

Agenda Item: 12.



## MEMORANDUM

TO: Programs, Projects and Operations Subcommittee

FROM: Heather Guthridge, Purchasing Agent

DATE: February 29, 2012

Re: Purchase of 2012 Compact/Mid-Size Truck with Remaining FY 2012 Budgeted Funds

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The 2012 vehicles came to an expensed total of \$56,054 which is below the budgeted amount of \$79,500 leaving a total of \$23,446 remaining in the FY2012, Automobiles & Trucks, Budget. Following the November 2011 Subcommittee, it was requested by the Board of Directors to identify another vehicle due for purchase under our vehicle replacement schedule. That vehicle was identified by Management as the 2005, Chevrolet Colorado (2LL12) with 96,000 current miles.

An Invitation for Informal Bids was sent to three vehicle dealers in the District on February 17, 2012. The vehicle was available for inspection February 21, 2012 from 9:00 a.m. – 3:00 p.m. at the Blair Service Center. Informal bids were received and opened on February 28, 2012 at 2:30 p.m. in the District's Office. The bid summary sheet is attached for your review. All submitted bids met required specifications.

**Staff recommends that the Subcommittee recommend to the Board of Directors that the low and best bid of \$13,533 submitted by Gregg Young Chevrolet for a 2012 Chevrolet Colorado be accepted with trade-in of the District's 2005 Chevrolet Colorado, 4WD, Extended Cab, Pickup Truck, serial number 1GCDT196158188705.**

**Bid Summary Form**  
Compact/Mid-Size Pickup Truck

Opening: February 28, 2012 @ 2:30 p.m.

<b>Dealer/Make</b>	Gregg Young	Woodhouse	Sid Dillon	
A. Total Price	\$20,333	\$21,418	\$20,433	
B. Total Price with trade-in	\$13,533	\$14,918	\$15,933	
C. Trade-in allowance	\$6,800	\$6,500	\$4,500	
D. Delivery Date	56 days	90-120 days	40-90 days	
E. Warranty	3year/36,000 standard 5year/100,000 p. train 6year/100,000 rust		3y/36,000 basic/rust, 5y/100,000 d. train & roadside assist	
F. Vehicle Type	2012 Chevrolet Colorado	2012 Chevrolet Colorado	2012 Chevrolet Colorado	
G. Engine Size	3.7 L Gasoline	3.7 L Gasoline	3.7 L Gasoline	

Staff Recommends the lowest and best bid of \$13,533 from Gregg Young Chevrolet be accepted.