

**Silver Creek Watershed Project  
Ad-Hoc Consultant Selection Subcommittee  
Meeting  
December 7, 2004  
6:30 p.m.**

**Agenda**

**Silver Creek Watershed Project Ad Hoc Consultant Selection Subcommittee:**

Dick Connealy, Chairperson  
John Conley  
Rich Jansen  
Barb Nichols  
Tim Fowler

Staff Liaison: Ralph Puls\*  
Marlin Petermann

1. Meeting Called to Order -- Chairperson Connealy
2. Quorum Call
3. Adoption of Agenda
4. Proof of Publication of Meeting Notice
5. Review and Recommendation on Contract for Silver Creek Watershed Project with Olsson & Associates – Mike Sotak, Olsson & Associates; and Ralph Puls.
6. Other Items of Interest
7. Adjourn

# MEMORANDUM

TO: Silver Creek Watershed Project Ad-Hoc Subcommittee

SUBJECT: Professional Services Contract for Planning, Design, Contract Administration of Silver Creek Dams

BY: Ralph Puls, Land/Water Programs Coordinator

DATE: November 30, 2004

At their November 18, 2004 meeting, the P-MRNRD Board of Directors voted to approve the recommendation of the Silver Creek Ad-Hoc Subcommittee authorizing the General Manager to negotiate a professional services contract with Olsson Associates for the planning, design and contract administration of ten dams in the Silver Creek Watershed.

Olsson Associates was selected as the "Technical Service Provider" (TSP) who would provide the services called for in the Contribution Agreement between the Natural Resources Conservation Service (NRCS) and the P-MRNRD. Attached for the Ad-Hoc Subcommittee's review and recommendation are contract documents that are the result of those negotiations.

The Contribution Agreement, approved at the September 7, 2004 Board Meeting, will accelerate the completion of the Silver Creek Watershed Plan. The P-MRNRD and the NRCS will share the costs of the Professional Services, estimated by the NRCS to be \$50,000 per structure (\$500,000 total); they will share the costs of construction of the structures as well.

Attached for the Ad-Hoc Subcommittee's review and recommendation are the contract documents, Scope of Services and the estimated total cost of the Services; \$416,742.00. The NRCS has reviewed and approved the attachments.

**Staff recommends that the Ad-Hoc Subcommittee recommend to the Board of Directors that the proposed professional services contract for the Silver Creek Watershed Acceleration Plan with Olsson Associates be approved subject to review as to form by District's Legal Counsel.**