

**Programs, Planning, and Operations Subcommittee
Meeting Minutes
July 12, 2011**

A meeting of the Papio-Missouri River Natural Resources District's Programs, Projects, and Operations Subcommittee was held at the Natural Resources Center, 8901 S. 154th Street, Omaha, Nebraska, on July 12, 2011. The meeting was called to order by Chairperson John Conley at 6:30 p.m.

Quorum Call

Quorum call was taken. The following subcommittee members were in attendance.

Subcommittee Members Present	Subcommittee Members Absent	Other Directors Present	Others in Attendance
John Conley		Scott Japp	Alan Kolok, UNO
Fred Conley		Larry Bradley	Bob McKee, Olmsted Perry
David Klug		Dorothy Lanphier	Paul Woodward, Olsson
Rich Tesar		Rick Kolowski	Ted Hartsig, Olsson
Jim Thompson			John Kottman, LaVista
			Shawn Melotz
			Paul Peters
			John Winkler
			Marlin Petermann
			Trent Heiser
			Jean Tait
			Brian Henkel
			Amanda Grint
			Lori Laster
			Carey Fry
			Barb Sudrla
			Terry Schumacher
			Emmett Egr
			Gerry Bowen

Adoption of Agenda

It was moved by Fred Conley, seconded by Klug that the agenda be adopted.

Roll call was taken on the motion. The motion carried on a vote of 5-0.

Voting Yes: J. Conley, F. Conley, Klug, Tesar, Thompson
 Voting No: none

Abstaining: none
Excused Absent: none
Absent: none

Proof of Publication of Meeting Notice

Public notice of the meeting was posted at all District offices and in the Omaha World-Herald on July 7, 2011.

Elkhorn River Research Station

Henkel introduced Dr. Alan Kolok, UNO, to give a brief history and progress on the Elkhorn River Research Project. He asked the NRD for an additional \$20,000 to complete the construction of the site, including instrumentation.

Tesar inquired about the proposed canoe launch site included in the original request for assistance. Kolok responded that the site was not large enough to accommodate the canoe access. Thompson questioned the list of items included in the cost estimate as components of operation and maintenance and not as equipment.

- **It was moved by Klug, seconded by Fred Conley that the Subcommittee recommend to the Board that the General Manager be authorized to amend the existing agreement with the University of Nebraska at Omaha to provide cost share of \$20,000 for equipment for the Elkhorn River Research Station subject to budgeting and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 3-2.

Voting Yes: J. Conley, F. Conley, Klug
Voting No: Thompson, Tesar
Abstaining: none
Excused Absent: none
Absent: none

Cinnamon Acres Sediment Structure Repair

Bowen noted that bids were received on a sediment structure outlet repair project in the Cinnamon Acres Subdivision that is under the District's maintenance responsibility. It had been determined that District personnel and equipment were unable to do the project. Only one bid was received in an amount considerably over the engineers' estimate. It was recommended that the bid be rejected and the project rebid at a later date.

- **It was moved by Tesar, seconded by Klug that the Subcommittee recommend to the Board that all bids received on the Cinnamon Acres Sediment Structure Outlet Repair Project be rejected and the project rebid.**

Roll call was taken on the motion. The motion carried on a vote of 5-0.

Voting Yes: J. Conley, F. Conley, Klug, Tesar, Thompson
Voting No: none
Abstaining: none
Excused Absent: none
Absent: none

P-MRNRD All Hazards Mitigation Plan

Laster noted that the original All Hazards Mitigation Plan was adopted by the Board in 2006 and that FEMA regulations require that the plan be updated every five years. The draft plan update was presented to the Board in November, 2010.

- **It was moved by Klug, seconded by F. Conley that the Subcommittee recommend to the Board that the following resolution be adopted:**

“Whereas, a Multi-Hazard Mitigation Plan identifies the vulnerability of public bodies to natural hazards and the projects that can be implemented to reduce or eliminate vulnerability exposure; and Whereas, the Federal Emergency Management Agency (FEMA) now requires that a public entity must have a current Multi-Hazard Mitigation Plan in order for the entity to be eligible for Federal funding from FEMA under several of its hazard mitigation grant programs and in order to receive post-disaster public assistance grants from FEMA; and Whereas, the Papio-Missouri River Natural Resource District coordinated and developed its first All-Hazards Mitigation Plan in 2006; and Whereas, the Papio-Missouri River Natural Resource District served as the coordinating agency for the development of a multi-jurisdictional Multi-Hazard Mitigation Plan to serve as the update to the 2006 All-Hazards Mitigation Plan for a six-county area including all of Sarpy, Douglas, Washington, and Dakota Counties as well as parts of Burt and Thurston Counties and all associated local governmental entities; and Whereas, the planning process afforded the local units of government and its citizens the opportunity to comment and provide input in the plan and actions recommended in the plan; and Whereas, FEMA regulations require documentation that the plan has been formally adopted by the governing body of the Papio-Missouri River Natural Resources District in the form of this resolution and further requesting approval of the plan at the Federal Level; NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Papio-Missouri River Natural Resources District hereby approves and adopts the Papio-Missouri River Natural Resources District Multi-Hazard Mitigation Plan in its entirety, in the form as proposed and presented to this meeting and reflected in the permanent files of the District, hereby resolves to execute the plan as proposed and hereby requests approval of the plan by the Federal Emergency Management Agency.”

Roll call was taken on the motion. The motion carried on a vote of 5-0.

Voting Yes: J. Conley, F. Conley, Klug, Tesar, Thompson
Voting No: none
Abstaining: none
Excused Absent: none
Absent: none

P-MRNRD Program Policy 17.43 – Public Agency Coordination Policy

Laster noted that the District currently coordinates with other agencies on a variety of topics. The proposed “Public Agency Coordination Policy” formalizes the practice into the District’s Policy Manual.

Director Lanphier raised concern over the proposed use of the term “potentially hazardous areas” and inquired about the intent. Laster noted that the term referred to all flood prone areas.

- **It was moved by Klug, seconded by F. Conley that the Subcommittee recommend to the Board that District Policy 17.43 – Public Agency Coordination Policy be adopted.**

Roll call was taken on the motion. The motion carried on a vote of 5-0.

Voting Yes:	J. Conley, F. Conley, Klug, Tesar, Thompson
Voting No:	none
Abstaining:	none
Excused Absent:	none
Absent:	none

Mopac Trail (Hwy 50 to Lied Bridge) – Construction Engineering Services

Bowen noted that a construction engineering (CE) consultant needed to be hired to provide these services on the Mopac Trail (Hwy. 50 to Lied Bridge) Project. NDOR has indicated that the project could be let later this fall and that the District had to have the CE hired prior to bidding. The District could either follow the RFP process listed in the Local Public Agency Manual, or hire one of the firms pre-selected by NDOR. There is a possibility to hire the current design firm, but in order to do this the District must follow the lengthy process set forth in the LPA Manual. It was believed that a cost savings could be realized if the current firm was hired. In an effort to increase efficiency, it was proposed that management prepare the RFP, short-list the candidates, interview the candidates, negotiate the scope of services, and bring an agreement to the Board for approval.

- **It was moved by Klug, seconded by Thompson that the Subcommittee recommend to the Board that Management be authorized to select a consultant for construction engineering services on the Mopac Trail (Hwy. 50 to Lied Bridge) Project, negotiate a scope of services and fee proposal, and bring back to the Board for final approval.**

Roll call was taken on the motion. The motion carried on a vote of 5-0.

Voting Yes:	J. Conley, F. Conley, Klug, Tesar, Thompson
Voting No:	none
Abstaining:	none
Excused Absent:	none
Absent:	none

Western Douglas County Trails Project – Environmental Services

Bowen noted that the Western Douglas County Trails Project also needed to select a consultant to prepare the necessary NEPA documents for the first two phases of the project. The current firm was not approved by NDOR for this type of work. NDOR has pre-selected six firms for environmental services for transportation enhancement projects. It is proposed that the District choose one of the pre-selected firms rather than follow the lengthy consultant selection process in the LPA Manual. Staff has reviewed all of the proposals and recommends that the firm of Felsburg, Holt and Ullevig be selected for this project, with HDR and Olsson ranked second and third respectively. Since NDOR approval is required, it is proposed that staff be allowed to negotiate an agreement with the firm ultimately approved by NDOR.

- **It was moved by F. Conley, seconded by Klug that the Subcommittee recommend to the Board that the General Manager be authorized to negotiate a Professional Services Agreement for Environmental Services on the western Douglas County Trails Project (Phase 1 and 2) with a consultant approved by the Nebraska Department of Roads, and bring the agreement to the Board for approval.**

Roll call was taken on the motion. The motion carried on a vote of 5-0.

Voting Yes: J. Conley, F. Conley, Klug, Tesar, Thompson
Voting No: none
Abstaining: none
Excused Absent: none
Absent: none

Papillion Creek Special Watershed Program

Director Japp proposed that the District prepare and adopt a special watershed program/project for flood control in the Papillion Creek Watershed. He proposed to pay landowners/developers \$12,500 per acre to develop these flood control measures.

- **It was moved by Thompson, seconded by Tesar, that the Subcommittee recommend to the Board that a special project for the Papillion Creek Watershed not be prepared or adopted by the District.**

Roll call was taken on the motion. The motion carried on a vote of 5-0.

Voting Yes: J. Conley, F. Conley, Klug, Tesar, Thompson
Voting No: none
Abstaining: none
Excused Absent: none
Absent: none

Adjournment

There being no further business, the meeting adjourned by acclamation at 7:32 p.m.