

**Papio-Missouri River Natural Resources District
Board of Directors Meeting
Suggested Resolution**

October 9, 2003

Agenda Item 3:

BE IT RESOLVED that the agenda be adopted.

Agenda Item 4:

BE IT RESOLVED that the following resolutions on the consent agenda are hereby adopted.

Agenda Item 3.A.:

BE IT RESOLVED that the following Director(s) have an excused absence from the October 9, 2003, Board of Directors Meeting:

Tim Fowler

Agenda Item 6 A. & B.:

BE IT RESOLVED that the September 11, 2003, Papio-Missouri River NRD Board meeting minutes be approved as printed.

Agenda Item 8.A.:

BE IT RESOLVED that the October 7, 2003, minutes of the Platte River Trail (Hwy 50 to the Lied Bridge) Ad Hoc Consultant Selection Subcommittee are accepted, incorporated in these minutes, and the following recommendation(s) of the Subcommittee are hereby adopted or approved.

1. Selection of Consulting Firms to be Interviewed: Recommendation that interviews for the Platte River Trail project be conducted with Ehrhart Griffin & Associates, Lamp Rynearson & Associates, and The Schemmer Associates.

Agenda Item 8.B.:

BE IT RESOLVED that the October 7, 2003, minutes of the Programs, Projects and Operations Subcommittee are accepted, incorporated in these minutes, and the following recommendations of the Subcommittee are hereby adopted or approved.

1. Washington County Rural Water Study Supplemental Report: Recommendation that:
 - * The Supplemental Feasibility Report for the rural water study in Washington County be accepted and recommendations implemented, and that a Public Meeting be held to disseminate the information of the report to rural residents;
 - * The District Staff initiate discussions with the City of Blair regarding the purchase of water from that community and to initiate discussions with the Washington County Board of Supervisors concerning the cost of over-sizing some of the proposed water distribution routes, all for consideration by the Board prior to proceeding with design, and;
 - * The hookup fee be increased \$700.00 (from \$2,800.00 to \$3,500.00) effective July 1, 2004.

2. Amendment No. 1 to Papillion Creek Watershed Stage II Study Agreement with HDR Engineering, Inc., to Develop a "Needs Assessment" for Stormwater Management on behalf of the Papillion Creek Watershed Partnership: No Subcommittee Recommendation.

Management Recommendation: Recommendation that the General Manager, on behalf of the Papillion Creek Watershed Partnership, be authorized to execute Amendment No. 1 to the Papillion Creek Watershed Study Stage II Contract with HDR Engineering and increase the maximum fee from \$335,000 to \$370,000.

3. P-MRNRD Long Range Implementation Plan: Recommendation that the FY 2004 Long Range Implementation Plan be approved.

4. Walnut Creek Camping Fees: Recommendation that the camping fee for the Walnut Creek Campgrounds be increased to \$14.00 per night.

5. Elk Creek Stabilization Structure Bids:- Recommendation that the General Manager be authorized to execute a contract with Western Contracting Corp. for the construction of a grade stabilization structure on Elk Creek in Dakota County for the base bid amount of \$96,365.20 and that the District staff be authorized to approve any change orders not exceeding 15% of the base bid price.

6. West Papio Trail (36th to 72nd Street) Bids: Recommendation that the General Manager be authorized to execute a contract with Hawkins Construction Company in the amount of \$983,642.56 for the construction of the West Papio Trail Project (Papillion to Bellevue).

7. FY 2004 Vehicle and Equipment Bids:

- * **Bid Item A. - 2004 SUV (1):** Recommendation that the lowest and best bid of \$15,714 from Gregg Young be accepted with the trade-in of the District's 1996 Chevy Blazer.
- * **Bid Item B. - 2004, 1 Ton 4x4 Chassis Cab Trucks (2):** Recommendation that the lowest and best bid of \$29,545 from Lee Sapp be accepted with trade-in of the District's 1999 Ford F350 and 1997 Ford F350.
- * **Bid Item C. - Hydraulic Excavator (1):** Recommendation that the bids be voided and that the District re-bid this item with a straight purchase with payments spread over 4 years with a full warranty and maintenance contract to cover those years.
- * **Bid Item D. - Agricultural Tractor (1):** Recommendation that the lowest and best bid of \$38,800 from Missouri Valley Implement be accepted with trade-in of the District's 1991 John Deere 4455 tractor.

Agenda Item 8.C.:

BE IT RESOLVED that the October 7, minutes of the Personnel, Legislative and Public Affairs Subcommittee are accepted, incorporated in these minutes, and the following recommendations of the Subcommittee are hereby adopted.

1. Changes in GM's Insurance Policy and Annuity Plan:

- * Recommendation that the changes as presented in the letter to Chairperson Fred Conley from Gary Clatterbuck be approved.
- * Recommendation that the GM's life insurance policy be converted to a paid up status pursuant to accomplishing the transfers of the policy's cash value as set forth in the above recommendation.

Agenda Item 9 A.-H.:

BE IT RESOLVED that the Treasurer is authorized to expend general funds to pay: (1) claims listed in the September, 2003, financial report; and, (2) any claims made prior to the next Board meeting for (a) earned salaries of District employees, (b) withholding taxes, (c) social security payments, (d) retirement program contributions, (e) utilities, (f) registration fees and expenses for upcoming meetings and conferences, (g) certified completed CAP and Special Project Area applications, (h) invoices which offer a credit or discount for payment made prior to the next Board meeting, (i) postage, and, (j) building and grounds contract expenses.

BE IT FURTHER RESOLVED that the Treasurer is authorized to pay, from the respective Dakota County, Thurston County and Washington County rural water supply project and the Elkhorn River Bank Stabilization Project, the Elkhorn Breakout Project, the Elk/Pigeon

Creek Drainage Project, and the Western Sarpy/Clear Creek operating accounts the project bills listed on the September, 2003, financial report, and future claims for project utilities.

BE IT FURTHER RESOLVED that the financial reports be affixed to and made a part of the minutes.

Agenda Item: 10.B.:

BE IT RESOLVED that consideration of amendments to the following District policies be taken from the table

- 4.1 Board Meetings – Special Meetings
- 4.4 Board Meetings – Notice of Meetings and Expenditures
- 4.9 Board Meetings – Meeting Materials Distribution
- 4.10 Board Meetings – Agenda Distribution
- 5.3 Subcommittee – Notice of Meetings
- 5.9 Subcommittees – Meeting Materials Distribution
- 22.1 Miscellaneous – Papio-Missouri River NRD “Paperless Project”

BE IT FURTHER RESOLVED that the amendments to the above cited polices be approved and incorporated in the P-MRNRD Policy Manual.