

## MEMORANDUM

TO: Finance, Expenditures and Legal Subcommittee

SUBJECT: Accounts Over 110%: - **Acct # - 010100 4636 – Maintenance – Dakota County Service Center**

DATE: July 2, 2009

FROM: John Winkler, General Manager

District Policy 1.5 FEL Subcommittee – Budgetary Oversight states, “If, at any time during the fiscal year, the District expenditures from any budgetary account, for which more than \$10,000 was budgeted for that fiscal year, exceed the amount budgeted by more than 10%, the chairperson of the FEL Subcommittee may call a meeting of such Subcommittee to consider recommendations to the Board with respect to such accounts.”

Pursuant to this policy the following account is submitted for review:

<b>Acct. # 01 01-00 4636</b> <b>Maintenance – Dakota County</b> <b>Service Center</b>	The Natural Resources Conservation Service requires measures to provide security in the office after the Farm Service Agency moved to a new location as part of the USDA office closures. An architect has been hired and has been paid to design the work. The construction is estimated to be \$18,000. All or part of the costs will be reimbursed to the District by the NRCS. This is an unexpected expense.
Budget \$15,000 – Actual \$18,569.01 (123.8%)	

**It is recommended that the Subcommittee recommend to the Board that the following accounts be allowed to exceed 110% of the budgeted amount:**

- **Acct # - 010100 4636 – Maintenance – Dakota County Service Center**