

Agenda Item: 7.

Memorandum

To: Finance, Expenditures, and Legal Subcommittee
From: Brian L. Henkel, Groundwater Management Engineer
Date: July 05, 2013
Re: Account over 110% - Groundwater Management Plan (01-05-184-4400):

The District entered into a contract with Olsson Associates to provide professional services to develop the District's voluntary Integrated Management Plan in September 2012. The total contract amount is \$249,430. District staff estimated total billings of \$60,000 for fiscal year 2013. The most recent invoice will take the total billed amount for fiscal year 2013 to \$75,775.23 or 126% of the budgeted amount. The additional amount is due to an underestimate the amount of work that would be completed within the fiscal year.

Staff recommends that the subcommittee recommend to the Board of Directors that the account 01-05-184-4400 be allowed to exceed 110% of the budgeted amount.