

**PAPIO-MISSOURI RIVER
NATURAL RESOURCES DISTRICT
BOARD OF DIRECTORS MEETING
January 12, 2006
MINUTES**

PLEDGE OF ALLEGIANCE

MEETING CALLED TO ORDER: A regular meeting of the Papio-Missouri River Natural Resources District Board of Directors was held at the Natural Resources Center, 8901 S. 154th Street, Omaha, NE on January 12, 2006. The meeting was called to order by Chairperson Rich Jansen at 8:00 p.m.

QUORUM CALL: The following Directors were present for the Quorum Call:

John Conley	John Schwope
Dick Connealy	Rich Tesar
Tim Fowler	Jim Thompson
Rick Kolowski	Rich Jansen
Dorothy Lanphier	

ADOPTION OF AGENDA:

- **MOTION NO. 1:** It was moved by Director Thompson and seconded by Director Schwope that the agenda be adopted.

Roll call vote was held on the motion. The motion carried unanimously.

Voting Yea	-	Conley (John), Connealy, Fowler, Kolowski, Lanphier, Schwope Tesar, Thompson, Jansen
Voting Nay	-	None
Abstaining	-	None
Excused Absence	-	Conley (Fred), Neary
Absent	-	Conley (Fred), Neary

ADOPTION OF CONSENT AGENDA:

- **MOTION NO. 2:** It was moved by Director Connealy and seconded by Director John Conley that the following resolution be adopted:

BE IT RESOLVED that the following resolutions on the consent agenda are hereby adopted.

Agenda Item 2.A.:

BE IT RESOLVED that the following Director(s) have an excused absence from the January 12, 2006 Board of Directors Meeting:

Fred Conley
Joe Neary

Agenda Item 6 A.:

BE IT RESOLVED that the December 8, 2005, Papio-Missouri River NRD Board meeting minutes be approved as printed.

Roll call vote was held on the motion. The motion carried unanimously.

Voting Yea - Conley (John), Connealy, Fowler, Kolowski, Lanphier, Schwoppe Tesar, Thompson, Jansen
Voting Nay - None
Abstaining - None
Excused Absence - Conley (Fred), Neary
Absent - Conley (Fred), Neary

PROOFS OF PUBLICATION OF MEETING NOTICE: Notice of the meeting was published in the Omaha World Herald on January 5, 2006. The District's November, 2005, expenditures were published in the Douglas County Gazette on January 3, 2006. The Chairperson ordered the Proofs of Publication recorded in the minutes of this meeting. (They are contained as part of the file copy of these minutes.)

PUBLIC HEARING ON MOPAC TRAIL PROJECT (Highway 50 – West Along Highway 31 to Lied Platte River Bridge):

Chairperson Jansen appointed General Manager Oltmans as Hearing Officer. Hearing Officer Oltmans submitted the following exhibits for the record.

- EXHIBIT 1 Agenda
- EXHIBIT 2 Proof of Publication of Hearing Notice
 - Omaha World-Herald, January 4, 2006
- EXHIBIT 3 Packet of Information Sent to Landowners
- EXHIBIT 4 PS Form 3811 – Return Receipts (green cards)
- EXHIBIT 5 Paths of Discovery Map

District Legal Counsel Paul Peters explained the purpose of the hearing and the statutory requirements to be followed for land acquisition for the project.

Project Manager Gerry Bowen explained that the MoPac Trail Project consisted of construction of a public recreation trail on the south side of Highway 31, between Highway 50 and the Lied Platte River Bridge. A map of the project area was shown. He stated that the proposed trail was to be a 10' wide, crushed stone surface that eventually would be a portion of the America Discover Trail. He indicated that construction should be completed by summer of 2006. He then introduced Ken Beckstrom, Ag One Appraisal Services, and Jack Borgmeyer, Midwest Right of Way Services.

Hearing Officer Oltmans then open the floor to the public. The following individuals addressed the Board:

- ➔ Patricia Kantor, 17005 West Highway 31, Springfield, NE 68059
- ➔ Frank Citta, Omaha, NE
- ➔ Bernie Citta, 19449 Sack Road, Springfield, NE
- ➔ Bruce Breikreutz, representing Ash Grove Cement Co., Louisville, NE

Mr. Oltmans then returned the floor to Chairperson Jansen.

AGENCY AND ASSOCIATION REPORTS:

A. Natural Resources Conservation Service: Verlon Barnes, NRCS District Conservationist at the NRC office in Omaha, reported on Natural Resources Conservation Service activities for the past month. The NRCS Report is posted to the District website.

B. Report on Cole Creek Floodway Buyout Project: Scott McIntyre, City of Omaha, showed a map of the project area that indicated properties acquired, properties for which offers had been made, properties that the City intended to make offers on when funding is available and properties where offers were declined. Kirk Pfeffer, City of Omaha, showed slides of pre and post construction of a concrete box culver installed at Western Avenue. He noted that the construction cost was \$824,000. The City is planning to construct box culverts at Seward Street in 2007 and Hillside Drive in 2009. Both structures were under design. He pointed out that the Interlocal Agreement with the City of Omaha and Papio-Missouri River NRD expires in 2008 and urged the Board to continue their commitment to this project.

C. Nebraska Association of Resources District Report: Director Tesar distributed a chart indicating arrangements for the NARD Legislative Conference to be held on January 24-25, 2006 at the Embassy Suites in Lincoln. He reported that Director Connealy, who is the Alternate NARD Director, would not be able to attend.

- **MOTION NO. 3** It was moved by Director Connealy and seconded by Director John Conley that Director Tim Fowler be appointed as Alternative Voting Member for the 2006 NARD Legislative Conference.

Roll call vote was held on the motion. The motion carried unanimously.

Voting Yea - Conley (John), Connealy, Fowler, Kolowski, Lanphier, Schwope Tesar, Thompson, Jansen
 Voting Nay - None
 Abstaining - None
 Excused Absence - Conley (Fred), Neary
 Absent - Conley (Fred), Neary

D. Lower Platte River Corridor Alliance Report: Rodney Verhoeff, LPRCA Coordinator, distributed copies of the LPRCA monthly report. He reminded Directors that the next LPRCA Quarterly meeting would be held on February 28, 2006 at 9:30 a.m. at the Lower Platte South NRD offices in Lincoln.

SUBCOMMITTEE REPORTS:

A. Programs, Projects and Operations Subcommittee: Director John Conley reported that the PPO Subcommittee met on January 10, 2006 and gave a brief recap of the meeting. He noted that the Subcommittee had been briefed on the Silver Creek Watershed Project. It was reported that Sites 11 and 35 should be built as high potential hazard structures and would require considerably more design time for Olsson Associates. Therefore, there is a potential that additional funds for engineering fees would be required to complete the project. Staff will make that request, if necessary, at a later date.

•• **MOTION NO. 4** It was moved by Director John Conley that the following recommendation be adopted:

PPO Recommendation #2 Bids for Missouri River Trail – Phase 1 – Recommendation that the low bid of \$544,975.38 from TAB Construction for Phase 1 of the Missouri River Trail from N.P. Dodge Park to Ponca Road be accepted, subject to the written approval by the Nebraska Department of Roads.

Roll call vote was held on the motion. The motion carried unanimously.

Voting Yea - Conley (John), Connealy, Fowler, Kolowski, Lanphier, Schwope Tesar, Thompson, Jansen
 Voting Nay - None
 Abstaining - None
 Excused Absence - Conley (Fred), Neary
 Absent - Conley (Fred), Neary

•• **MOTION NO. 5** It was moved by Director John Conley that the following recommendation be adopted:

PPO Recommendation #3: Land Acquisition for Enhancement of District’s Wetland Bank - Recommendation that the General Manager be authorized to execute a conditional Purchase Agreement between Horgan Development Company and the Papio-Missouri River NRD providing for the acquisition by the District of a parcel of land of

approximately 62 acres situated south and west of the intersection of 132nd and State Streets, in Douglas County, Nebraska, for the tentative price of \$10,000 per acre, to be used for the enhancement of the District's Wetland Bank, such purchase transaction to be conditioned upon the Board of Directors' approval of the description of the boundaries of such parcel to be prepared by a licensed surveyor and upon the Board of Directors approval of an appraisal of such parcel to be performed by a professional appraiser.

**Amendment No. 1
To Motion No.5**

It was moved by Director Lanphier and seconded by Director Connealy that Section 9 of the Purchase Agreement dealing with hazardous materials and the District's liability be determined as a condition of the Board's approval

There was extended discussion. Paul Peters reviewed an indemnification clause that could be added to the agreement to help to protect the District from potential liability.

Director Lanphier withdrew her amendment and Director Connealy withdrew his second.

**Amendment No. 2
To Motion No.5**

It was moved by Director Lanphier and seconded by Director Connealy that the following indemnification provision be added to the agreement:

____. **INDEMNIFICATIONS.** Seller shall defend, indemnify, and hold the Purchaser harmless from and against all claims, demands, causes of action, costs and expenses, including without limitation costs of investigations, court costs and attorneys fees, arising from the introduction or presence in or on any portion of the Property of asbestos or any form thereof, or any material or substance listed, defined, designated or otherwise regulated as hazardous, toxic, radioactive or dangerous under the Comprehensive Environmental Response, Compensation, and Liability Act, 42 U.S.C. Sections 9601-9675, or under any other federal, state or local law, rule, regulation, ordinance, code or order now in effect or hereafter enacted to protect the environment; and, from and against any and all costs and expenses of clean-up and response with respect to any such materials or substances in or on any portion of the Property, including, without limitation, costs of any studies and investigations necessary to determine an appropriate response to any contamination in or on any portion of the Property (except costs and expenses relating to any such substances or materials introduced by the NRD or its employees, officers, contractors or agents).

Roll call vote was held on Amendment No. 2. The amendment carried on a vote of 5-yea and 4-nay.

Voting Yea	-	Connealy, Lanphier, Schwope, Tesar, Thompson,
Voting Nay	-	Conley (John), Fowler, Kolowski, Jansen
Abstaining	-	None
Excused Absence	-	Conley (Fred), Neary
Absent	-	Conley (Fred), Neary

Roll call vote was held on the amended motion. The motion carried on a unanimous vote.

Voting Yea - Conley (John), Connealy, Fowler, Kolowski, Lanphier, Schwopo Tesar, Thompson, Jansen
 Voting Nay - None
 Abstaining - None
 Excused Absence - Conley (Fred), Neary
 Absent - Conley (Fred), Neary

TREASURER'S REPORT:

- **MOTION NO. 6:** It was moved by Director John Conley and seconded by Director Fowler that the following resolution be adopted:

BE IT RESOLVED that the Treasurer is authorized to expend general funds to pay: (l) claims listed in the December 2005, financial report; and, (2) any claims made prior to the next Board meeting for (a) earned salaries of District employees, (b) withholding taxes, (c) social security payments, (d) retirement program contributions, (e) utilities, (f) registration fees and expenses for upcoming meetings and conferences, (g) certified completed CAP and Special Project Area applications, (h) invoices which offer a credit or discount for payment made prior to the next Board meeting, (i) postage, and, (j) building and grounds contract expenses.

BE IT FURTHER RESOLVED that the Treasurer is authorized to pay, from the respective operating accounts of the Dakota County, Thurston County and Washington County #1 and Washington County #2 rural water supply projects, the Elkhorn River Bank Stabilization Project, the Elkhorn Breakout Project, the Elk/Pigeon Creek Drainage Project, and the Western Sarpy/Clear Creek Project, the project bills listed on the December 2005, financial report, and future claims for project utilities.

BE IT FURTHER RESOLVED that the financial reports be affixed to and made a part of the minutes.

Chairperson Jansen noted that two people wished to address the Board regarding the Treasurer's Report. The following individuals addressed the Board:

- ➔ Shawn Melotz, 10404 N. 132nd St., Omaha, NE (A copy of her written questions is attached to the file copy of the minutes.)
- ➔ Tyler Mohr, 12101 Pawnee Road, Omaha, NE

Roll call vote was held on the motion. The motion carried unanimously.

Voting Yea - Conley (John), Connealy, Fowler, Kolowski, Lanphier, Schwopo Tesar, Thompson, Jansen
 Voting Nay - None

Abstaining - None
Excused Absence - Conley (Fred), Neary
Absent - Conley (Fred), Neary

CHAIRPERSON'S REPORT:

A. Take from the Table and Consideration of Amendments to District Policies

- **MOTION NO. 7:** It was moved by Director Connealy and seconded by Director Tesar that the following resolution be adopted:

BE IT RESOLVED that the following named amendments to the District Policy Manual are hereby taken from the table:

- ➔ 14.1 – Financial – Investments
- ➔ 14.2 – Financial – Disbursements
- ➔ 14.4 – Financial – Reports
- ➔ 15.2 – Purchasing – Professional Services

Voting Yea - Conley (John), Connealy, Fowler, Kolowski, Lanphier, Schwoppe Tesar, Thompson, Jansen
Voting Nay - None
Abstaining - None
Excused Absence - Conley (Fred), Neary
Absent - Conley (Fred), Neary

- **MOTION NO. 8:** It was moved by Director Lanphier and seconded by Director John Conley that the following resolution be adopted:

BE IT RESOLVED that the following amendments are hereby adopted and ordered to be incorporated in the District's Policy Manual, in words and phrases as follows:

14.1 Financial - Investments. The Treasurer of the District be, and is hereby authorized and directed to hold the funds of the District in the following manner:

A. The amount necessary for the immediate needs of the District shall be maintained in an account at the Wells Fargo Bank Nebraska, N.A., or Dakota County Bank or their successors.

B. The remainder of the funds of the District shall be maintained in one or more of the following investment accounts, in such proportions or amounts as may be determined by the Treasurer, subject to the limitations hereinafter provided, to-wit:

1. In insured time certificates of deposit issued by any bank within the District.
2. In United States treasury notes or bonds ~~or the United States~~, on the best terms as may be obtainable and in such multiples, amounts and maturities as may be available on the open market. The Treasurer is authorized to hold such notes or bonds until the maturity thereof, or sell the same when he or she shall determine

that the proceeds thereof shall be necessary for the payment of District obligations or when a greater return to the District can be obtained by investing said proceeds in one or more other investments authorized by these rules and regulations.

C. No funds of the District cumulating an amount in excess of the applicable FDIC insurance coverage shall be maintained on deposit or in certificates of deposit of any bank unless the excess is secured in the same manner as provided by statute for the deposit of public funds.

D. The Treasurer and General Manager, jointly; the Treasurer and the Assistant General Manager, jointly; the Assistant Treasurer and the General Manager, jointly; or the Assistant Treasurer and the Assistant General Manager, jointly, are authorized to issue written orders for the transfer of District funds between District deposit and investments accounts, issue checks against the District deposit accounts without prior approval of this Board for the purchase of such U.S. Treasury notes or bonds or time certificates of deposit as may be made by the Treasurer of the District pursuant hereto; and, redeem such instruments, and endorse such instruments for deposit in District deposit accounts.

E. The District Accountant is authorized to transmit verbal or electronic orders for the transfer of District funds between District deposit and investment accounts and for the purchase, sale or redemption of U.S. Treasury notes or bonds or certificates of deposit pursuant hereto.

F. The Treasurer is authorized and directed to designate Wells Fargo Bank Nebraska N.A., or their successors as the Treasurer's agent for the safekeeping of any U.S. Treasury notes or bonds purchased pursuant to the authority granted herein.

[December 5, 1986; January 11, 1990; December 12, 2002; **January 12, 2006**]

14.2 Financial - Disbursements. Checks, drafts and orders for payments of District funds on deposit any District depository, shall be made only as authorized by the Board and may be signed by the Treasurer and the General Manager, Jointly; or by the Treasurer and Assistant General Manager, jointly; or by the Assistant Treasurer and the General Manager, jointly; or by the Assistant Treasurer and the Assistant General Manager, jointly. Electronic funds transfer orders, except for those authorized by 14.1, shall only be made upon the written approvals required for check disbursements. A copy of the approvals shall become a part of the accounting records.

[December 5, 1986; January 11, 1990; **January 12, 2006**]

14.4 Financial - Reports.

A. ~~The present chart of accounts and accounting system shall be used by the District in maintaining a record of the District's financial conditions.~~ Major changes to the District's accounting system or the replacement of the accounting system with a different system shall require the prior approval of the Board, except where required by law. Minor changes, such as adding new accounts, deleting obsolete accounts, renaming accounts, etc.; are not considered major changes and may be made with the approval of the General Manager.

B. Management shall provide to the members of the Finance, Expenditure and Legal Subcommittee such periodic written itemizations of planned and pre-authorized disbursements of District funds as such Subcommittee shall request.

[December 5, 1986; July 9, 1992; **January 12, 2006**]

15.2 Purchasing - Professional Services.

A. Statement of purpose. It is the purpose of this policy to provide a uniform procedure for advertising for and selecting firms for the award of contracts for professional services.

B. Definitions. As used throughout this policy, unless the context otherwise requires, the following terms shall have the following meanings:

1. Firm: Any person, partnership, association or corporation engaged in, and legally authorized to practice in the state, a professional service.
2. Professional services: Any one or more of the following services: architecture, engineering, land surveying, landscape architecture **or** land appraisal ~~or audit firms.~~
3. Auditing Services: Auditing Services are excluded from the requirements of Policy 15.2.B.2. and shall be obtained in accordance with Policy 15.6.C. Purchases by Formal Competitive Bidding. The District shall obtain bids for auditing services at a minimum of every five years.

C. Selection Committee. The Ad Hoc Selection Committee responsible for selecting and negotiating with firms for these professional services shall consist of three Directors appointed by the Chairperson and one non-voting staff member appointed by the General Manager, or, as determined by the Chairperson, five Directors appointed by the Chairperson and two non-voting staff members appointed by the General Manager.

D. Request for Services. Projects that have been determined by the General Manager as requiring professional services shall be advertised at least once in the daily newspaper having the greatest circulation in the District. Written requests for professional services (requests for proposals) may be sent by Management to known qualified firms. Such requests for professional services shall indicate that those firms wishing to participate shall contact the District for a copy of the general scope of the professional services. All firms requesting a copy of the general scope of the professional services shall be given a uniform date by which to reply, and the name of the District staff member to contact for replies to any questions.

E. List of Firms. A list of all firms interested in providing professional services shall be developed and maintained by Management. Statements of qualifications and past performance data will be required to be filed by interested firms. Such statements should include the following:

1. Firm name, address, telephone number;

2. Years established and former names;
3. Type of services particularly qualified to perform;
4. Names of principals and states in which they are registered;
5. Names of key personnel to be utilized, experience of each and length of service with the firm;
6. Maximum number of the staff at any one time;
7. Outside consultants and associates that might be employed;
8. List of similar completed projects for which the firm was the principal professional;
9. Similar current projects of the firm and estimated construction costs of each; and,
10. History of professional negligence claims made against the firm during the past five years.

F. Reply by interested firms. After the firm has obtained a copy of the general scope of the professional services, then firm shall reply in writing to the General Manager to the following items:

1. Express if they are interested in the project;
2. Relate any changes in the firm's qualifications and past performance date from those previously submitted;
3. Express willingness and capability to meet time requirements;
4. Other additional material as may be outlined in the scope of the project, or as may be beneficial to the selection committee; and,
5. Provide a proposed plan of approach to the project.

G. Method of selection. The method of selection of a firm for professional services shall be in accordance with the following estimated fees, as established by the General Manager:

1. When the fee does not exceed twenty thousand dollars (\$20,000.00), the General Manager shall select the firm directly, giving consideration which shall include, but not be limited to, the following:
 - a) Firms which have sufficient professional manpower to meet project schedules;
 - b) Firms with a sound performance record for meeting time and budget requirements;

- c) Firms which possess project experience and management ability;
 - d) Recent, current and projected work load with the District; and,
 - e) Any other specialized qualification which the firms might possess to benefit the project.
2. When the fee exceeds twenty thousand dollars (\$20,000.00), the Ad Hoc selection committee shall, where possible, select the three (3), or more at its discretion, best qualified firms in accordance with the considerations set out in subsection (a), above, and from the reply to the items set out in subparagraph F. The selection committee shall rank the firms first, second, third, etc. Where possible, the three (3) or more at its discretion, best qualified firms shall be given a time and place for a personal interview by the selection committee. After review of submittal materials and the personal interview, the selection committee shall rank the firms first, second, third, etc.

H. Fee negotiations.

The firm ranked as first shall be notified to appear and negotiate with Management on the fee, detailed scope and schedule for the professional services requested. If Management and the firm selected as first cannot come to an agreement regarding the fee, the negotiations with that firm shall be terminated and the firm ranked second shall be contacted. If the factors which caused them to be ranked as such have not changed, negotiations shall be initiated with them. The procedure shall be repeated until an agreement is reached if it can be reached.

Where agreement is reached, the contract in final written form shall be submitted to the Ad Hoc selection committee for approval and be awarded an executed, if at all, in accord with all applicable provisions of these policies and applicable provisions of State Statutes.

I. Board authority not limited. Nothing in this policy shall be construed to abrogate, limit or amend the authority of the Board in the award or approval of contracts.

[December 5, 1986; June 13, 1991; January 9, 1992; **January 12, 2006**]

Roll call vote was held on the motion. The motion passed on a vote of 8-yea and 1-nay.

Voting Yea	-	Conley (John), Fowler, Kolowski, Lanphier, Schwope Tesar, Thompson, Jansen
Voting Nay	-	Connealy
Abstaining	-	None
Excused Absence	-	Conley (Fred), Neary
Absent	-	Conley (Fred), Neary

Chairperson Jansen announced that he would not be running for re-election for his P-MRNRD seat, but would be running for the Sarpy County Commission.

GENERAL MANAGER'S REPORT: GM Oltmans noted that his report had been posted to the website and asked Directors to contact him if there were any questions.

REVIEW OF PENDING LITIGATION

- **MOTION NO. 9:** It was moved by Director Connealy and seconded by Director Kolowski that the Board go into Executive Session to review pending litigation.

Roll call vote was held on the motion. The motion carried unanimously.

Voting Yea - Conley (John), Connealy, Fowler, Kolowski, Lanphier, Schwope Tesar, Thompson, Jansen
Voting Nay - None
Abstaining - None
Excused Absence - Conley (Fred), Neary
Absent - Conley (Fred), Neary

The Board went into Executive Session at 9:25 p.m.

- **MOTION NO. 10:** It was moved by Director John Conley and seconded by Director Schwope that the Board return to Regular Session.

Voting Yea - Conley (John), Connealy, Fowler, Kolowski, Lanphier, Schwope Tesar, Thompson, Jansen
Voting Nay - None
Abstaining - None
Excused Absence - Conley (Fred), Neary
Absent - Conley (Fred), Neary

The Board returned to Regular Session at 9:48 p.m.

INFORMATIONAL ITEMS:

A. **Future Meetings:** The Chairperson reviewed the following upcoming meetings with the Directors:

- January 16, 2006 Martin Luther King Day – P-MRNRD Offices Closed
- January 17, 2006 Papio Creek Watershed Structure S-30 (Midland Lake) NRCS/P-MRNRD Public Information Meeting, 7:00 p.m., NRC
- January 24-25, 2006 Nebraska Association of Resources Districts Legislative Conference, Lincoln, NE

January 26, 2006	Turtle Creek Watershed Structure #2/Papio Creek Watershed Structure W-3 NRCS/P-MRNRD Public Information Meeting
Jan 29 – Feb 2, 2006	National Association of Conservation Districts Annual Conference, Houston, TX (Director Tesar and Staff Member Emmett Egr will be representing the District.)
February 7, 2006	P-MRNRD Subcommittee Meetings
February 9, 2006	P-MRNRD Board Meeting
February 20, 2006	President's Day – P-MRNRD Offices Closed
February 28, 2006	Lower Platte River Corridor Alliance Quarterly Meeting, Lower Platte South NRD Offices, Lincoln, NE at 9:30 a.m.
March 7, 2006	P-MRNRD Subcommittee Meetings
March 9, 2006	P-MRNRD Board Meeting
March 27-29, 2006	Nebraska Association of Resources Districts Washington DC Conference (Directors John Conley and John Schwope will be representing the District.)

B. Next Meeting: The next regularly scheduled meeting of the P-MRNRD Board of Directors will be held on February 9, 2006, at the NRC.

ADJOURNMENT: Being no further business, the meeting adjourned at 9:50 p.m. by acclamation.

I, the undersigned, Secretary of the Papio-Missouri River Natural Resources District, hereby certify that the foregoing are true and correct minutes of a meeting of the Board of Directors of the District held on January 12, 2006, that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the District; that such subjects were contained in said agenda at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; and, that all news media requesting notification of the meeting of said body were provided advance notification of the time and place of said meeting.

Richard Tesar
District Secretary