

**Finance, Expenditure & Legal  
Subcommittee Meeting  
June 7, 2005  
8:00 p.m.  
Agenda**

**Finance, Expenditure & Legal Subcommittee Members:**

Dick Connealy, Chairperson  
Tim Fowler, Vice-Chairperson  
John Conley  
Dorothy Lanphier  
Jim Thompson

Alternate Members: John Schwope  
Rich Tesar

Staff Liaison: Jim Becic  
Jerry Herbster  
Jack Lawless  
Trent Heiser \*

1. Meeting Called to Order – Chairperson Connealy
2. Quorum Call
3. Adoption of Agenda
4. Proof of Publication of Meeting Notice
5. Review and Recommendation of Account(s) Over 110% -

Acct # - 010100 4391 – Accounting Fees – Jack Lawless  
Acct # - 010304 4810 – Equipment Allocation – Martin Cleveland  
Acct # - 0103134400 - Papio Dam Sites, Professional Services– Paul Woodward  
Acct # - 010708 4400 – Missouri River Corridor, Professional Services – Jim Becic

6. Review of FY 2006 Budget – Draft 1 – Steve Oltmans

NOTE: Dates to Remember for P-MRNRD FY 2006 Budget:

- Public Input Meeting at July 14, 2005 Board Meeting
- Budget Hearing and Adoption of FY 2006 Budget at August 11, 2005 Board Meeting
- Set Tax Levy for FY 2006 at September 8, 2005 Board Meeting

7. Review and Recommendation on California Bend Condemnation Appeal [*Executive Session, if Needed*] – Paul Peters
8. Other Items of Interest
9. Adjourn

# MEMORANDUM

TO: Finance, Expenditures and Legal Subcommittee

SUBJECT: Accounts Over 110%:

- Acct # - 010100 4391 – Accounting Fees – Jack Lawless
- Acct # - 010304 4810 – Equipment Allocation – Martin Cleveland
- Acct # - 0103134400 - Papio Dam Sites, Professional Services– Paul Woodward
- Acct # - 010708 4400 – Missouri River Corridor, Professional Services – Jim Becic

DATE: May 31, 2005

FROM: P-MRNRD Staff

District Policy 1.5 FEL Subcommittee – Budgetary Oversight states, “If, at any time during the fiscal year, the District expenditures from any budgetary account, for which more than \$10,000 was budgeted for that fiscal year, exceed the amount budgeted by more than 10%, the chairperson of the FEL Subcommittee may call a meeting of such Subcommittee to consider recommendations to the Board with respect to such accounts.”

Pursuant to this policy the following accounts are submitted for review:

<p><b>Acct. # 01 01-00 4391</b>  <b>Accounting Fees – Jack Lawless</b></p> <p>Budget \$28,000 – Actual \$31,131.40          (112%)</p>	<p>GM had our auditors do a lot of extra work to respond to the requests of Shawn Melotz, preparing many reports that are not generated in the normal accounting/audit reports. The auditors also spent some extra time on the particular prior year problem that understated our Accounts Payable.</p>
<p><b>Acct. #01 03-04 4810</b>  <b>West Branch – Equipment Allocation – Martin Cleveland</b></p> <p>Budget \$50,000 – Actual - \$69,095          (138.2%)</p>	<p>This entry is a “book” entry with no direct outlay of cash. The expense is calculated by multiplying time sheet hours for various equipment (bulldozer, crawler loader, back hoe), by rental rate blue book hourly rates for associated equipment. This account was added to the budget a number of years ago to help Board/staff determine the value of District equipment/time when working on construction of the Papio Creek levees and channels, such as the West Branch Channel Project. This account is offset by a credit account entry Acct. # 01 01-00 4810.</p> <p>Sample NRD Equipment Allocation Cost Calculation for Cat D-7HF Bulldozer (Equip. No. 4XT03)</p> <p>\$159.50 hours worked X \$82.96/hour rental rate =          \$13,232.12 cost allocation</p>

<p><b>Acct # 01 03-13-4400</b>  <b>Papio Dam Sites – Professional Services</b> – Paul Woodward</p> <p>Budget \$100,000 – Actual - \$87,917*</p> <p>* Will be over 110%</p>	<p>This account will go over 110% of budget. The final end of fiscal year will likely be about \$200,000 instead of the \$100,000 budgeted. This is due to the contract with HDR for design and construction observation of Dam Site 13 already approved by the Board. It is anticipated that \$200,000 out of this \$426,000 contract will be spent through June.</p>
<p><b>Acct # 01 07-08 4400</b>  <b>Missouri River Corridor – Professional Services</b> – Jim Becic</p> <p>Budget \$120,000 – Actual \$101,230*</p> <p>* Will be over 110%</p>	<p>The design process on the board-approved Missouri River Trail Plan from N.P. Dodge Park north to the Washington County Line has been accelerated. This accelerated process allowed the NRD to apply for and receive \$500,000 of Federal TEA-21 Funds in FY 05 and will allow the NRD to apply for an additional \$500,000 in FY 06.</p>

**It is recommended that the Subcommittee recommend to the Board that the following accounts be allowed to exceed 110% of the budgeted amount:**

- **Acct # - 010100 4391 – Accounting Fees**
- **Acct # - 010304 4810 – Equipment Allocation**
- **Acct # - 0103134400 - Papio Dam Sites, Professional Services**
- **Acct # - 010708 4400 – Missouri River Corridor, Professional Services**

# MEMORANDUM

TO: Finance, Expenditure and Legal Subcommittee

SUBJECT: FY 2006 Budget – Draft 1

DATE: June 1, 2005

FROM: Steve Oltmans, General Manager

---

---

Attached is a copy of the first draft of the P-MRNRD FY 2006 budget. As you are aware, a budget document is a guide or working plan for each fiscal year. The following are some items I would like you to consider when reviewing the attached draft FY 2006 budget:

Draft Budget Assumptions:

- ⊛ 5% increase in valuations has been used to calculate the tax levy. This is an estimated figure. Final valuation from the counties will not be available until mid August. Last year's valuation increase was 5.55%.
- ⊛ \$500,000 has been budgeted for Necessary Cash Reserve. This is less than one month of operations for the District.
- ⊛ \$2,700,000 has been estimated for General Cash on Hand as of June 30, 2005.
- ⊛ The expense and revenue figures used are as of May 31, 2005 or an approximate 10 1/2-month period. Please note the figures in the column titled "MGR Proj" (Manager's Projection). These figures have been calculated to show the end of year total expenditure based on the percentage of budget that has been spent or the project manager's estimated expenditure figures for the end of the fiscal year. This column will drop out of the report when we have final figures.

**As noted above there are still several unknowns, i.e., final revenues/expenditures, cash on hand, Treasurer's balance, valuations, etc. The budget figures shown in the first draft hopefully will get us in the ball park for compliance with state statutes.**

Attached is a Fact Sheet regarding the FY 2006 P-MRNRD budget and the budget worksheets for your review.

# FACT SHEET

## FY 2006 BUDGET – 1<sup>st</sup> DRAFT

	<b>FY 2005</b>	<b>FY 2006</b>
<b>TOTAL OPERATING BUDGET</b> (General)	\$31.78 million	\$31.63 million
<b>PROPERTY TAX LEVY</b>	0.040620	0.040620 *
<b>PROPERTY TAX</b>	\$14,975,911.00	\$15,724,705.65
<b>PROPERTY VALUED AT \$100,000</b>	\$40.62	\$40.62

\* Reflects an overall 5% increase in property tax revenues. This is an estimate. Final valuations will not be available from the County Assessors Offices until mid August. Last year’s final valuations were an overall 5.55% increase.

This first draft budget puts us in the ball park to be in compliance with provisions of Nebraska state statutes regarding the lid. The District is limited to a 2.5% increase in restricted funds plus growth, if the growth exceeds 2.5%. The Board can also exceed the limit by 1% with a ¾ vote of the members. The following items are lid exceptions that would apply to the District:

1. Capital Improvements (acquisition and improvements to real property)
2. Interlocal Agreements/Joint Public Agency Agreements
3. Repairs to infrastructure damaged by a natural disaster.

The 2.5% lid applies to General expenditures such as the Directors’ per diem and expenditures, District’s insurance coverage, equipment/vehicles, salaries, etc.

The total requirements for FY 2006 are:

\$31,632,248.14 – general
\$ 50,000.00 – uninsured liability fund
\$31,682,248.14 – Total

The budget worksheets are divided into 8 major budget categories: General Administration, Information and Education, Flood Prevention, Erosion Control, Water Quality, Recreation, Forestry, Fish and Wildlife and Improvement Project Areas. Each major project is shown on a separate sheet in the budget document detailing revenues and expenses for specific projects.

## BUDGET SUMMARY (Major Programs and Projects):

### FLOOD CONTROL:

◆ West Branch Papio Creek Flood Improvement (36 <sup>th</sup> to I-80)	\$1,212,000
◆ Flood Control – Nonstructural (Flood warning system and Ice Jam Contract)	\$165,000
◆ Floodway Purchase Program (District all hazard plan, floodplain mapping of West Papio Creek basin, Cole Creek in Omaha and acquisition of floodway properties in Douglas and Sarpy Counties)	\$1,083,000
◆ Western Sarpy/Clear Creek Project	\$1,877,000
◆ General Project Maintenance – includes on-going maintenance for District projects, i.e., Union Dike, Elkhorn River, Little Papio, R-613, PL 566 dam sites, etc.	\$566,000
◆ Papio Dam Sites – Private/Public Partnerships that provide joint flood control and rec benefits. Flood control/multi purpose reservoir(s) are of the utmost importance to the Greater Omaha Area. The Papio Watershed truly has a very high potential for loss of life and property damage from flooding. As urban development continues at a rapid pace, the NRD needs to be more aggressive on achieving the construction of more flood control reservoirs.	\$7,065,000

### EROSION CONTROL:

◆ Small Dam Program	\$22,000
◆ Urban Conservation Assistance Program	\$46,320
❖ Papillion - \$22,320	
❖ Bellevue - \$24,000	
◆ Elk/Pigeon Creek – Construction of Elk Creek structure	\$120,000
◆ Urban Drainageway Cost Share Program	\$462,799
❖ Papillion (1st of 3 payments) – \$100,000	
❖ LaVista – (1 <sup>st</sup> of 3 payments) - \$80,000	
❖ Omaha Tribe - \$144,427	
❖ Omaha (Carry Over) - \$138,372	
◆ Conservation Assistance Program (Soil conservation/water quality cost-sharing with landowners. Includes special watershed projects, i.e., Silver Creek Sites 23, 24, 25 and 31 in Burt County, and Pigeon/Jones Creek Sites 4, 5, and 14 in Dakota County.)	\$1,453,800

**WATER QUALITY:**

- ◆ Papio Creek Watershed Partnership (Partnership w/communities Within the watershed to address water quality and quantity concerns) \$890,400
- ◆ Lower Platte River Corridor Alliance \$82,500
- ◆ Water Monitoring Programs \$ 62,700

**OUTDOOR RECREATION:**

- ◆ Recreation Development and general O&M for Chalco Hills, Walnut Creek, Prairie View, Platte River and Elkhorn River Rec Sites, development of Elkhorn River Access Site at West Maple Road; repair to Chalco Hills boat ramp; MoPac trail improvements \$515,000
- ◆ Recreation Area Development Program: \$168,772
  - ❖ Bellevue - \$37,775
  - ❖ Omaha (Kiwanis Park) - \$50,000
  - ❖ South Sioux City - \$8,310
  - ❖ Papillion - \$7,687
  - ❖ Bellevue - \$40,000
  - ❖ Elkhorn - \$25,000
- ◆ Omaha Neighborhood Parks Program (2nd of 4 payments) \$250,000
- ◆ Trails:
  - ❖ Professional Services \$255,000
    - MoPac – (Platte Lied Bridge – Hwy 31 connecting trail to Hwy 50) – \$100,000
    - Western Douglas County – \$150,000
    - Pedestrian Bridge Inspection – \$5,000
  - ❖ Construction \$1,385,729
    - MoPac (Hwy 50 to Lied Bridge) – \$800,000
    - Springfield - \$14,170
    - Arlington - \$26,983
    - Dakota City - \$60,325
    - Waterloo - \$43,104
    - Omaha - \$119,786
    - Bennington - \$17,500
    - Winnebago Tribe - \$23,761
    - Western Douglas County - \$200,000
    - Keystone Trail Repairs - \$80,100
  - ❖ Land Rights: Hwy 50 to Lied Bridge \$100,000

## FORESTRY, FISH AND WILDLIFE:

◆ Wetland Banking	\$200,000
◆ Missouri River Corridor Project	
❖ Professional Services –	\$244,574
○ Missouri River Trail Design Phase I and 2 and construction engineering - \$234,574	
○ Misc. surveys, appraisals, monitoring Gallup and Washington County mitigation - \$7,500	
○ NRD/Omaha Tribal agreement at Blackbird Site - \$2,500	
❖ Construction	\$2,398,718
○ Lower Decatur Bend - \$616,000	
○ Miller Landing Park (3 <sup>rd</sup> of 5 payments) - \$200,000	
○ Bellevue Riverfront Development (2nd of 4 payments) - \$250,000	
○ O&M for Back to the River sites – \$7,500	
○ Missouri River Trail, Phase 1 - \$825,218	
○ Wetland Reserve Enhancement Program (NE Env. Trust funded) - \$500,000	
❖ Land Rights – ROW for Lower Decatur Bend	\$ 50,000

If you have any questions regarding this material, please feel free to contact me.



Memo(s) for the following agenda item(s) are posted under “Confidential” on the District’s website at [www.papionrd.org](http://www.papionrd.org).

Agenda Item #7: Review and Recommendation on California Bend  
Condemnation Appeal