

22.1 Miscellaneous – Papio-Missouri River NRD “Paperless Project”: The Papio-Missouri River NRD “Paperless Project” is an authorized project of the District. The purpose of the “Paperless Project” is to provide the P-MRNRD Board of Directors, staff and general public access to Subcommittee and Board information and to move to a paperless office concept.

To achieve this, each elected P-MRNRD Director will be issued a laptop computer. Laptop will be returned to the District office once the Director has left office. The following is the policy concerning Directors’ e-mail addresses/internet/printing needs be adopted:

Directors’ e-mail – The present P-MRNRD e-mail system will be retained and each Director will have their e-mail address or phone number listed on the District web page, if they so desire.

Printing – Each Director shall be given a choice of using his or her own printer, or using a printer supplied by the District. If the Director uses his or her own printer the Director can be reimbursed \$.05 per copy for any copies made pertaining to District business. This expense will be submitted as part of the Director’s monthly expense claim form.

Internet Services – Each Director shall be allowed up to \$25.00 per month for reimbursement of the cost of internet service. This expense will be submitted as part of the Director’s monthly expense claim form.

Internet Services (Out of Town – Hotel Visits) – While conducting District business while out of town, each Director may be reimbursed up to \$10 per day for the cost of internet connections.

All Subcommittee and Board of Director Information will be posted to the Papio-Missouri River NRD website (www.papionrd.org). The posting schedule is as follows:

Subcommittee Information: Subcommittee Agendas and background information will be posted to the website at least 5 days prior to the Subcommittee meeting date. Agendas and staff recommendation memos will be e-mailed to Directors at least 5 days prior to the Subcommittee meeting date.

Board Meeting Information: Draft Board agenda and other available information will be posted to the website at least 5 days prior to the meeting date. Draft agenda will be e-mailed to Directors at least 5 days prior to the meeting date.

Final agenda, Subcommittee minutes, etc., will be posted to the website by 4:00 p.m. the day prior to the Board meeting. Final agenda will be e-mailed to Directors by 4:00 p.m. the day prior to the meeting date.

[February 14, 2002; March 13, 2003; April 10, 2003; October 9, 2003]