

MINUTES OF THE  
DAKOTA COUNTY RURAL WATER  
ADVISORY BOARD  
JANUARY 14<sup>TH</sup>, 2015

The Dakota County Rural Water Advisory Committee meeting was called to order by Chairman, Bill Haafke at 7:30 P.M. on JANUARY 14<sup>TH</sup>, 2015.

<u>PRESENT</u>	<u>ABSENT</u>	<u>OTHERS PRESENT</u>
Bill Haafke	Bill Rohde*	Lance Olerich – P-MRNRD
Pat Green	Bryce Andersen	
Mick Samuelson		
Sam Heikes		
Duane Rohde		
Kevin Chambers		
Harold Moes		

\*Denotes excused absence

CONSIDERATION OF NOVEMBER 12<sup>TH</sup>, 2014 ADVISORY BOARD MINUTES FOR APPROVAL:

No meeting in December. .

**Motion #1** A motion was made by Harold Moes and seconded by Kevin Chambers to approve the November 12<sup>th</sup>, Rural Water Advisory Board Meeting Minutes. On a roll call vote, all voted yes. Motion carried. 6-0.

Bill Haafke joined the meeting.

FINANCIAL REPORT/ACTION:

- A. BILLS
- B. REVIEW REV/EXP WITH ANNUAL BUDGET
- C. REVIEW FY BUDGET 2015

Lance Olerich gave the Financial Report for November and December business. Checks for the month of December \$24,645.18. Checks for January \$8,890.24. Electronic Bank payments for November charges: Century Link \$148.83. Bank payments for December charges: Century Link \$148.83 & Pitney Bowes/postage meter \$201.51.

**Motion #2** A motion was made by Pat Green and seconded by Sam Heikes, to recommend to the District to accept the Financial Report as given for November and December and checks for January. December checks were paid by the NRD. On roll call vote, all yes. Motion carried. 7-0.

The Advisory Board reviewed monthly Revenue and Expenses along with the Annual Budget for the 2015 fiscal year.

**WATERUSE REPORT/DELINQUENT ACCOUNTS:**

Lance Olerich gave the water use report.

The water use report for water used during the month of October was 87.8%.

The water use report for water used during the month of November was 95.6%.

All customers on the November 12<sup>th</sup>, & December 10<sup>th</sup>, shut-off lists made payment or arrangements to make payment.

There were 26 customers on the January 13<sup>th</sup>, shut-off list.

**CONSIDERATION OF NEW HOOK-UPS AND TRANSFERS:**

There were no applications for a water line Hook-up.

There was three Transfers: #02 William-Katherine Shelly to Ryan Bousquet, #629 Gene Robertson to Patricia Robertson, and #363& #359 Lonny &Sallie Book to Christopher & Kasey Krueger.

**Motion #3** A motion was made by Harold Moes and seconded by Duane Rohde to recommend to the District to accept the above three Transfers. Roll Call vote, all yes. Motion carried. 7-0.

**MANAGERS REPORT:**

Lance Olerich gave the Manager's report. Lance and Bill have been performing regular maintenance for the last couple of months.

Zach was not present at the Advisory Board meeting, he sent reports for the January meeting. There was a pay period that included the last week of December and first week of January. That's why no salaries show up on the Revenue/Expense report with January checks.

The six year average for water used in November is 4,570,000 gallons. This November customers only used 3,512,000 gallons, which shows that customers are using less water overall on average.

Zach and Lance attended a meeting with the Village of Homer, JEO and USDA on January 7<sup>th</sup>, 2015. They presented additional options to increase capacity and improve DCRW redundancy.

Sales are right on 50% anticipated for the year. Office supplies are at 85% of budgeted because this includes fees for online billpay, which more customers are using it than expected. This is saving staff time and a little with postage. Overall things continue to look good since revenues are on track to balance expenses.

**OTHER BUSINESS:**

No other business.

**ADJOURN:**

There being no other business, the Rural Water Advisory Board adjourned by acclamation at 8:10 P.M.

Marge Stark – Rural Water, Sec.