

Agenda Item: 6.

MEMORANDUM

TO: Big Papio Levee Culverts Project  
Ad-Hoc Consultant Selection Subcommittee

FROM: Martin Cleveland

SUBJECT: Request for Proposals for the Big Papio Levee Culverts Project

DATE: December 8, 2014

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On November 14, 2014, a request for proposals (RFP) for professional engineering services for the Big Papio Levee Culverts Project was advertised. Proposals were due from consultants on December 3, 2014. Enclosed is a copy of the RFP. The RFP is a follow-up to preliminary studies conducted by the District and it is anticipated that the selected consultant would provide design and construction administration for the replacement of two culverts and rehabilitation (high density polyethylene lining) of ten culverts.

The following firms prepared and submitted proposals:

- FYRA Engineering
- JEO Consulting Group, Inc.
- Kirkham Michael and Associates
- Lamp Rynearson and Associates

Management recommends that FYRA Engineering, JEO Consulting Group, Inc. and Lamp Rynearson & Associates be interviewed by the Ad Hoc Subcommittee.

Consultant interviews are scheduled to begin at 6:00 p.m. on Thursday, January 15, 2015 at the Ad Hoc Subcommittee Meeting. Each consultant will be given 20 minutes to make a presentation and allowed 5 minutes for question and answer period.

**Management recommends that the Subcommittee recommend to the Board of Directors that FYRA Engineering, JEO Consulting Group, Inc. and Lamp Rynearson & Associates, be interviewed in alphabetical order by the Subcommittee on Thursday, January 15, 2015.**

## MEMORANDUM

TO: Interested Engineering Consultants

FROM: John Winkler, General Manager

SUBJECT: Request for Proposals for Big Papio Levee Culverts Project  
Professional Services

DATE: November 14, 2014

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### **Proposals to be Received by December 3, 2014**

The Papio-Missouri River Natural Resources District (District) is requesting proposals for professional services necessary to design and construct the project. The Project consists of replacing two culverts with larger culverts and rehabilitating ten culverts with high density polyethylene (HDPE) slip liner pipes, such as Snaptite culvert liner pipe and Contech Inner Flow pipe.

There are preliminary study reports (Fricke Farm Drainage Study and Big Papillion Creek Penetration Repair Alternatives Development) prepared for proposed project and reports are available on DVD's, upon request. Attached are project location maps. The Corps of Engineers (USACE) approval will be required for culvert replacement and rehabilitation.

If interested, the following information should be submitted with your proposal in a form of your choosing:

1. Firm name, address, telephone number and email contact information
2. Year your firm was established and any previous firm names
3. Types of services for which our firm is qualified
4. Names of principals of the firm and states in which they are registered
5. Names of personnel you would expect to utilize, including outside consultants, with experience of each and length of time in the organization
6. Specific project contact person
7. List of similar completed projects
8. General overview of your approach to the project

An Ad Hoc Subcommittee of the District's Board of Directors will be responsible for reviewing and evaluating the responses on the said requested services.

Final selection of the firm to perform such services will be determined by the following timetable:

<u>Date</u>	<u>Description</u>
November 14, 2014	Mail out RFP to engineering consultants
December 3, 2014	Final date for receipt of proposals
December 9, 2014	Ad-Hoc Subcommittee meeting on the initial screening of proposals received. Three (3) firms selected for interview.
December 12, 2014	Send letter to selected firms notifying them of the interview time and date.
January 15, 2015	Ad-Hoc Subcommittee Meeting to interview selected firms. Subcommittee will rank each firm by preference.
February 12, 2015	District Board of Directors adopts Subcommittee recommendation on selected engineering firm.
March 10, 2015	Ad-Hoc Subcommittee Meeting to negotiate contract with first choice firm.
March 12, 2015	District Board of Directors adopts Subcommittee Recommendation on entering into contract with selected engineering firm.

**Interested firms should submit nine (9) copies and one electronic copy of their proposal to the District's Omaha Office, located at 8901 S. 154<sup>th</sup> Street, Omaha, Nebraska 68138, no later than 2:00 PM on December 3, 2014.**

Inquiries regarding this matter may be addressed to Martin Cleveland at [mcleveland@papionrd.org](mailto:mcleveland@papionrd.org) or (402)315-1707

CC: Big Papio Levee Culverts Project Ad-Hoc Consultant Selection Subcommittee:

Patrick Leahy, Chairperson  
Fred Conley, Vice-Chairperson  
John Conley, Tim Fowler, Ron Woodle and Patrick Bonnett, Alternate



BIG PAPIO LEVEE CULVERT REPLACEMENT  
LOCATION MAP





### Big Papillion Creek Penetration Repair Project

