

MINUTES OF THE
DAKOTA COUNTY RURAL WATER
ADVISORY BOARD
MARCH 11TH, 2015

The Dakota County Rural Water Advisory Committee meeting was called to order by Chairman, Bill Haafke at 7:30 P.M. on March 11th, 2015.

| <u>PRESENT</u> | <u>ABSENT</u> | <u>OTHERS PRESENT</u> |
|----------------|-----------------|-------------------------|
| Bill Haafke | Harold Moes* | Lance Olerich – P-MRNRD |
| Pat Green | Kevin Chambers* | |

Mick Samuelson

Duane Rohde

Bryce Andersen

Bill Rohde

Sam Heikes

*Denotes excused absence

CONSIDERATION OF FEBRUARY 11TH, 2015 ADVISORY BOARD MINUTES FOR APPROVAL:

Motion #1 A motion was made by Pat Green and seconded by Duane Rohde to approve the February 11th, 2015 Rural Water Advisory Board Meeting Minutes. On a roll call vote, all voted yes. Motion carried. 6-0.

FINANCIAL REPORT/ACTION:

A. BILLS

B. REVIEW REV/EXP WITH ANNUAL BUDGET

C. REVIEW FY BUDGET 2015

Lance Olerich gave the Financial Report for February business. Checks for the month of March \$29,830.17. Electronic Bank payments for February charges, Century Link \$149.08.

Motion #2 A motion was made by Bill Rohde and seconded by Pat Green, to recommend to the District to accept the Financial Report as given for February and checks for March. On roll call vote, all yes. Motion carried. 6-0.

Sam Heikes joined the meeting.

The Advisory Board reviewed monthly Revenue and Expenses along with the Annual Budget for the 2015 fiscal year.

WATERUSE REPORT/DELINQUENT ACCOUNTS:

Agenda Item: 7.B.

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Lance Olerich gave the water use report.

The water use report for water used during the month of January was 70.0%.

The twenty-eight customers that were on the February 10th shut-off list, made payment or arrangements to make payment. One customer(Acct #571 Reed - deceased), water was turned off – non-payment.

There are 21 customers on the March 10th, shut-off list.

LATE FEE CHANGE AMOUNT:

There was discussion on Late Fee Charges to customers on their accounts. It was recommended that the NRD change the charge from 10% of the water usage to a flat fee of \$10.00 each month when no payment is received on that months water usage.

Motion #3 A motion was made by Bryce Andersen and seconded by Sam Heikes to recommend to the District to change the late fee charge to \$10.00 a month. Roll Call Vote, all yes. Motion carried. 7-0.

CONSIDERATION OF NEW HOOK-UPS AND TRANSFERS:

There were no applications for a water line Hook-up.

There was one Transfer: #690 Randy & Heather Schroeder to Pete Litynski.

Motion #4 A motion was made by Bryce Andersen and seconded by Mick Samuelson to recommend to the District to accept the above Transfer. Roll Call vote, all yes. Motion carried. 7-0.

MANAGERS REPORT:

Lance Olerich gave the Manager's report. Lance and Bill have been performing regular maintenance for the month. They installed right-of-way signs by valve boxes, installed more AMR meters and helped a few customers with water leaks.

OTHER BUSINESS:

No other business.

ADJOURN:

There being no other business, the Rural Water Advisory Board adjourned by acclamation at 8:15 P.M.

Marge Stark – Rural Water, Sec.