



**Finance, Expenditure & Legal
Subcommittee Meeting
March 8, 2011
6:45 p.m.
(Or immediately following the PPO Subcommittee meeting)
Agenda**

Finance, Expenditure & Legal Subcommittee Members:

Rich Tesar, Chairperson
Jim Thompson, Vice-Chairperson
Larry Bradley
John Conley
Dorothy Lanphier

Alternate Members: Fred Conley
Rick Kolowski

Staff Liaison: Jim Becic
Jerry Herbster *
Carey Fry
Brian Henkel
Lori Laster

1. Meeting Called to Order – Chairperson Tesar
2. Notification of Open Meetings Act Posting and Announcement of Meeting Procedure – Chairperson Tesar
3. Quorum Call
4. Adoption of Agenda
5. Proof of Publication of Meeting Notice
6. Review and Recommendation on Accounts Over 110% - Jerry Herbster
 - a. Park equipment maintenance (01 06 006 4052) – 119.89%
 - b. Chalco Hills Professional Services (01 06 264 4400) – 176.66%
 - c. Platte River Landing Contract Work (01 06 267 4479) – 120.56%
7. Review and Recommendation on Papio Creek Structure W-3 – Rehabilitation Project Temporary Construction Easement Extension – John and Mary Camden Property [*Executive Session, if Needed*] – Martin Cleveland
8. Adjourn

MEMORANDUM

TO: Finance, Expenditures and Legal Subcommittee

SUBJECT: Accounts Over 110%:

- Acct# - 01-06-006-4052 (Vehicle Equipment Repairs)
- Acct# - 01-06-267-4479 – (Contract Work)
- Acct# - 01-06-264-4400 (Professional Services)

DATE: March 7, 2011

FROM: Jerry Herbster, Park Superintendent

District Policy 1.5 FEL Subcommittee – Budgetary Oversight states, “If, at any time during the fiscal year, the District expenditures from any budgetary account, for which more than \$10,000 was budgeted for that fiscal year, exceed the amount budgeted by more than 10%, the chairperson of the FEL Subcommittee may call a meeting of such Subcommittee to consider recommendations to the Board with respect to such accounts.”

Pursuant to this policy the following accounts are submitted for review:

<p>Acct.# 01 06-006-4052 Vehicle/Equipment Repair Maintenance</p> <p>Budget \$13,000 – Actual \$15,585.26</p>	<p>The major expense for this item was the used vehicle obtained for the Blair office. To bring it up to date and safe operating order, it cost approximately \$5,165.72 (leaf springs, drive shaft, fluids, etc.). There were also some repairs to the Park staff’s 7410 John Deere tractor and loader.</p>
<p>Acct. # 01 06-267-4479 Contract Work</p> <p>Budget \$10,000 – Actual \$12,066.48 (120.56%)</p>	<p>The major expense for this was the purchase and survey work done on the sewage lagoons next to the Platte River Recreation site, which included setting the current legal boundaries and site recreation plan.</p>
<p>Acct.# 01 06-264-4400 Professional Services</p> <p>Budget \$10,000 – Actual \$17,666.38 (176.66%)</p>	<p>The major expense or this project was on the design for the trail from the park to Highway 50 and the drainage problem that had to be solved in the repair, due to erosion damages.</p>

- **It is recommended that the Subcommittee recommend to the Board that the following accounts be allowed to exceed 110% of the budgeted amount:**
 - **Acct.# - 01 06-006-4052 – Vehicle/Equipment Repair Maintenance**
 - **Acct# - 01 06-267-4479 – Contract Work**
 - **Acct.# - 01 06-264-4400 – Professional Services**

Agenda Item 7

Memo for the following agenda item is posted under “Confidential.”

7. Review and Recommendation on Papio Creek Structure W-3 –
Rehabilitation Project Temporary Construction Easement Extension
– John and Mary Camden Property [*Executive Session, if Needed*] –
Martin Cleveland