

**Finance, Expenditure & Legal
Subcommittee Meeting
June 8, 2004
7:30 p.m.
Agenda**

Finance, Expenditure & Legal Subcommittee Members:

Melissa Gardner, Chairperson
Dick Connealy, Vice-Chairperson
John Conley
Barb Nichols
Jim Thompson

Alternate Members: Joe Neary

Staff Liaison: Jim Becic
Martin Cleveland
Jack Lawless
Dick Sklenar *
Trent Heiser

1. Meeting Called to Order – Chairperson Gardner
2. Quorum Call
3. Adoption of Agenda
4. Proof of Publication of Meeting Notice
5. Review and Recommendation on Account(s) Over 110% - Acct #01 05 00 4485 – Water Quality Monitoring – Gerry Bowen
6. Review and Recommendation on Payment to Retain 7 Fee Title Tracts (Big Papio – Center to Blondo) from the Nebraska Small Watershed Flood Control Fund – Paul Woodward
7. Review and Recommendation on FY 2005 Budget – Draft 1 – Steve Oltmans

NOTE: Dates to Remember for P-MRNRD FY 2005 Budget:

- Public Input Meeting at July 8, 2004 Board Meeting
 - Budget Hearing and Adoption of FY 2005 Budget at August 12, 2004 Board Meeting
 - Set Tax Levy for FY 2005 at September 9, 2004 Board Meeting
8. Review and Recommendation on Western Sarpy/Clear Creek Flood Reduction Project – Sarpy County Side Riverside Cabins Purchase Agreements [*Executive Session*] – Jack Borgmeyer, Midwest Right-Of- Services, and Martin Cleveland
 9. Other Items of Interest
 10. Adjourn

Memo to the Finance, Legal, and Expenditure Subcommittee

Subject: Account Over 110% - 01-05-00-4485 Water Quality Monitoring

Date: May 21, 2004

From: Gerry Bowen

The budgeted amount for Account #01-05-00-4485 (Water Quality Monitoring) was \$41,500. The current expenditures for this account are \$57,376, or 138% of budget. The account is used for water quality monitoring. The District contracts with the US Geological Survey to test groundwater from the well nests and for the routine monitoring of irrigation wells. The account overage occurred because an incorrect figure was put in the FY 2004 budget. The amount should have been \$57,376 (see attached billings).

1. Invoice #4-8626-09000	\$22,000
2. Invoice #4-8626-09025	\$11,500
3. Invoice #4-8626-09063	\$11,939
4. Invoice #4-8626-09083	\$11,937
Total	\$57,376

The USGS contracts cover two federal fiscal years, but only one of the District's. The budgeted amount represented only one of the two fiscal years covered by the agreements.

It is the staff recommendation that the Subcommittee recommend to the Board that Account #01-05-00-4485 "Water Quality Monitoring" be allowed to exceed 110% of the budgeted amount of \$41,500.

Memorandum

To: Finance, Expenditure and Legal Subcommittee
From: Paul Woodward, Water Resources Engineer
Date: June 1, 2004
Re: Payment to Retain 7 Fee Title Tracts from the Nebraska Small Watershed Flood Control Fund

The District previously acquired numerous properties along the Big Papillion Creek from Center to Blondo Street in order to improve the flood control capacity of the channel and to extend a recreational trail north. Seven of these properties identified in the attached table were obtained with financial assistance from the State of Nebraska's Small Watershed Flood Control Fund administered by the Nebraska Natural Resources Commission. According to Title 257 - *Regulations Governing the Administration of the Small Watersheds Flood Control Fund*, the District shall retain the property purchased partially from the fund for its intended public purpose or the Nebraska Department of Natural Resources shall dispose of the property at a public auction.

The District was first notified of the disposition of these seven properties in the attached letter from NDNR on September 15, 2003. Since that time, the District has notified NDNR (see attached letter) prior to January 1, 2004 of its interest in retaining these tracts and has obtained new appraisals for each. NDNR has reviewed and, in the enclosed May 6, 2004 letter, concur with the appraised value for the seven fee title tracts which total \$32,525.

In conclusion, the District has the opportunity to retain the referenced properties for the current appraised value of \$32,525 from the Nebraska Natural Resources Commission prior to them being sold at a public auction.

Management recommends that the Subcommittee recommend to the Board that the General Manager be authorized to retain seven fee title tracts (24, 26, 34, 38, 42, 43, and 51A) acquired for the Big Papillion Creek Flood Control Channel and Recreational Trail project with financial assistance from the Nebraska Small Watershed Flood Control Fund for a total appraised value of \$32,525.00, payable to the Nebraska Department of Natural Resources.

MEMORANDUM

TO: Finance, Expenditure and Legal Subcommittee

SUBJECT: FY 2004 Draft Budget - 1

DATE: June 1, 2004

FROM: Steve Oltmans, General Manager

Attached is a copy of the first draft of the P-MRNRD FY 2005 budget. As you are aware, a budget document is a guide or working plan for each fiscal year. The following are some items I would like you to consider when reviewing the attached draft FY 2005 budget:

Draft Budget Assumptions:

- ✪ 5% increase in valuations has been used to calculate the tax levy. This is an estimated figure. Final valuation from the counties will not be available until mid August. Last year valuation increase was 5.32%.
- ✪ \$516,000 has been budgeted for Necessary Cash Reserve. This is less than one month of operations for the District.
- ✪ \$5,000,000 has been estimated for General Cash on Hand as of June 30, 2004.
- ✪ The expense and revenue figures used are as of May 28, 2004 or a 10 1/2-month period. Please note the figures in the column titled "MGR Proj (Manager's Projection)". These figures have been calculated to show the end of year total expenditure based on the percentage of budget that has been spent or the project manager's estimated expenditure figures for the end of the fiscal year. This column will drop out of the report when we have final figures.

The GM is proposing that a 1 cent tax increase be initiated to establish a sinking fund for Papio Reservoir Sites. Flood control/multi purpose reservoir(s) are of the utmost importance to the Greater Omaha Area. The Papio Watershed truly has a very high potential for loss of life and property damage from flooding. As urban development continues at a rapid pace, the NRD needs to be more aggressive on achieving the construction of more flood control reservoirs. Opportunities for such are waning, thus, the recommendation for an additional one cent earmarked for the sole purpose of building more reservoirs in a timely manner is being proposed at this time.

As noted above there are still several unknowns, i.e., final revenues/expenditures, cash on hand, Treasurer's balance, valuations, etc. The budget figures shown in the first draft hopefully will get us in the ball park for compliance with state statutes.

Attached is a Fact Sheet regarding the FY 2005 P-MRNRD budget and the budget worksheets for your review.

DRAFT FACT SHEET

FY 2004 BUDGET - 1ST DRAFT

	FY 2004	FY 2005
TOTAL OPERATING BUDGET	\$24.04 million	\$31.3 million
PROPERTY TAX LEVY	0.030637	0.040601*
PROPERTY TAX	\$10,701,231.41	\$14,456,896
STATE AID:	\$ 504,395.76	\$500,000
PROPERTY VALUED AT \$100,000	\$30.63	\$40.60

* Reflects a 5% increase in property tax revenues. This is an estimate. Final valuations will not be available from the County Assessors Offices until mid August.

This draft budget hopefully will be in compliance with provisions of Nebraska state statutes. The District is limited to a 2.5% increase in restricted funds plus growth, if the growth exceeds 2.5%. The Board can also exceed the limit by 1% with a ¾ vote of the members. The following items are lid exceptions that would apply to the District:

1. Capital Improvements (acquisition and improvements to real property)
2. Interlocal Agreements/Joint Public Agency Agreements
3. Repairs to infrastructure damaged by a natural disaster.

The 2.5% lid applies to General expenditures such as the Directors' per diem and expenditures, District's insurance coverage, equipment/vehicles, salaries, etc.

The budget worksheets are divided into 8 major budget categories: General Administration, Information and Education, Flood Prevention, Erosion Control, Water Quality, Recreation, Forestry, Fish and Wildlife and Improvement Project Areas. Each major project is shown on a separate sheet in the budget document detailing revenues and expenses for specific projects.

BUDGET SUMMARY (Major Programs and Projects):

GENERAL ADMINISTRATION:

◆	Dakota County Service Center in Dakota City, NE	\$958,000
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FLOOD CONTROL:

◆ West Branch Papio Creek Flood Improvement (36 th to I-80)	\$1,944,000
◆ Flood Control – Nonstructural (Flood warning system and Ice Jam Contract)	\$170,000
◆ Big Papio Channel Improvement Project (West Center Road to Blondo Street)	\$539,875
◆ Floodway Purchase Program (Elbow Bend – south of Bellevue, Cole Creek in Omaha and acquisition of floodway properties in Douglas and Sarpy Counties)	\$1,307,000
◆ Western Sarpy/Clear Creek Project	\$3,445,000
◆ General Project Maintenance – includes on-going maintenance for District projects, i.e., Union Dike, Elkhorn River, Little Papio, R-613, PL 566 dam sites, etc.	\$613,000
◆ Papio Dam Sites – Private/Public Partnerships that provide joint flood control and rec benefits.	
❖ Professional Services	\$100,000
❖ Land Rights	\$500,000
◆ Papio Reservoir Sites – Sinking Fund - Flood control/multi purpose reservoir(s) are of the utmost importance to the Greater Omaha Area. The Papio Watershed truly has a very high potential for loss of life and property damage from flooding. As urban development continues at a rapid pace, the NRD needs to be more aggressive on achieving the construction of more flood control reservoirs. Opportunities for such are waning, thus, the recommendation for an additional one cent (\$3.5 million) earmarked for the sole purpose of building more reservoirs in a timely manner is being proposed at this time.	\$3,560,000

EROSION CONTROL:

◆ Small Dam Program	\$22,000
◆ Urban Drainageway Cost Share Program	\$178,202
❖ Elkhorn – \$75,632	
❖ LaVista - \$102,570	
◆ Conservation Assistance Program (Soil conservation/water quality cost-sharing with landowners. Includes special watershed projects, i.e., Silver Creek in Burt County, and Pigeon/Jones Creek in Dakota County.)	\$990,000

WATER QUALITY:

◆ Papio Creek Watershed Partnership (Partnership w/communities Within the watershed to address water quality and quantity concerns)	\$663,000
◆ Sarpy Water/Wastewater Study	\$50,000
◆ Clean Lakes – Construction of Zorinsky Lake Basin #3 (3 rd of 3 payments	\$250,000

OUTDOOR RECREATION:

- ◆ Recreation Development and general O&M for Chalco Hills, Walnut Creek, Prairie View, Platte River and Elkhorn River Rec Sites, development of Elkhorn River Access Site at West Maple Road \$620,000
- ◆ Recreation Area Development Program: \$192,025
 - ❖ South Sioux City - \$50,000
 - ❖ Blair – \$50,000
 - ❖ Bennington - \$8,500
 - ❖ Bellevue – \$37,775
 - ❖ Arlington – \$47,750
- ◆ Omaha Neighborhood Parks Program \$250,000
- ◆ Professional Services – Elkhorn River Canoe Access Study - \$50,000; design shelter at Chalco Hills and close out blvd. project - \$10,000 \$100,000
- ◆ Trails:
 - ❖ Professional Services \$440,000
 - MoPac – \$5,000
 - Platte River Trail (Platte Lied Bridge – Hwy 31 connecting trail to Hwy 50) – \$175,000
 - Western Douglas County – \$150,000
 - Pedestrian Bridge Inspection – \$5,000
 - West Papio (Bellevue to Papillion) – \$25,000
 - Hwy 50 Trail (Hwy 370–Springfield) – \$80,000
 - ❖ Construction \$649,787
 - MoPac (Springfield to Platte River) – 50,000
 - West Papio (144th & F) – 75,000
 - West Papio (Papillion to Bellevue) – \$50,000
 - Springfield No. - \$130,000 \$50,000
 - Dakota City - \$60,325
 - Waterloo - \$43,104
 - South Sioux City - \$8,358
 - Bennington - \$45,000
 - Big Papio – \$188,000
 - Land Rights: Hwy 50 to Hwy 370 – \$300,000 and other - \$50,000 \$350,000

FORESTRY, FISH AND WILDLIFE:

- ◆ Wetland Banking \$92,000
- ◆ Missouri River Corridor Project
 - ❖ Professional Services – \$120,000
 - Missouri River remaining Trail Design Phase I - \$44,000
 - Missouri River Trail Design – Phase II (N.P. Dodge Park north to Washington County line) - \$66,000
 - Appraisals, title commitments and surveys at Lower Decatur - \$7,500
 - NRD/Omaha Tribal agreement at Blackbird Site - \$2,500

❖ Construction	\$1,629,500
○ Lower Decatur Bend - \$616,000	
○ Nathan's Lake Icon/Site Development - \$50,000	
○ Miller Land Park (2 nd of 5 payments) - \$200,000	
○ Washington County Asphalt Trail to Boyer Chute – \$172,000	
○ Pedestrian bridge (3rd of 3 payments) – \$334,000	
○ Bellevue Riverfront Development (1st of 4 payments) - \$250,000	
○ O&M for Back to the River sites – \$7,500	
❖ Land Rights – ROW for Lower Decatur Bend - \$500,000 and Other - \$25,000	\$525,000

If you have any questions regarding this material, please feel free to contact me.

Memo(s) for the following agenda item(s) are posted under “Confidential” on the District’s website at www.papionrd.org.

Agenda Item #8: Review and Recommendation on Western Sarpy/Clear Creek – Sarpy County Side Riverside Cabins Purchase Agreement [*Executive Session*]