

**Papio-Missouri River Natural Resources District
Board of Directors Meeting
Suggested Resolutions/Recommendations
December 8, 2011**

***Agenda Item 4 - Agenda**

BE IT RESOLVED that the agenda be adopted.

***Agenda Item 5 – Consent Agenda**

BE IT RESOLVED that the following resolutions on the consent agenda are hereby adopted.

Agenda Item 3.A.:

BE IT RESOLVED that the absences of the following Directors from the December 8, 2011, Board of Directors Meeting are excused:

Rich Tesar

Agenda Item 7. A. 7.B. and 7.C.

BE IT RESOLVED that the November 10, 2011 Papio-Missouri River NRD Board meeting minutes, the November 9, 2011 Dakota County Rural Water Advisory Board meeting minutes, and the November 29, 2011 Thurston County Rural Water Advisory Board meeting minutes are approved as printed.

***Agenda Item 9.A. – Personnel, Legislative and Public Affairs**

BE IT RESOLVED that the minutes of the December 6, 2011, meeting of the Personnel, Legislative and Public Affairs Subcommittee are accepted, incorporated in these minutes, and the following recommendation(s) of the Subcommittee are hereby adopted and approved.

1. Amendments to P-MRNRD Pay Program Administration Manual for Calendar Year 2012 – Recommendation that the following adjustments to the P-MRNRD Pay Program for CY 2012 should be adopted:
 - The Compensation Structure (salary ranges) should be increased by 2.0% for 2012.
 - The Merit Matrix should be increased to 3% for 2012.

- The COLA adjustment should be 0% for 2012.

***Agenda Item 9.B. – Programs, Projects and Operations Subcommittee**

BE IT RESOLVED that the minutes of the December 6, 2011, meeting of the Programs, Projects and Operations Subcommittee are accepted, incorporated in these minutes, and the following recommendation(s) of the Subcommittee are hereby adopted and approved.

1. Elkhorn River 240th Street Bank Stabilization Project Bids – Recommendation that the General Manager be authorized to execute a contract with Melvin Sudbeck Homes in the amount of \$178,637.75 for construction of the Elkhorn River – 240th Street Bank Stabilization Project.
2. Elkhorn River IPA Bank Stabilization Project Bids – Recommendation that the General Manager be authorized to execute a contract with Ho Chunk Builders in the amount of \$1,020,995.30 for construction of the Elkhorn River IPA Bank Stabilization Project.
3. Western Douglas County Trails Contract with Felsburg Holt & Ulevig for Environmental Services – Recommendation that the General Manager be authorized to execute professional services agreement with Feldburg, Holt And Ulevig for the Western Douglas County Trails Project, with a maximum not-to-exceed fee in the amount of \$11,398.74, and that the following resolution be adopted:

RESOLUTION

SIGNING OF AN ENGINEERING SERVICES AGREEMENT

Papio Missouri River Natural Resources District

Whereas: Papio-Missouri River Natural Resources District is developing two transportation projects for which it intends to obtain Federal funds;

Whereas: Papio-Missouri River Natural Resources District as a sub-recipient of Federal-Aid funding is charged with the responsibility of expending said funds in accordance with Federal, State and local laws, rules, regulations, policies and guidelines applicable to the funding of the Federal-aid project;

Whereas: Papio-Missouri River Natural Resources District and Felsburg Holt & Ulevig wish to enter into an Engineering Services Agreement to provide Preliminary Engineering Services for the Federal-aid projects.

Be It Resolved: By the Board of Directors of Papio-Missouri River Natural Resources District, Nebraska that: John Winkler, General Manager, is hereby authorized to sign the attached Engineering Services Agreement between Papio-Missouri River Natural Resources District and Felsburg Holt & Ulevig

NDOR Project Numbers: DPU=28(87) and DPU-28(102)

NDOR Control Numbers: 22227 and 22227A

NDOR Project Descriptions: West Douglas County Trail Phases 1 & 2

Adopted this 8th day of December, 2011 at Omaha, Nebraska.

Chairperson

Attest:

Secretary

4. Silver Creek Watershed Structure #11 Construction Observation Services – Recommendation that the maximum not to exceed amount for professional services provided in the NRD’S contract with Olsson Associates for the Silver Creek Watershed Structure #11 Construction Observation Service be increased to \$639,263.24.
5. Silver Creek Watershed Structure #14 Stabilization Project Construction Bids – Recommendation that the General Manager be authorized to execute a contract with Glup Construction Inc., for construction of the Silver Creek Watershed Structure #14 Stabilization Project for their total base bid of \$28,597.50.
6. MUD Creek Bank Stabilization Project Construction Bids – Recommendation that the General Manager be authorized to execute a contract with Midwest Dumpers Inc., for construction of the Mud Creek Bank Stabilization Project for their total base bid of \$53,865.00.
7. Missouri River Levee System Units R-613 and R-616 Sandbag, Debris and Levee Closure Structure Removal Project – No action taken.

***Agenda Item 9.C. – Finance, Expenditures and Legal Subcommittee**

BE IT RESOLVED that the minutes of the November 8, 2011, meeting of the Finance, Expenditures and Legal Subcommittee are accepted, incorporated in these minutes, and the following recommendation(s) of the Subcommittee are hereby adopted and approved.

1. FY 2011 Audit – Recommendation that the FY 2011 Audit Report and management letter, prepared by Orizon CPAs, LLC, be accepted and that the General Manager be directed to file an authenticated copy of the audit report with the Nebraska Auditor of Public Accounts and the Nebraska Natural Resources Commission.
2. Pigeon/Jones Site 15 Project Right of Way Purchase Agreements – Recommendations:
 - that the revised NRD offer for Tract 5 be \$143,764 for 23.24 acres;
 - that the revised NRD offer for Tracts 29 & 33 be \$89,040 for 18.0 acres;
 - that the Landowner counter-offers for Tract 5; Tracts 9 & 10; Tracts 6, 24, & 25; Tracts 29 & 33; and, Tracts 35 & 36, all be rejected; and,
 - that the General Manager be authorized to execute a purchase agreement for Tract 12 in the amount of \$6,600 for 0.5 acres,All subject to such other terms and conditions as the General Manager determines necessary and Legal Counsel approves as to form.

3. Retainer Agreement for District Legal Services – Recommendation that the Board approve the proposed retainer agreement with attorney Paul F. Peters per the terms and conditions outlined in said agreement, for a term period of three (3) years beginning on January 1, 2012.
4. Flood Mitigation and Mapping Program Professional Services Account 01-03-551-4400 Over 110% – Recommendation that Account # 01-03-551-4400 be allowed to exceed 110% of the budgeted amount.
5. Chalco Hills Accounts 01-06-264-4477 and 01-06-264-4479 Over 110% – Recommendation that Accounts 01-06-264-4477 and 01-06-264-4479 be allowed to exceed 110% of the budgeted amount.

Agenda Item 10. A.-J. - Financials

BE IT RESOLVED that the Treasurer is authorized to expend general funds to pay: (l) claims listed in the November, 2011, financial report; and, (2) any claims made prior to the next Board meeting for (a) earned salaries of District employees, (b) withholding taxes, (c) social security payments, (d) retirement program contributions, (e) utilities, (f) registration fees and expenses for upcoming meetings and conferences, (g) certified completed CAP and Special Project Area applications, (h) invoices which offer a credit or discount for payment made prior to the next Board meeting, (i) postage, and, (j) building and grounds contract expenses.

BE IT FURTHER RESOLVED that the Treasurer is authorized to pay, from the respective operating accounts of the Dakota County, Thurston County and Washington County #1 and Washington County #2 rural water supply projects, the Elkhorn River Bank Stabilization Project, the Elkhorn Breakout Project, the Elk/Pigeon Creek Drainage Project, Western Sarpy Drainage District, and the Papillion Creek Watershed Partnership, the project bills listed on the November 2011, financial report, and future claims for project utilities.

BE IT FURTHER RESOLVED that the financial reports be affixed to and made a part of the minutes.