

**Finance, Expenditure & Legal  
Subcommittee Meeting  
September 12, 2006  
7:00 p.m.  
Agenda**

**Finance, Expenditure & Legal Subcommittee Members:**

Dick Connealy, Chairperson  
Tim Fowler, Vice-Chairperson  
John Conley  
Dorothy Lanphier  
Richard Patterson

Alternate Members: John Schwope  
Rich Tesar

Staff Liaison: Jim Becic  
Jerry Herbster  
Jack Lawless  
Trent Heiser \*

1. Meeting Called to Order – Chairperson Connealy
2. Quorum Call
3. Adoption of Agenda
4. Proof of Publication of Meeting Notice
5. FY 2007 Budget – Final Levy = 0.038444 (Last Years' Tax Levy = 0.039094) – Marlin Petermann
6. Review and Recommendation on Amendment to Bland and Associates Audit Proposal – Jack Lawless
7. Review and Recommendation on Amendment to Policy 22.1 Miscellaneous – Papio-Missouri River NRD “Paperless Project” (increase reimbursement of internet service from \$25.00 per month) – Director Rich Tesar
8. Review and Recommendation on Purchase Agreement for Land Acquisition for Missouri River Trail - Duda Tract [*Executive Session, if needed*] - Jim Becic and Chris Pawloski, Midwest Right of Way
9. Review and Recommendation on Purchase Agreements for Floodway Properties [*Executive Session, if needed*] – Paul Woodward
  - a. Lots 37 and 38, Q Street Acres, Douglas County, Nebraska
  - b. Lot 32, Beacon View, Sarpy County, Nebraska
10. Review and Recommendation on MoPac Trail (Hwy 50 to Lied Bridge) Right of Way Acquisition for Educational Lands and Funds Tracts [*Executive Session, if needed*] – Gerry Bowen
11. Adjourn

**MEMORANDUM**

TO: Finance, Expenditures and Legal Subcommittee  
SUBJ: P-MRNRD FY 2007 Tax Levy  
DATE: September 6, 2006  
FROM: Marlin Petermann, Acting General Manager

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The District has received final valuations from the County Clerk's offices. The final numbers are as follows:

County	FY 06-07 Final Valuation	% Increase
Sarpy	\$9,053,018,756	11.69%
Douglas	\$30,991,372,810	6.14%
Washington	\$1,644,123,723	8.59%
Dodge	\$2,211,855	5.92%
Burt	\$347,168,918	6.19%
Thurston	\$144,368,826	11.44%
Dakota	\$1,019,328,605	6.21%
<b>TOTALS</b>	<b>\$43,201,593,493.00</b>	<b>7.37%</b>

The tax levy would be set at 0.038444. This is a decrease of 0.000650 over last year's tax levy of 0.039094. The following is a chart showing the difference this decrease would make in a house valued at \$100,000 and a house valued at \$200,000:

Tax Levy	House Valued at \$100,000	House Valued at \$200,000
FY 2006 – 0.039094	\$39.09	\$78.18
FY 2007 – 0.038444	\$38.44	\$76.88

A copy of the updated FY 2007 Fact Sheet is attached.

**It is management's recommendation that the following resolution be adopted:**

**WHEREAS the Papio-Missouri River NRD Board of Directors at the August 10, 2006, meeting adopted the FY 2007 budget with a property tax request of \$16,608,383.19;**

**NOW THEREFORE BE IT RESOLVED that the tax levy of 0.038444/\$100 for FY 2007 be adopted and certified copies forwarded to County Clerks.**

## MEMORANDUM

TO: Finance, Expenditures and Legal Subcommittee

SUBJECT: Amendment to Bland and Associates Audit Proposal

DATE: September 8, 2006

FROM: Jack Lawless, District Accountant

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Earlier this year the District took bids on the Audit and received only one response. That response was from Bland and Associates, our current auditors. Their bid for this year was \$34,000 plus \$400 for miscellaneous expenses. We accepted this bid. When it came time to sign the engagement letter, Bland and Associates notified us that there were certain directives that expanded the audit and the cost of the audit would go up approximately 10%. An explanation of these directives and new auditing standards is provided in the attached August 16, 2006 letter from Bland Associates. We signed an engagement letter (attached) for \$37,400 plus \$400 for miscellaneous expenses. This will not impact the budget as we have budgeted \$34,400 for the District's portion of the audit, and we have budgeted an additional \$6,000 for the four Rural Waters' portion of the budget which are all included in the agreement. We will be well under those estimates.

**Management recommends that the Subcommittee recommend to the Board of Directors that the Acting General Manager be authorized to execute the audit agreement with Bland and Associates for a total amount of \$37,400 plus \$400 for miscellaneous expenses.**

**22.1 Miscellaneous – Papio-Missouri River NRD “Paperless Project”:** The Papio-Missouri River NRD “Paperless Project” is an authorized project of the District. The purpose of the “Paperless Project” is to provide the P-MRNRD Board of Directors, staff and general public access to Subcommittee and Board information and to move to a paperless office concept.

To achieve this, each elected P-MRNRD Director will be issued a laptop computer. Laptop will be returned to the District office once the Director has left office. The following is the policy concerning Directors’ e-mail addresses/internet/printing needs be adopted:

**Directors’ e-mail** – The present P-MRNRD e-mail system will be retained and each Director will have their e-mail address or phone number listed on the District web page, if they so desire.

**Printing** – Each Director shall be given a choice of using his or her own printer, or using a printer supplied by the District. If the Director uses his or her own printer the Director can be reimbursed \$.05 per copy for any copies made pertaining to District business. This expense will be submitted as part of the Director’s monthly expense claim form.

**Internet Services** – Each Director shall be allowed up to \$25.00 per month for reimbursement of the cost of internet service. This expense will be submitted as part of the Director’s monthly expense claim form.

**Internet Services (Out of Town – Hotel Visits)** – While conducting District business while out of town, each Director may be reimbursed up to \$10 per day for the cost of internet connections.

All Subcommittee and Board of Director Information will be posted to the Papio-Missouri River NRD website ([www.papionrd.org](http://www.papionrd.org)). The posting schedule is as follows:

**Subcommittee Information:** Subcommittee Agendas and background information will be posted to the website at least 5 days prior to the Subcommittee meeting date. Agendas and staff recommendation memos will be e-mailed to Directors at least 5 days prior to the Subcommittee meeting date.

**Board Meeting Information:** Draft Board agenda and other available information will be posted to the website at least 5 days prior to the meeting date. Draft agenda will be e-mailed to Directors at least 5 days prior to the meeting date.

Final agenda, Subcommittee minutes, etc., will be posted to the website by 4:00 p.m. the day prior to the Board meeting. Final agenda will be e-mailed to Directors by 4:00 p.m. the day prior to the meeting date.

Memo(s) for the following Agenda Items are posted under “Confidential” on the District’s website at [www.papionrd.org](http://www.papionrd.org).

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