

West Branch Tributary Crossing  
Ad-Hoc Consultant Selection Subcommittee  
Meeting

July 12, 2005  
6:30 p.m.

AGENDA
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Ad-Hoc Selection Subcommittee:

Tim Fowler, Chairperson  
Rick Kolowski, Vice Chairperson  
John Conley  
Dorothy Lanphier  
John Schwope  
Jim Thompson, Alternate

Staff Liaison: Martin Cleveland  
Marlin Petermann

1. Meeting Called to Order - Vice-Chairperson Rick Kolowski
2. Quorum Call
3. Adoption of Agenda
4. Review and Recommendation on Professional Services Contract with Ehrhart Griffin and Associates – Dan Dolezal, EGA and Martin Cleveland
5. Adjourn

# MEMORANDUM

TO: West Branch Tributary Crossings Ad-Hoc Consultant Selection Subcommittee

FROM: Martin P. Cleveland

SUBJECT: West Branch Channel (86<sup>th</sup> Street to Giles Road) Tributary Crossings Project – Proposed Professional Services Contract with Ehrhart Griffin Associates

DATE: July 1, 2005

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Enclosed with this memorandum is a copy of the proposed Professional Services Contract with Ehrhart Griffin Associates which the staff has negotiated with Ehrhart Griffin & Associates for the West Branch Channel Tributary Crossings Project. The contract includes the following work tasks:

- 1) Preparation of Final Design and Bid Documents for seven water crossings (culvert type or reuse of former railroad bridges), including estimated costs.
- 2) Geotechnical evaluation of crossing locations as part of crossing design.
- 3) Construction administration for installation for seven crossings, including bid letting and construction observation.

The contract package includes a detailed scope of work with time and cost estimates, as well as a schedule for completing the project. The contract provides for an hourly fee with a maximum cost not to exceed \$232,061.

**Management recommends that the Subcommittee recommend to the Board that the General Manager be authorized to execute a Professional Services Contract with Ehrhart Griffin Associates for the West Branch Channel Tributary Crossings Project (84<sup>th</sup> to Giles Road) for the maximum cost to not exceed \$232,061, subject to minor changes by the General Manager and approved as to form by District Legal Counsel.**