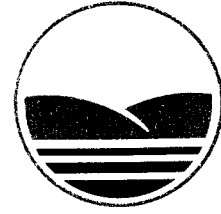


**Programs, Projects & Operations
Subcommittee Meeting
October 7, 2003
7:00 p.m.
Agenda**

**PAPPIO-MISSOURI RIVER
NATURAL
RESOURCES
DISTRICT**



8901 S. 154TH ST.
OMAHA, NE 68138-3624
(402) 444-6222
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Programs, Projects & Operations:

John Conley, Chairperson
Rich Jansen, Vice-Chairperson
Tim Fowler
Joe Neary
Rich Tesar

Alternate Members: Dick Connealy
Pete Rubin

Staff Liaison: Gerry Bowen
Jerry Herbster *
Ralph Puls
Paul Woodward

1. Meeting Called to Order – Chairperson John Conley
2. Quorum Call
3. Adoption of Agenda
4. Proof of Publication of Meeting Notice
5. Review and Recommendation on Washington County Rural Water Study Supplemental Report – Chris Koenig, HGM, Associates, and Dick Sklenar
6. Review and Recommendation on Amendment No. 1 to Papillion Creek Watershed Stage II Study Agreement with HDR Engineering, Inc., to Develop a “Needs Assessment” for Stormwater Management on behalf of the Papillion Creek Watershed Partnership – Lyle Christensen, HDR, Inc.; and Paul Woodward
7. Review and Recommendation on P-MRNRD Long Range Implementation Plan– Gerry Bowen
8. Review and Recommendation on Walnut Creek Camping Fees – Randy Lee
9. Review and Recommendation on Elk Creek Stabilization Structure Bids – Dick Sklenar
10. Review and Recommendation on West Papiio Trail (36th to 72nd Street) Bids – Gerry Bowen
11. Review and Recommendation on FY 2004 Vehicle and Equipment Bids – Jean Tait
 - ➔ Hydraulic Excavator
 - ➔ Agricultural Tractor
 - ➔ 2004 SUV (1)
 - ➔ 2004, 1 Ton 4x4 Chassis Cab Trucks (2)
12. Other Items of Interest
13. Adjourn

MEMORANDUM

TO: PPO Subcommittee

FROM: Dick Sklenar

SUBJECT: Supplemental Feasibility Report for Washington County Rural Water Study

DATE: September 25, 2003

A Supplemental Feasibility Report has recently been completed by HGM Associates regarding the proposed rural water project in Washington County. We've received 300 applications and hookup fee deposits from property owners within the study area. The Supplemental Report is intended to address the economic viability of providing rural water service to those that have responded.

As you may recall, the initial Feasibility Report that was completed earlier this year indicated that over 680 interested property owners were necessary in order to serve the entire 48 square mile study area. However, the District did mention to residents at a public meeting that an investigation would be made to determine if a smaller portion of the study area is economically viable.

The Report concludes that the best option is to purchase water from the City of Blair which will enable rural water service to be provided to about 229 of the 300 respondents. The proposed water line routes are indicated on a map attached to the Supplemental Report.

It is recommended that the Subcommittee recommend to the Board of Directors that the Supplemental Feasibility Report for the rural water study in Washington County be accepted and recommendations implemented, and that a public meeting be held to disseminate the information of the report to rural residents. It is further recommended that the District staff initiate discussions with the City of Blair regarding the purchase of water from that community and to initiate discussions with the Washington County Board of Supervisors to discuss the cost of oversizing some of the proposed water distribution routes.

Memorandum

To: Programs, Projects, and Operations Subcommittee
From: Paul Woodward, Water Resources Engineer
Date: September 29, 2003
Re: Expansion of Professional Services Contract with HDR Engineering, Inc. to Develop a Stormwater Needs Assessment

The Papillion Creek Watershed Partnership (Partnership) proposed to expand the professional services contract with HDR Engineering, Inc. at its meeting held on September 18, 2003 in order to develop a Stormwater Needs Assessment for areas in the Papillion Creek Watershed. The minutes for this meeting are attached.

HDR Engineering is currently under contract to develop a schedule and estimate the cost of compliance with pending NPDES Phase II permits. However, in order to determine and budget funding needs for the Partnership's next Inter-Local Agreement, additional costs covering future planning and implementation during the next five years also need to be estimated. In addition, the anticipated cost for many other stormwater management programs and capital improvement projects needs to be assessed for long-term implementation planning. The enclosed Amendment No. 1 details the scope of services proposed and the additional financial requirement from the Partnership of \$35,000. This scope essentially encompasses the needs assessment portion of the previously proposed Stormwater Fee System study. According to the revised schedule for the project (Attachment "B"), these services will be completed by December 15, 2003.

In summary, the proposed study would expand HDR's current services to develop costs for projects anticipated within the next five years as well as a preliminary investigation of possible long-term stormwater project needs and costs throughout the Papillion Creek Watershed. The expense for these services of \$35,000 would expand HDR's current contract with the District from \$335,000 to \$370,000.

Management recommends that the subcommittee recommend to the Board that the General Manager, on behalf of the Papillion Creek Watershed Partnership, be authorized to execute Amendment No. 1 to the Papillion Creek Watershed Study-Stage II Contract with HDR Engineering, Inc. and increase the maximum fee from \$335,000 to \$370,000.

Memo to the Programs, Projects and Operations Subcommittee

Subject: Fiscal Year 2004 Long Range Implementation Plan

Date: September 26, 2003

From: Gerry Bowen

State statutes (see below) require NRDs to prepare and submit a "Long Range Implementation Plan" (LRIP) each year.

"2-3277 - Districts; long-range implementation plans; prepare and adopt; contents; review; filing; department; develop guidelines. Each district shall also prepare and adopt a long-range implementation plan which shall summarize planned district activities and include projections of financial, personnel, and land rights needs of the district for at least the next five years and specific needs assessment upon which the current budget is based. Such long-range implementation plan shall be reviewed and updated annually. A copy of the long-range implementation plan and all revisions and updates thereto as adopted shall be filed with the department, the Governor's Policy Research Office, and the Game and Parks Commission on or before October 1 of each year. The department shall develop and make available to the districts suggested guidelines regarding the general content of such long-range implementation plans.

Source: Laws 1978, LB 783, §3; Laws 1979, LB 412, §3; Laws 2000, LB 900 §61. Operative date July 1, 2000."

The LRIP (see attached) is intended to summarize the current year's budget (revenues and expenditures) in terms of the various programs and projects and the intended accomplishments during the fiscal year. It also projects the financial and personnel needs for these projects and programs for the next five fiscal years. The tables in the back of the document (pages 39-56) summarize these projections.

Management recommends that the Subcommittee recommend to the Board that the Fiscal Year 2004 Long Range Implementation Plan be approved.

Memorandum

To: FEL Subcommittee
Subject: Walnut Creek Camping Fees
Date: September 30, 2003
From: Randy Lee Assistant Park Superintendent

The Walnut Creek campground has seen significant growth over the past 4 ½ years. We have also made significant improvements to the campground over this time with the addition of a playground and shelter. The District has maintained a level fee for overnight stays at \$12.00 since the opening of the campground which is still the most reasonable in the area.

In August the State of Nebraska Department of Revenue began taxing certain services such as labor and in our case tax on camping. Also with the increased business we have hit peaks in our electrical use which has caused OPPD to change our fee structure from a non-demand to a demand service for the period of one year. With this change our kilowatt charge has been lowered but we are required to pay a ratchet fee of approximately \$190.00 plus any electric use through the winter period of Oct. 1 – May 31. During the summer of 2002 we also hit the peak use but staff was able to have that removed until the peak was surpassed again.

With this modest fee increase we would stay competitive with other campgrounds in the area and also be fair to our customers.

Management recommends that the subcommittee recommend to the Board that the General Manager make a policy change to the camping fee from \$12.00 to \$14.00 per night subject to approval as to form by the District Legal Counsel

Campground Fee Comparison:

KOA Campground	\$27.50	Water, Electric, Sewer
I-80 & Hwy 6	\$25.50	Water, Electric
Gravel Sites	\$22.50	Water, Electric W/ Tent
	\$2.00	each additional child
	\$3.00	each additional adult
Bluffs Run Campground	\$18.00	Water, Electric
I-80 & 24 th Street		
Concrete Parking Lot Sites		
Haworth Campground	\$15.00	Water, Electric
Hwy 370 & Missouri River		
Asphalt Sites		
Mahoney State Park	\$14.00	Electric, Water Available at hydrants of sites
I-80 & Hwy 66		
Asphalt Sites		
Two Rivers State Park	\$14.00	Electric, Water
Hwy 92 & Venice	\$12.00	Electric
Asphalt Sites	\$9.00	No Services
Louisville State Park	\$12.00	Electric
Hwy 50 @ Louisville	\$9.00	No Services
Asphalt Sites		

MEMORANDUM

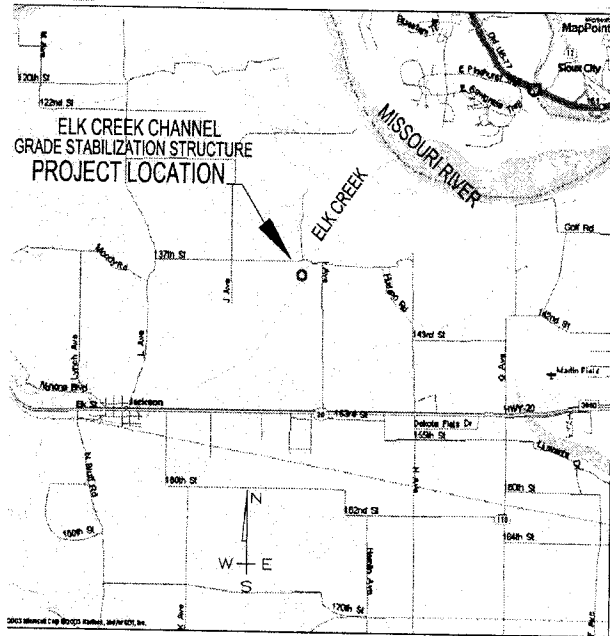
TO: PPO Subcommittee

FROM: Dick Sklenar

SUBJECT: Bids received for construction of Elk Creek Grade Stabilization Structure

DATE: September 25, 2003

On the above date, the District opened bids from contractors for the construction of a Grade Stabilization Structure located on Elk Creek in Dakota County (see map below). The purpose of the structure is to halt some of the degradation that's occurring in the creek channel. The project consists mostly of galvanized sheet pile and riprap. Work is expected to commence once the crops have been removed from the fields. A bid summary is attached.



The following bids were received from contractors for this project:

<u>NAME OF FIRM</u>	<u>BID AMOUNT</u>
Penro Construction Co.	\$154,071.44
Nelson & Rock Contracting	\$97,052.50
Western Contracting Corp.	\$96,365.20
L.A. Carlson Contracting	\$98,514.15
K & L Landscape & Construction	\$149,092.75

It is recommended that the Subcommittee recommend to the Board that the General Manager be authorized to execute a contract with **Western Contracting Corp.** for the construction of a Grade Stabilization Structure on Elk Creek in Dakota County for the amount of **\$96,365.20.**

Memo: Papio-Missouri River NRD Board of Directors

Subject: West Papio Trail (Papillion to Bellevue)

Date: September 29, 2003

From: Gerry Bowen

On September 26, 2003 bids were opened on the West Papio Trail project located along the West Branch Papillion Creek between Papillion and Bellevue. Five bids were received, four of which met the specifications, as explained in the attached letter from HGM Associates, Inc. The bid tabulation summary is attached. The lowest and best bid was received from Hawkins Construction Company in the amount of \$983,642.56. The most recent Engineer's Estimate for the project is \$1,225,573.60.

The bids are summarized below:

Contractor	Bid Amount
1. Hawkins Construction	\$983,642.56
2. TAB Construction	\$1,022,124.91
3. Daedelus Construction	\$1,245,647.83
4. Kiewit-Western	\$1,348,952.75
5. <i>Swain Construction</i> *	\$805,806.52

* unbalanced bid, see attached letter

The staff recommends approval of the Hawkins Construction Company's bid (lowest and best) based upon the attached letter from HGM Associates, Inc. noting that the bid from Swain Construction is unbalanced.

It is recommended that the subcommittee recommend to the Board that the General Manager be authorized to execute a contract with the lowest and best bid received from Hawkins Construction Company in the amount of \$983,642.56 for construction of the West Papio Trail Project (Papillion to Bellevue).

MEMORANDUM

TO: Programs, Projects and Operations Subcommittee
FROM: Jean Friends Tait, Purchasing Agent
DATE: October 1, 2003
Re: Purchase of FY 2004 Vehicles, Agricultural Tractor and Hydraulic Excavator

In conjunction of the approval of the FY 2004 budget, request for bids for the purchase of FY 2004 District Vehicles/Agricultural Tractor and Hydraulic Excavator were received and opened on October 1 2003. The bid summary sheets are attached for your review. The staff's recommendation is as follows:

A. One - 2004, Mid-Size, 4-Wheel Drive, Sport Utility Vehicle, Bid Item A): The staff recommends that the low and best bid of \$15,714 from Gregg Young be accepted with trade-in of the District's 1996 Chevy Blazer, serial #1GNDT13W4T2171557.

B. Two - 2004, 1 Ton, 4X4, Chassis Cab Trucks (Bid Item B): The staff recommends that the low and best bid of \$29,545 from Lee Sapp be accepted with trade-in of the District's 1999 Ford F350, 4x4, Truck, serial #1FTSF31F7XEC75809 and 1997 Ford F350, 4x4, Truck, serial #3FEKF38G5VMA33131.

C. One - 2004, Hydraulic Excavator (Bid Item C): The staff recommends that the low and best bid of \$30,521.48 from Nebraska Machinery be accepted for the lease/purchase of a new Hydraulic Excavator. The excavator will be leased over 5 years with a 5.75% interest rate. Excavator may be turned back or purchased at the end of the lease agreement.

D. One - 2004, 150-160 HP, Agricultural Tractor (Bid Item D): The staff recommends that the low and best bid of \$38,800 from Missouri Valley Implement be accepted with trade-in of the District's 1991, John Deere 4455 tractor, serial #RW4455PO21007.

The vehicles/tractor/heavy equipment bids come to an expensed total of \$114,580.48. The budgeted amount for these items is \$158,100. *The staff's recommendation is to accept the four low and best bids for the vehicles, agricultural tractor, and hydraulic excavator purchases.*