

Agenda Item: 7.

MEMORANDUM

To: Finance, Expenditures and Legal Subcommittee
Subject: Account over 110% - Election Fees
Date: February 7, 2013
From: Jean Tait, Administrative Coordinator

District staff estimated \$12,000 for Election Fees for FY 2013, as the prior year expenses amounted to \$4,129. With both the General and Primary elections being held, the budgeted amount for election fees was not enough, causing this account to exceed 110%. The Counties bill the District on the following calculations:

- The Election Commission determines total cost of entire election.
- The total cost is divided by the number of precincts for the election to determine the cost per precinct.
- The Election Commission determines the percentage of each political subdivision's ballot inches for each precinct and multiplies that percentage by the cost per precinct to determine each political subdivision's precinct cost.
- The Election Commission then totals each political subdivision's precinct costs to determine the total cost of the election for each political subdivision, with a minimum charge of \$50.00

Since we have not yet received invoices from Thurston and Sarpy County I called both Election Commissions for an updated billing status. Both Counties are still working on computing the election fees and we should be receiving their invoices soon. To date the District has spent \$14,154.44 on election fees, taking the account to 126.74% of the budgeted amount.

It is staff's recommendation that the FEL Subcommittee recommend to the Board of Directors that account 01-01-000-4191 (Election Fees) be allowed to exceed 110% of the budgeted amount of \$12,000.

Election fees
01-01-000-4191

Burt	\$ 845.93 (primary)
Burt	\$ 288.17
Dakota	\$ 3,284.51 (primary)
Dakota	\$ 996.12
Dodge	\$ 50.00 (primary)
Dodge	\$ 57.69
Douglas	\$ 9,015.94
Thurston	
Sarpy	
Washington	\$ 670.00
Total 1/31/2012	<u>\$ 15,208.36</u>
Budget	\$ 12,000.00
	126.74%