

**Dakota County Floodplain Mapping Project
Ad Hoc Consultant Selection Subcommittee
October 9, 2007
6:30 p.m.
Agenda**

Dakota County Floodplain Mapping Project Ad Hoc Consultant Selection Subcommittee:

Dick Connealy, Chairperson
Fred Conley
Dave Klug
Dorothy Lanphier
John Schwope

Richard Patterson – Alternate

Staff Liaison: Paul Woodward *
Marlin Petermann

1. Meeting Called to Order – Chairperson Connealy
2. Notification of Open Meetings Act Posting and Announcement of Meeting Procedure – Chairperson Connealy
3. Quorum Call
4. Adoption of Agenda
5. Proof of Publication of Meeting Notice
6. Review and Recommendation on Professional Services Contract with PBS&J to Perform Dakota County Floodplain Mapping – Paul Woodward
7. Adjourn

Memorandum

To: Dakota County Floodplain Mapping Ad-Hoc Consultant Selection Subcommittee
Re: Contract for Engineering Services with PBS&J
From: Paul Woodward, Water Resources Engineer
Date: October 2, 2007

On August 30, 2007, the Subcommittee interviewed and selected PBS&J, Inc. with which to negotiate a professional services contract to update flood hazard data and prepare Digital Flood Insurance Rate Maps (DFIRM) for Dakota County. Since that time, District staff and representatives from PBS&J have worked together to prepare the enclosed agreement, detailed scope, and time and cost estimate for this project.

In summary, PBS&J will be responsible for providing project management, incorporating recent flood studies prepared by the Corps of Engineers, conducting new modeling and floodplain mapping near South Sioux City, and preparing preliminary DFIRM maps in accordance with FEMA standards. According to the schedule, preliminary DFIRM maps will be ready by the end of March 2009. The total fee for this work was negotiated at \$184,820.50, and is broken down between different tasks in the attached agreement and scope.

In conclusion, services provided by PBS&J for this floodplain mapping project would cost a total of \$184,820.50 and be completed by March 2009. A FEMA grant in the amount of \$138,000 has been secured for this project, and South Sioux City has agreed to split the remaining cost with the District up to \$25,000.

Management recommends that the Subcommittee recommend to the Board that the General Manager be authorized to execute a professional services contract with PBS&J, Inc. to prepare floodplain maps for Dakota County for a maximum fee of \$184,820.50, subject to changes deemed necessary by the General Manager and approval as to form by District legal counsel.