

Updated: December 7, 2004

**Joint Programs, Projects & Operations and
Finance, Expenditures and Legal
Subcommittee Meeting
December 7, 2004
7:00 p.m.
Agenda**

Programs, Projects & Operations:

John Conley, Chairperson
Rich Jansen, Vice-Chairperson
Tim Fowler
Joe Neary
Rich Tesar

Finance, Expenditures and Legal:

Dick Connealy, Vice-Chairperson
John Conley
Barb Nichols
Jim Thompson

Alternate Member: Dick Connealy

Alternate Member: Joe Neary

Staff Liaison: Gerry Bowen *
Jerry Herbster
Ralph Puls
Paul Woodward

Staff Liaison: Jim Becic
Martin Cleveland
Jack Lawless
Dick Sklenar
Trent Heiser

1. Meeting Called to Order – Chairperson John Conley
2. Quorum Call
3. Adoption of Agenda
4. Proof of Publication of Meeting Notice
5. Review and Recommendation(s) on Papio Dam Site 13 Project:
 - a. Engineering Services Contract with HDR Engineering, Inc. – John Engel, HDR, Inc., and Paul Woodward
 - b. Purchase Agreement for Lyman-Richey Corp. Property [*Executive Session, if needed*]– Kevin Schmidt, Lyman-Richey Corp; and Paul Woodward
 - c. Purchase Agreement to Sell the Western 2.88 Acres of the Lyman-Richey Corp. Property to Dial Realty Corp. [*Executive Session, if needed*]– Bob Welstead, Dial Realty Corp., and Paul Woodward

6. Review and Recommendation on Interlocal Agreement with P-MRNRD and City of Blair to Develop Cost Share on Master Plan for Public Access at California Bend – John Steward, City of Blair Representative and Jim Becic
7. Review and Recommendation on Bids for Picnic “A” Trail Reconstruction and NRC Patio Improvements at Chalco Hills Rec Area – Russ Falconer, Sides and Associates; and Jerry Herbster
8. Review and Recommendation on Western Sarpy/Clear Creek Flood Reduction Project – Sarpy County Riverside Cabins Purchase Agreements [*Executive Session, if needed*] – Paul Peters and Martin Cleveland
9. Other Items of Interest
10. Adjourn

Memorandum

To: PPO Subcommittee
From: Paul Woodward, Water Resources Engineer
Date: November 29, 2004
Re: Dam Site 13 Engineering Services Agreement with HDR Engineering

The agreement and scope of work, enclosed for your review and consideration, defines the professional services to be provided by HDR Engineering Inc. (HDR) for the design and construction inspection of Dam Site 13. Due to the complexity of this project, work tasks are divided into two phases. Phase I will include all work necessary to design and prepare plans for the dam and water quality basin, while Phase II provides the necessary construction contract administration. Completion of Phase I is scheduled for March 1, 2005 and Phase II is expected to occur between April and November of next year. The maximum fee estimated for Phase I and II is \$236,956 and \$189,354 respectively.

A summary of the tasks in each of these Phases is as follows:

Phase I – Dam Design, Plan Preparation and Review

- Project Management will include project scheduling, progress reports, and meetings.
- Geotechnical Investigation needed for the dam, spillway, borrow areas, and Dodge Street Embankment will be performed by the subconsultant, Thiele Geotech. Following this investigation, geotechnical design of the dam embankment will be performed by HDR.
- HDR will update previous conceptual designs of the lake and reservoir using new field survey (previously obtained by the NRD and Dial) and proposed development plans. This updated information will be used to size and locate the principal and auxiliary spillways.
- HDR will obtain a Water Storage Permit from the State. The Section 404 Permit will be handled by Hayes Environmental under separate contract with the District. However, any necessary mitigation plans will be coordinated between Hayes Environmental and HDR.
- HDR will prepare right-of-way (ROW) maps necessary for the dam and reservoir as well as coordinate obtaining a ROW permit from the Nebraska Department of Roads.
- HDR will prepare all necessary contract documents including proposed plans and specifications for the dam and upstream water quality basin.
- HDR and District Staff will technically review plans prepared for the proposed development and make recommendations.

Phase II – Construction Contract Administration

- HDR will prepare progress reports and meet monthly with NRD staff and/or Dial's Engineer to review construction activities.
- HDR will conduct full-time on-site observation to make sure construction of the dam and water quality basin is proceeding according to plans and specs.
- HDR will attend construction meetings with Dial's Engineer and the contractor.
- HDR will review and make recommendations on any change orders affecting the dam.
- HDR and the NRD will review and recommend payments made to the contractor.
- HDR will perform a substantial completion and final inspection.
- HDR will prepare record drawing of final construction.

- HDR will prepare an Operation and Maintenance Manual and an Emergency Action Plan.

In summary, HDR would provide the professional services noted above for the construction of Dam Site 13 for a maximum fee not to exceed \$ 426,311.

Management recommends that the Subcommittee recommend to the Board that the General Manager be authorized to execute the enclosed Professional Services Agreement between the District and HDR Engineering Inc for a maximum fee not to exceed \$426,311, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Council.

Memo(s) and background material for the following agenda item(s) will be posted as soon as they are available:

Agenda Item #5 Review and Recommendation(s) on Papio Dam Site 13 Project:

- b. Interlocal Agreement with Cities of Omaha and Elkhorn
- c. Purchase Agreement for Lyman-Richey Corp. Property
- d. Purchase Agreement to Sell the Western 3.2 Acres of the Lyman-Richey Corp. Property to Dial Realty Corp.

MEMORANDUM

To: Joint Programs, Projects & Operations and Finance, Expenditures and Legal Subcommittee Meeting.

Re: Interlocal Cooperation Act Agreement with City of Blair.

Date: 1 December, 2004

Updated: December 7, 2004

From: Jim Becic

The City of Blair is requesting that the Pappio-Missouri River Natural Resources District (District) enter into an Interlocal Cooperation Act Agreement to cost-share the development of a Recreational Master Plan for the development of recreational and public uses at the California Bend Fish and Wildlife Restoration project. Total cost is estimated not to exceed \$13,000.

The site is an approximately 210 acre area, adjacent to and north of the City of Blair (Optimist Park) and the habitat restoration was jointly completed with funding from the Corps of Engineers, the Nebraska Environmental Trust and the District. The District owns the majority of the site in fee, with several acres remaining as permanent easements.

The City of Blair will be the lead agency for the development of this Master Plan and if approved, it will take approximately six months to complete.

It is the staff recommendation that the Joint Programs, Projects & Operations and Finance, Expenditures and Legal Subcommittees recommend to the Board to approve this Interlocal Cooperation Agreement with the City of Blair to develop a Recreational Master Plan for the California Bend Fish and Wildlife Restoration Project in Washington County, Nebraska. It is further recommended that the estimated \$13,000.00 cost to develop this Master Plan be shared equally (50% City of Blair – 50% District) with an amount not to exceed \$6500.00 of District cost and that the General Manager be authorized to sign the Agreement with modifications approved as to form by District legal counsel.

MEMORANDUM

TO: Programs, Projects and Operations Subcommittee

FROM: Jerry Herbster, Park Superintendent

SUBJECT: Picnic Area A (Chalco Hills Recreation Area) Trail
Reconstruction and NRC Patio Improvement

DATE: November 30, 2004

The Papio-Missouri River Natural Resources District received and opened bids on the Picnic Area A Trail Reconstruction (Chalco Hills Recreation Area) and the NRC Patio Improvement Projects on November 30, 2004 at 11:00 a.m. The project was advertised in local and state-wide publications on November 16 and 23, 2004.

There were 5 contractors who submitted bids. The apparent lowest and best bid was \$88,237.27 submitted by Navarro Enterprise. The bids were reviewed by the NRD staff and Sides & Associates. The engineering estimate for this project was \$95,531.27.

A letter from Russell Falconer (Sides & Associates), summarizing the bids received and the bid tabulation sheets are attached.

It is staff's recommendation that the Subcommittee recommend to the Board that the General Manager be authorized to execute a construction contract with Navarro Enterprise for \$88,237.27 for the Picnic Area A Trail and Natural Resources Center Patio Improvement Project at Chalco Hills Recreation Area..

Memo(s) for the following agenda item(s) are posted under
“Confidential” on the District’s website at www.papionrd.org.

Agenda Item #8 Review and Recommendation on Western
Sarpy/Clear Creek – Sarpy County Riverside Cabins
Purchase Agreement [*Executive Session, if needed*]