

**Finance, Expenditure & Legal Subcommittee
Meeting Minutes
November 8, 2005**

A meeting of the Papio-Missouri River Natural Resources District’s Finance, Expenditure and Legal Subcommittee was held at the Natural Resources Center, 8901 South 154th Street, Omaha, Nebraska, on November 8, 2005. The meeting was called to order by Chairperson Connealy at 7:00 p.m.

QUORUM CALL: Quorum call was taken. The following subcommittee members were in attendance.

Subcommittee Members Present	Subcommittee Members Absent	Other Directors Present	Others in Attendance
Dick Connealy		John Schwope	Paul Woodward
Tim Fowler		Rich Tesar **	Steve Oltmans
John Conley		Rick Kolowski	Marlin Petermann
Dorothy Lanphier *		Rich Jansen	Ralph Puls
Jim Thompson		Joe Neary	Terry Schumacher
			Rodney Verhoeff
			Paul Peters
			Jim Becic
			Jennifer Andersen
			Jerry Toll
			Jack Philips

* Absent for quorum call, but attended meeting.

** Alternate Voting Member

ADOPTION OF AGENDA

*** It was moved by Director Thompson and seconded by Director Conley that the agenda be adopted.**

Roll call was taken on the motion. The motion carried on a vote of 5-0.

Voting Yea: Conley, Thompson, Fowler, Tesar, Connealy

Voting Nay: None

Abstaining: None

Absent: Lanphier

PROOF OF PUBLICATION: Public notice of the meeting was posted at all District offices and published in the Omaha World-Herald on November 3, 2005.

P-MRNRD 2005 AUDIT: Jack Lawless reviewed the management letter and auditor recommendations. Director Lanphier expressed concern that the issues in the management letter are not being addressed. Director Lanphier also asked about why there is no asset list. Jack Lawless explained that the asset list is not used because of how the NRD capitalizes assets. Jerry Bland stated that he does not recommend capitalizing assets under \$5000.

- ❖ **It was moved by Director Conley and seconded by Director Fowler that the Subcommittee recommend to the Board that the FY 2005 Audit Report and management letter, prepared by Bland and Associates, be accepted and that the General Manager be directed to file an authenticated copy of the audit report with the Nebraska Auditor of Public Accounts and the Nebraska Department of Natural Resources.**

Roll call was taken on the motion. The motion carried on a vote of 5-0.

Voting Yea: Thompson, Lanphier, Fowler, Conley, Connealy

Voting Nay: None

Abstaining: None

Absent: None

- ❖ **It was moved by Director Lanphier that the Board of Directors of the P-MRNRD direct the General Manager to implement the suggestions made by Bland and Associates that includes:**

Reviewing the District's Collateral Position quarterly to ensure that all accounts are properly insured by FDIC or other forms of collateral.

Tracking of Capital Assets. The District take a full inventory of fixed assets to update its listing and remove outdated items and subsequently tract all capital assets internally.

Account for Grant Funding. The District establish separate general ledger revenue and expense accounts to monitor federal funds so that the ability to accurately match federal funds to expenses is enhanced.

Segregation of Duties. The District's management should be diligent in providing additional separation of duties where possible.

The motion died due to lack of a second.

ACCOUNT OVER 110% - ACCT. #01 01 00 4636 – DAKOTA COUNTY SERVICE CENTER: Ralph Puls stated the reason for the Dakota County Service Center Account being over 110% is because of a retainage fee that was paid to the construction company after the project was completed. Director Conley stated that the budget of the previous year included the amount but wasn't paid and instead rolled over to the current year.

- ❖ **It was moved by Director Thompson and seconded by Director Conley that the Subcommittee recommend to the Board that Account #01 01 00 4636 be allowed to exceed 110% of the budgeted amount.**

Roll call was taken on the motion. The motion carried on a vote of 5-0.

Voting Yea: Thompson, Lanphier, Fowler, Conley, Connealy
Voting Nay: None
Abstaining: None
Absent: None

LOWER DECATUR BEND PURCHASE AGREEMENTS: Jim Becic discussed the history of Lower Decatur and the land owners. He pointed out the individual parcels and potential development of chutes and enhancements on the land to be purchased. Don Doty with the help of the WREP program will aid in the acquisition of the properties with NRD. NRD and Corps of Engineers will cost share for the restoration.

- ❖ **It was moved by Director Conley and seconded by Director Thompson that the Subcommittee recommend to the Board that the General Manager be authorized to execute purchase agreements providing for the District's acquisition of the Tobin, Williams and Olson tracts for the Lower Decatur Bend Project for purchase prices in the amounts of \$113,248.00, \$38,655.00 and \$119,432.00, respectively, together with such other and further documents necessary to effectuate such transactions, approved as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 3-2.

Voting Yea: Thompson, Fowler, Conley
Voting Nay: Lanphier, Connealy
Abstaining:
Excused Absence:
Absent:

ADJOURNMENT: Being no further business, the meeting adjourned by acclamation at 7:52 p.m.