIDS ON

One – New - 2016, Full-Size, Chassis Cab, 4-Wheel Drive, 1+ Ton, Pickup Truck
(BID ITEM A)

Opening: October 29, 2015 @ 2:00 p.m.

Dealer/Make	Gregg Young			
A. Total Price	\$28,140			
B. Total Price with trade-in	\$25,140			
C. Trade-in allowance	\$3,000			
D. Delivery Date	6-8 Weeks			
E. Warranty	3yr/36,000 5yr/100,000			
F. Vehicle Type	2016 Silverado 3500			
G. Engine Size	6L			

Bid Summary Form

REQUEST FOR BID ON
2016, Crossover, AWD, Vehicle
(BID ITEM B)

Opening: October 29, 2015 @ 2:00 p.m.

Dealer/Make	Gregg Young Chevrolet	Copples Chevrolet	Superior Honda
A. Total Price	\$21,780	\$23,200	\$24,260
B. Total Price with trade-in	\$19,780	\$21,200	\$21,760
C. Trade-in allowance	\$2,000	\$2,000	\$2,500
D. Delivery Date	6-8 weeks	Late December/ Early January	30-90 Days
E. Warranty	3yr/36,000 5yr/100,000	3yr/36,000 5yr/100,000	
F. Vehicle Type	2016 Equinox	2016 Equinox	2016 CRV
G. Engine Size	2.4L	2.4L	2.4L

The staff recommends that the low and best bid of \$19,780 from Gregg Young Chevrolet for one, 2016 Chevrolet Equinox be accepted with trade-in of the District's 2004 Chevy Blazer LS, serial number 1GNDT13X24KA38289.