

**Programs, Projects & Operations  
Subcommittee Meeting  
May 6, 2008  
6:40 p.m.  
(or immediately following PLPA Subcommittee Meeting)**

**Agenda**

**Programs, Projects & Operations:**

John Conley, Chairman  
Rich Tesar, Vice-Chairman  
Fred Conley  
David Klug  
Rick Kolowski

**Alternate Members:** Dorothy Lanphier  
Jim Thompson

**Staff Liaison:** Gerry Bowen  
Martin Cleveland  
Amanda Grint  
Ralph Puls \*  
Dick Sklenar  
Paul Woodward

1. Meeting Called to Order – Chairperson John Conley
2. Notification of Open Meetings Act Posting and Announcement of Meeting Procedure – Chairperson John Conley
3. Quorum Call
4. Adoption of Agenda
5. Proof of Publication of Meeting Notice
6. Review and Recommendation on California Bend Environmental Restoration Project – Access Road Bids – Jim Becic
7. Review and Recommendation on Equipment Purchases/Replacements for FY 2009 – Jean Tait
8. Review and Recommendation on Rules and Regulations for Elkhorn River Access at Graske Crossing – Jerry Herbster
9. Review and Recommendation on District Grant Acknowledgement Policy – Emmett Egr
10. Adjourn

## MEMORANDUM:

**To:** Programs, Projects and Operations Subcommittee

**Subject:** California Bend Environmental Restoration Project – Access Road

**Date:** April 28, 2008 Updated: May 5, 2008

**From:** Jim Becic

The California Bend site is a 215 acre site that is adjacent to and north of Blair, NE. (**Exhibit A**). The NRD cost shared on the restoration of this site with the Corps of Engineers and the project was considered complete in 2004 (**Exhibit B**). At this time, the District assumed responsibility for operation and maintenance of this site. Since that time a high diversity of flora has established and the site is being used by a variety of fish species, avian fauna and furbearers. In 2005, a Recreation Master Plan was developed with the City of Blair to eventually allow public access and low impact recreation (**Exhibit C**)

In May of 2007 a rain event occurred over and above the site that resulted in overland flooding and a quick, yet short lived, rise of the Missouri River. This excessive rain caused several serious erosion concerns along the access road through the site. (**Exhibits D, E and F**)

The Corps of Engineers was consulted regarding the best method(s) of repair but they were not able to provide funding.

An Invitation for Bids was published and the NRD received three bids that were opened on 5 May, 2008. The apparent low bidder is attached as **Exhibit G**.

**It is the staff recommendation that the PPO subcommittee recommend to the Board that the General Manager be authorized to execute a construction contract with Valley Corp. General Contractors, Valley Nebraska in the amount of \$57,675.00 for the California Bend environmental Restoration Project – Access Road Repair and due to the emergency nature of the project, that the bid bond and performance bond be waived.**

## MEMORANDUM

TO: Programs, Projects and Operations Subcommittee

SUBJECT: Equipment Replacement/Purchase Request for FY 2009

DATE: April 30, 2008

FROM: Jean Friends Tait, Purchasing Agent

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Attached is a chart of equipment items identified for purchase/replacement in FY 2009. The process to identify and prioritize equipment items most needed by the District was determined by a staff Equipment Committee comprised of Jerry Herbster, Martin Cleveland, Bill Warren, Trent Heiser and me. Each section within the NRD identified their equipment requirements and the equipment committee reviewed each item and made recommendations to the General Manager for purchase. The GM then reviewed the Committee's recommendations and made further changes to the chart.

The FY 2008 equipment budget was \$274,084. The FY 2009 equipment budget request is \$276,395. State statute allows for a maximum 2.5% increase in restricted funds (to include general operational costs, i.e. salaries, equipment, insurance, etc., does not include project expenditures, i.e. construction, land rights, etc.). The Board can approve an additional 1% increase for a total of 3.5% increase in restricted funds, if required.

- **Management recommends approval of the FY 2009 Equipment Requirements, as presented, subject to FY 2009 Budget.**

## MEMORANDUM

**TO: Programs, Projects and Operations Subcommittee**

**SUBJECT: Revisions to Recreation Rules & Regulations to include Elkhorn River Access at Graske Crossing**

**DATE: April 29, 2008 Updated: May 6, 2008**

**FROM: Jerry Herbster, Park Superintendent**

The following Rules and Regulations have been amended and revised to cover the new Elkhorn River Access at Graske Crossing, that is due to be completed the summer of 2008. Also, the Rules and Regulations that were in place for the Walnut Creek Recreation Area have been removed, as it is now under the jurisdiction of the City of Papillion Parks and Recreation Department. In order to adopt these revisions, the Board must hold a Public Hearing. Staff recommends that the public hearing be held on May 8, 2008 as part of the Board meeting.

- **It is the recommendation of staff that the Subcommittee recommend to the Board that a public hearing be held on May 8, 2008 and the revised Rules and Regulations to include Elkhorn River Access at Graske Crossing be adopted.**

## MEMORANDUM

To: Programs, Projects and Operations Subcommittee

Subject: Policy on Acknowledgement of NRD funding

Date: April 28, 2008

By: Emmett Egr

In carrying out its natural resources management responsibilities, the Papio-Missouri River NRD offers grants and cost sharing to various other government entities and citizen groups. Grantees who publicly acknowledge the importance of these grant funds are performing a service to the citizens of the District. The public has the right to know how the NRD cooperates with other governmental entities and citizen groups and how NRD funds are put to use.

Other government entities including the NE Game and Parks Commission, NE Environmental Trust and others often require that grant recipients publicly acknowledge the funding.

Under a new policy, grantees would be required to provide and prominently display the Papio-Missouri River NRD logo on permanent or temporary signage at project sites. As a general guideline, recognition of a grant should be commensurate with the amount of the award and the life of the project. For example, a project of a temporary nature could fulfill the requirements by recognizing the P-MRNRD in media coverage and construction signs on the project site for the duration of work. Projects with lifetime benefits should utilize permanent acknowledgements that recognize the District's contribution. The sponsor shall be responsible for the maintenance and replacement of signs during the project life period.

Mention of the NRD grant should also be made during interviews with media representatives and in publications (including web pages) referencing the project. Grant recipient compliance with all requirements may vary from project to project and can be negotiated with the P-MRNRD General Manager on a case-by-case basis.

For the benefit of future grantees, awareness of and support for grant projects is important for the NRD's continuing ability to make grants available. The following is the suggested policy:

### **22.3—Miscellaneous – District Grant Acknowledgement**

Sponsors receiving a District grant or cost share shall be required to publicly acknowledge the District's contribution to the project on a prominently displayed permanent sign, plaque, or other fixture (containing the District's logo), to be maintained by the Sponsor for the life of the project. Such acknowledgement shall also be contained on all temporary construction signs, in all media publicity about the project, and in all operation and maintenance agreements executed for the project.

Compliance with all requirements may vary from project to project and can be negotiated with the General Manager on a case-by-case basis.

- **It is Management's recommendation that the PPO Subcommittee recommend to the Board that the Policy 22.3 – Miscellaneous – District Grant Acknowledgements be adopted and included in the District Policy Manual.**