

**Programs, Projects & Operations
Subcommittee Meeting
June 8, 2010
6:30 p.m.
Agenda**

Programs, Projects & Operations:

John Conley, Chairman
Rich Tesar, Vice-Chairman
David Klug
Rick Kolowski
John Schwoppe

Alternate Members: Fred Conley
Tim Fowler

Staff Liaison: Gerry Bowen
Martin Cleveland
Amanda Grint
Ralph Puls *
Dick Sklenar

1. Meeting Called to Order – Chairperson John Conley
2. Notification of Open Meetings Act Posting and Announcement of Meeting Procedure – Chairperson John Conley
3. Quorum Call
4. Adoption of Agenda
5. Proof of Publication of Meeting Notice
6. Review and Recommendation on City of Omaha Request – Levi Carter Park Trail – Gerry Bowen and Melinda Pearson and Pat Slaven, City of Omaha
7. Review and Recommendation on Extension of ENWRA Inter-Local Agreement – Brian Henkel and Dana Divine, ENWRA Coordinator
8. Review and Recommendation on Nebraska Department of Roads Agreement – Mopac Trail (Hwy 50 to Chalco) – Gerry Bowen
9. Review and Recommendation on Lake Dredging Program – West Bay Woods (SID #439) Request – Gerry Bowen
10. Review and Recommendation on P-MRNRD Master Plan – Gerry Bowen
11. Review and Recommendation on P-MRNRD Vehicle and Equipment Needs for FY 2011 – Jean Tait
12. Adjourn

Memorandum

To: Programs, Projects and Operations Subcommittee

Subject: City of Omaha Request – Levi Carter Park Trail

Date: May 21, 2010

From: Gerry Bowen

The City of Omaha has requested financial assistance (see attached) from the District to design and construct a trail through Levi Carter Park, which is adjacent to Carter Lake on the north and west sides of the lake. They are requesting a total of \$750,000 (\$250,000 per year for three years) to construct this trail. The City is contributing \$500,000 for park improvements, and will City staff will manage the project.

The first installment would need to be included in the FY 11 Budget, upon Board approval.

- **It is recommended that the Subcommittee recommend to the Board that the District partner with the City of Omaha and provide \$750,000 towards the Levi Carter Park Trail Project, subject to funding in the FY 2011 Budget.**

Memorandum

To: Programs Projects and Operations Subcommittee
From: Brian L. Henkel, Groundwater Management Engineer
Date: June 3, 2010
Re: Eastern Nebraska Water Resources Assessment

The District entered into an interlocal agreement with five other NRD's in 2007 to study the water resources of Eastern Nebraska. The Eastern Nebraska Water Resources Assessment (ENWRA) has contributed to the Districts understanding of the availability and quality of groundwater and the hydrogeologic structure of the District. This understanding is the necessary foundation to making appropriate management decisions regarding the water resources of the District. The District recently approved a pilot groundwater flow model that directly utilizes hydrogeologic information gathered and processed through ENWRA. The District also funds a portion of the groundwater quality monitoring administered by ENWRA. The goals of ENWRA to develop a geologic framework and water budget for the glaciated portion of Eastern Nebraska are an indispensable component of our continued management of the groundwater resources. Included with this memorandum is a memorandum from Dana Divine, ENWRA project Coordinator, a summary of the ENWRA long range plan and amendment #3 to the interlocal agreement.

- **Staff recommends that the subcommittee recommend to the Board of Directors that the General Manager be authorized to approve amendment #3 to the interlocal cooperative agreement funding ENWRA subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Memorandum

To: Programs, Projects and Operations Subcommittee

Subject: Nebraska Department of Roads Agreement
▪ Mopac Trail (Hwy. 50 to Chalco)

Date: May 21, 2010

From: Gerry Bowen

In May, 2009, the District approved a resolution to accept federal transportation funding on the Mopac Trail (50 to Chalco Hills). Due to the changes in procedures at the Department of Roads and the Federal Highway Administration, the actual agreement was delayed as well. With the adoption of the new Local Projects Manual by the Nebraska Department of Roads (NDOR) new requirements have been passed down to the District on the project. The major change in the agreement is the appointment of a “responsible charge” (RC) for the project, and the listing of the duties this person is expected to perform.

The RC in effect, is the NDOR’s local representative who has been trained and certified for these duties. The RC also must be an employee of the sponsoring agency. With these two projects, the District is the sponsor. NRD employee Gerry Bowen has been trained and certified as an RC, and will be assigned those duties on these projects.

The attached resolution is needed for the agreement.

- **It is recommended that the Subcommittee recommend to the Board that the General Manager be authorized to execute the Agreement with NDOR on the Mopac Trail (Hwy. 50 to Chalco Hills) Project.**

Memorandum

To: Programs, Projects and Operations Subcommittee

Subject: Lake Dredging Program – West Bay Woods (SID #439) Request

Date: June 1, 2010

From: Gerry Bowen

The District received an application (see attached) for assistance under the Lake Dredging Program from West Bay Woods (SID #439). The “lake” in question is a water quality basin above Zorinsky Lake. The City of Omaha maintains the structure, but the pool area is the responsibility of the SID.

The SID proposes to excavate approximately 6.2 acre-feet of sediment from the pool area. The total estimated cost of the project is \$119,986 of which \$84,000 are the excavation costs. The SID is requesting 50% of the excavation costs, or \$42,000. The remainder of the costs will be borne by West Bay Woods.

As noted in the attached narrative, the pool was constructed in 1998 and has never been dredged.

The current guidelines (attached) for the program require Board approval of all applications.

- **It is recommended that the Subcommittee recommend to the Board that the application from SID #439 (West Bay Woods) be approved under the Lake Dredging Program in the amount of \$42,000, subject to funds being included in the FY 2011 Budget.**

Memorandum

To: Programs, Projects and Operations Subcommittee

Subject: Papio-Missouri River NRD Master Plan

Date: June 3, 2010, 2010

From: Gerry Bowen

The District's Master Plan was last updated in 1999. State law requires that it be updated every ten years. The draft 2010 Master Plan is attached for your review.

“2-3276. Districts; master plan; prepare and adopt; contents; review; filed.

By August 1, 1979, each natural resources district shall prepare and adopt a master plan to include but not be limited to a statement of goals and objectives for each of the purposes stated in section [2-3229](#). The master plan shall be reviewed and updated as often as deemed necessary by the district, but in no event less often than once each ten years. A copy of the master plan as adopted and all revisions and updates thereto shall be filed with the department.

Source

- *Laws 1978, LB 783, § 2;*
- *Laws 2000, LB 900, § 60.”*

Public Meetings were held on the Master Plan on April 27 in Dakota City and on April 29 in Omaha. In addition, a Directors' Workshop was held on May 11. Comments heard at each meeting and workshop have been incorporated into the plan.

- **It is recommended that the Subcommittee recommend to the Board that the 2010 Master Plan be approved as presented.**

MEMORANDUM

TO: Programs, Projects and Operations Subcommittee

SUBJECT: Equipment Replacement/Purchase Request for FY 2011

DATE: June 1, 2010

FROM: Jean Friends Tait, Purchasing Agent

Attached is a chart of equipment items identified for purchase/replacement in FY 2011. The process to identify and prioritize equipment items most needed by the District was determined by a staff Equipment Committee comprised of Jerry Herbster, Martin Cleveland, Bill Warren, Trent Heiser and me. Each section within the NRD identified their equipment requirements and the equipment committee reviewed each item and made recommendations to the General Manager for purchase. The GM then reviewed the Committee's recommendations and made further changes to the chart.

The vehicle replacement schedule identifies three vehicles due for replacement in FY 2011. The Equipment Committee is requesting to hold onto the 2000 Ford F250, Diesel Pickup Truck and assigning it to the new Park Staff Position, whose duties are mowing and maintaining the off-site recreational areas instead of purchasing a new truck for our inventory. This option reduced our vehicle budget by \$35,000 (reference vehicle charts that follows the equipment worksheet).

The FY 2010 total equipment budget was \$187,845. The FY 2011 equipment budget request is \$276,445. State statute allows for a maximum 2.5% increase in restricted funds (to include general operational costs, i.e. salaries, equipment, insurance, etc., does not include project expenditures, i.e. construction, land rights, etc.). The Board can approve an additional 1% increase for a total of 3.5% increase in restricted funds, if required.

Management recommends approval of the FY 2011 Equipment Requirements, as presented, subject to FY 2011 Budget.