

**Programs, Projects, and Operations
Subcommittee Meeting Minutes
March 11, 2014**

A meeting of the Papio-Missouri River Natural Resources District’s Programs, Projects, and Operations Subcommittee was held at the Natural Resources Center, 8901 South 154th Street, Omaha, NE, on March 11, 2014. The meeting was called to order by Chairperson John Conley at 6:33 p.m.

Quorum Call: Quorum call was taken. The following subcommittee members were in attendance.

Subcommittee Members Present	Subcommittee Members Absent	Other Directors Present	Others in Attendance
John Conley (Chairperson)		Patrick Bonnett	John Winkler
Jim Thompson (Vice-Chair)		Fred Conley	Marlin J. Petermann
Dave Klug		Ron Woodle	Paul Peters
Patrick Leahy			Jean Tait
Rich Tesar			Ross Hoppock
			Carey Fry
			Amanda Grint
			Brian Henkel
			Lori Ann Laster
			Zach Nelson
			Terry Schumacher
			Barb Sudrla
			Eric Williams
			Cody Winchester
			Katie Cameron, ENWRA
			Paul Woodward, Olsson Associates
			Dan Dolezal, Ehrhart Griffin & Associates
			Allison Sambol, Fellburg, Holt & Ullevig

- * Absence
- ** Alternate Voting Member

Adoption of Agenda

- **It was moved by Director Thompson and seconded by Director Klug that the agenda be adopted.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea and 0-nay.

Voting Yea: Klug, Leahy, Tesar, Thompson, J. Conley
 Voting Nay: None
 Abstaining: None
 Absent: None
 Excused Absence: None

Proof of Publication: Public notice of the meeting was posted at all District offices and published in the Omaha World-Herald on March 6, 2014. The proof of publication affidavit is included with the file copy of these minutes.

1. **Update on the Eastern Nebraska Water Resource Assessment (ENWRA) – Brian Henkel and Katie Cameron, ENWRA:**

- This was an informational item. No action was taken by the Subcommittee.

2. **Review and Recommendation on Supplemental Agreement for Professional Services – Eric Williams:**

A. West Douglas County Trail System – Fellsburg, Holt & Ullevig:

Eric Williams and Allison Sambol with Fellsburg Holt & Ullevig (FHU) reviewed a supplemental agreement that was prepared with the NDOR for an increase in the original agreement contract amount with FHU for preliminary NEPA Engineering Services for the West Douglas County Trail, Phases 1 & 2. FHU's scope of work has increased from the time the original agreement was written, due to additional project requirements that must be met that are related to a previously unrecognized 4(f) property (Valley School Campus). The supplemental agreement provides an increase in the contract amount for \$16,771.64.

- **It was moved by Director Tesar and seconded by Director J. Conley that the Subcommittee recommends to the Board of Directors that the Board adopt the resolution authorizing the General Manager to execute the attached Supplemental Agreement No. 2 between the District and FHU for Preliminary NEPA Engineering Services for the West Douglas County Trail, Phase 1 & 2 for an increase in costs not-to-exceed \$16,771.64.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea and 0-nay.

Voting Yea: Klug, Leahy, Tesar, Thompson, J. Conley
Voting Nay: None
Abstaining: None
Absent: None
Excused Absence: None

B. Platte River Trail System (Mo Pac Trail) – Ehrhart, Griffin & Associates:

The original contract amount with Ehrhart Griffin & Associates (EGA) to perform Construction and Engineering Services for the Platte River Trail, Phase 1 (MOPAC Trail) was \$364,358.00. Eric Williams and Dan Dolezal with EGA explained that a combination of varying soil conditions, project phasing, and additional sampling for soil and concrete is needed for the project. As a result of the additional scope of work, Supplement #1 to the agreement calls to increase the contract amount by \$30,490.00.

- **It was moved by Director Leahy and seconded by Director Klug that the Subcommittee recommends to the Board of Directors that the Board adopt the resolution authorizing the General Manager to execute the attached Supplemental Agreement No. 1 between the District and Ehrhart Griffin & Associates for Construction Engineering Services for the Platte River Trail, Phase 1 (MOPAC Trail) for an increase in costs not-to-exceed \$30,490.00.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea and 0-nay.

Voting Yea: Klug, Leahy, Tesar, Thompson, J. Conley
Voting Nay: None
Abstaining: None
Absent: None

Excused Absence: None

3. Review and Recommendation on Elkhorn River IPA, Operation and Maintenance Assessment – Eric Williams:

Eric Williams provided an update that the balance of the Elkhorn River IPA O&M Fund has reached a balance of \$118,285.66. He informed the Board that in order for Douglas County to collect assessments for the IPA, a Board resolution is required annually.

- **It was moved by Director Tesar and seconded by Director Klug that the Subcommittee recommends to the Board of Directors that a special assessment for operation and maintenance of the Elkhorn River Bank Stabilization Project be levied against benefited parcels in the total amount of \$20,000 for calendar year 2014.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea and 0-nay.

Voting Yea: Klug, Leahy, Tesar, Thompson, J. Conley
Voting Nay: None
Abstaining: None
Absent: None
Excused Absence: None

4. Kramper Lake/Danish Alps Recreation Area – Terry Schumacher and Paul Woodward, Olsson Associates:

A. Bid Opening for Recreation Area Project:

Terry Schumacher and Paul Woodward with Olsson & Associates presented a summary of the bid tab for construction of the Kramper Lake/Danish Alps Recreation Area Project in Dakota County. The engineer's estimate for the scope of work was \$3,887,503.15. Dixon Construction Company provided a low bid of \$4,609,835.59. Based upon Dixon Construction Company's previous work history with the District, Terry and Paul recommended that a contract be awarded to Dixon Construction Company. They also recommended that Change Order No. 1 be executed, which will decrease the contract amount immediately by \$417,268. Change Order No. 1 will also amend Bid item No. 32 from units of CY to SY and revise the unit price to \$7.00 per SY.

Director Leahy provided a supplemental motion with a request to rebid the project due to the error associated with the unit of measure in Bid Item No. 32. The motion failed due to lack of a second.

- **It was moved by Director Thompson and seconded by Director Leahy that the Subcommittee recommends to the Board of Directors that the General Manager be authorized to execute a contract with Dixon Construction Company for the construction of Kramper Lake/Danish Alps Recreation Area Project in the base bid amount of \$4,609,835.59, subject to approval of Change Order No. 1 to revise the construction contract amount to \$4,192,513.38 and to other changes deemed necessary by the General Manager and approved as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 3-yea and 2-nay.

Voting Yea: Tesar, Thompson, J. Conley
Voting Nay: Klug, Leahy
Abstaining: None
Absent: None
Excused Absence: None

B. Contract Amendment with Olsson Associates:

Terry Schumacher and Paul Woodward with Olsson & Associates explained that construction of the Kramper Lake/Danish Alps Recreation Area Project has now progressed to phase six, which will require an amendment to Olsson and Associates contract to provide construction field observation, staking, and other professional services. The amendment would increase the contract amount to \$1,875,853.00.

There was discussion among Board members including the clarification that many of the District's projects are phased with similar agreements for professional services.

- **It was moved by Director Thompson and seconded by Director Klug that the Subcommittee recommends to the Board of Directors that the maximum, not-to-exceed amount for professional services contract with Olsson Associates for the Pigeon Jones Site 15 Project, be increased to \$1,875,853.00 and that the General Manager, on behalf of the District, should execute a contract amendment providing for such increase.**

Roll call was taken on the motion. The motion carried on a vote of 3-yea and 2-nay.

Voting Yea:	Tesar, Thompson, J. Conley
Voting Nay:	Klug, Leahy
Abstaining:	None
Absent:	None
Excused Absence:	None

Adjournment: Being no further business, the meeting adjourned by acclamation at 7:20 p.m.