

Agenda Item: 13.b.

MEMORANDUM

TO: Programs, Projects and Operations Subcommittee

SUBJECT: Review and Recommendation to Proceed with Final Design and Bidding Phase for Washington County Service Center

DATE: May 6, 2010

FROM: Ralph Puls, Land and Water Programs Coordinator

At their March 3, 2010 meeting the District Board of Directors approved the design development phase for the Blair Natural Resources Center prepared by Alley-Poyner Macchietto. This approval was subject to the review and approval of a lease with NRCS. Subsequently, the lease proposal submitted to the NRCS has been approved by the NRCS and the lease award documents forwarded to the District on May 3. The District was asked to sign and return the lease award agreement by May 7, 2010. Management has responded to the NRCS notice; the details of that response are contained in the Memo to the PPO Subcommittee: Review and Recommendation on NRCS Lease Agreement. There are issues with the agreement that must be resolved. If resolved to the District's satisfaction, the recommendation by management would be for the Board to approve the lease.

This memo is intended to provide an update to the Subcommittee regarding the lease process and to recommend that the Subcommittee reiterate their recommendation to the Board that the Architect continue with the project through the bidding phase.

Management recommends that the PPO Subcommittee recommend to the Board of Directors that the Architect proceed with the bidding phase of the Washington County Service Center project