

**Ad-Hoc Consultant Selection Subcommittee
For Floodplain Mapping and Scoping Meeting
February 6, 2007
6:15 p.m.
Agenda**

Ad Hoc Consultant Selection Subcommittee for Floodplain Mapping and Scoping:

Rich Tesar, Chairperson
John Conley
Dick Connealy
Tim Fowler
Rick Patterson

Alternate Member: Fred Conley

Staff Liaison: Paul Woodward *
Marlin Petermann

1. Meeting Called to Order – Chairperson Tesar
2. Notification of Open Meetings Act Posting and Announcement of Meeting Procedure – Chairperson Tesar
3. Quorum Call
4. Adoption of Agenda
5. Proof of Publication of Meeting Notice
6. Review and Recommendation on Contract with HDR Engineering, Inc., for the Floodplain Mapping and Scoping Project – Paul Woodward
7. Adjourn

Memorandum

To: County-wide Floodplain Scoping Ad-Hoc Consultant Selection Subcommittee
From: Paul Woodward, Water Resources Engineer
Date: January 31, 2007
Re: Contract for Engineering Services with HDR Engineering, Inc.

On January 4, 2007, the Subcommittee interviewed and selected HDR Engineering, Inc. (HDR) with which to negotiate a professional services contract to conduct County-wide Floodplain Scoping for Dakota, Douglas, Sarpy and Washington Counties. Since that time, District staff and representatives from HDR have worked together to prepare the attached agreement, detailed scope, and time and cost estimate for this project.

In summary, HDR will be responsible for providing project management, project communication and documentation, conducting meetings with cities and counties, data collection, engineering assessments, and identifying potential mapping projects. Following final meetings with cities, counties, and FEMA, HDR along with the NRD will select a final mapping project for potential FEMA funding. According to the schedule, also attached, this final project and proposed activity statement will be ready by the end of September 2007. The total fee for this work was negotiated at \$164,900, and is broken down between different tasks in the attached agreement and scope.

In conclusion, services provided by HDR for this floodplain scoping project would cost a total of \$164,900 and be completed by September 30, 2007. A FEMA grant in the amount of \$140,000 has been secured for this project.

Management recommends that the Subcommittee recommend to the Board that the General Manager be authorized to execute a professional services contract with HDR Engineering, Inc. for the County-wide Floodplain Scoping for a maximum fee of \$164,900, subject to changes deemed necessary by the General Manager and approval as to form by District legal counsel.